

**Bloomington Advisors Council Steering Committee Meeting
October 5, 2005
IMU, Sassafras Room**

Meeting was called to order by President Cindy Moore. Present were the following members:

Tracy Bee – BAC Webmaster
Barbara Edwards – Honors
Virginia Fischer -- BAC Secretary
Mark Hurley – BAC Vice-President
Stephanie Lewis -- SPEA
Cindy Moore – BAC President
Beth Selke -- EDUC
Adrienne Sewell – UDIV
Linda Tatum – SCS
Paige Weting -- OVST
Erin Woodley – MUS

1. Reminder of meeting on November 9 in the Distinguished Alumni Room. The date for the annual meeting has been tentatively set for February 24. After some discussion, Mark Hurley moved that a half-day meeting be planned for that day, seconded by Paige Weting; vote unanimous. President Moore will send out the call for nominations by no later than January 24, and the nominations will be considered at the February 8 meeting, location to be announced. Another meeting will be scheduled for January 25, but will be held only if needed.
2. President Moore asked members present to update their lists of advisors and email the names of new advisors to her, so they can be added to the listserv.
3. Treasurer's Report: Balances same as prior report: IU Credit Union (membership) account: \$712.97. Dean of Students account: \$2,935.08. Costs of the fall conference, about \$500, have not yet been deducted.

President Moore advised members that AHS-HPER had initially covered the cost of members' luncheon at the Tudor Room for the fall conference, and BAC paid the department back. If members have not yet paid for their lunch, they need to do so as soon as possible. Treasurer Castrataro will email those individuals.

4. Standing Committee reports:

Adrienne Sewell, chair, Professional Development Committee, gave a re-cap of fall conference on September 23:

She advised changing the workshop schedule to 2 + 2 rather than for 3 each session, because each time 1 session had low attendance. Approximately 80 advisors attended, with 45 who stayed through the entire day.

Discussion re: shorter, more frequent meetings for professional development, perhaps 90 minutes, twice per semester. The Committee is meeting again on November 5, and will discuss this issue, as well as considering whether to meet over the lunch hour or not. Members encouraged a regular time for such meetings.

Adrienne distributed handouts with a summary and comments from the conference. She also indicated that a few volunteers signed up for committees, but not many. She also suggested that we make another appeal for membership.

Mark Hurley suggested that we distribute a brief description of the committees' missions and activities. President Moore will send the request.

Members present complimented Adrienne and the PDC for an outstanding conference, and shared favorable comments made by advisors who attended. President Moore said BAC had given a "small token of appreciation" to the PDC for their efforts.

Discussion of the spring annual meeting was tabled for the next meeting.

The Campus Affairs Committee has been investigating possible structures/criteria for the proposed annual award in honor of Terri Nation. The most difficult issue is determining the criteria for the award: service to BAC, advising excellence, community service. The Committee will review procedures and criteria used by the College of Arts and Sciences, which gives an annual advising award, and will also look at the annual Staff Merit award. Campus Affairs will give a summary of their research at the November meeting.

Meeting adjourned at 11:55 a.m.

Respectfully submitted,

Virginia Boswell Fischer
Secretary, Bloomington Advisors Council
November 9, 2005