

**Bloomington Advisors Council Steering Committee Meeting  
January 26, 2005  
IMU, Distinguished Alumni Room**

Meeting was called to order by President Cindy Moore. Present were the following members:

Harriet Castrataro – HPER, BAC Treasurer  
Barbara Edwards – Honors  
Virginia Fischer -- BAC Secretary  
Mac Francis -- HPPLC  
Mark Hurley – BAC Vice-President  
Lauren Kinzer – JOUR  
Cindy Moore – BAC President  
Amelia Noel-Elkins -- ATH  
Mary Kay Rothert -- COAS  
Adrienne Sewell – UDIV  
Linda Tatum – SCS  
Erin Woodley – MUS

1. Minutes of the 11-10-04 meeting were approved as presented.
2. Treasurer's Report: Balances same as prior report: IU Credit Union (membership) account: \$859.67. Dean of Students account: \$2,960.57.
3. Standing Committee reports:

Adrienne Sewell, chair of the Professional Development Committee, said that the PDC has held two meetings. The proposed speakers upon diversity issues were found to charge higher speaking fees than BAC can afford, so the PDC decided to use the proposed fall meeting theme, "Advisors' Spa", for the February 25 meeting.

Planned for the spring meeting: Carol Kennedy will give a presentation regarding living well, and how to make movement a part of your day. She also suggested some people who might talk about yoga or nutrition or teach relaxation techniques, and PDC will investigate.

Associates for Integrated Health will give seated massages. These are students in training, who will be supervised. Discussion re: payment of lump sum, versus each advisor paying for massage. Decision made for advisors to pay individually; will probably be \$10. Format will be 10 minutes or so, during business meeting, so will try to locate separate space near meeting room, although a screened-off area in the meeting room may be used if no other space available.

4. Other possible topics for the membership meeting: an update regarding summer school, possibly from the Registrar; dates when Schedule of Classes will be finalized for summer and fall; effect of SIS on InterCampus Transfers. Cindy and Adrienne will prepare something using info from the Registrar's website.

Also regarding the spring membership meeting: the offices of vice-president and secretary are up for election. Nominations for current incumbents are the only ones which have been received at this time.

5. Cindy reported that Tracy Bee and Gwenette Goshert have updated the directory of advisors on the BAC website, and we should email them with corrections or additional information. The Steering Committee and other lists have not been updated.
6. Discussion regarding recommended changes to the by-laws: Mark proposed that Article V., Section 1 be changed so that the annual meeting of the BAC is held between January 15 and March 15 (from March 1).

We also need to address Article VI., Section 2. F., which requires voting by electronic or paper ballot two weeks prior to the annual meeting. Electronic voting does not allow anonymity since the voter's email address is visible, so not really appropriate even though specified by by-laws. Also, we have for several years held voice votes at the annual meeting, which is not in accord with our by-laws. This section needs to be rewritten to either conform to our practice or to specify appropriate practice.

Steering Committee members and BAC members should email Mark with proposed changes before February 1, so that he can email the proposed changes to the membership for consideration at the annual meeting.

7. Mary Kay Rothert presented the Public Relations Committee's report. Discussion of public presence of BAC. Ideas: ads in IDS with public service-type announcements re: deadlines, FAQ's, "Dear Advisor" column, making contact with IDS staff. We need to develop a list of feature items that can be written and provided to IDS as basis for their own articles, and find out costs and deadlines for advertising.

New Business:

8. Discussion re: SIS issues, particularly with degree audits. Cindy and Mark commented that the AALIT was dissolved, so Jim Brown will not be reporting on their activities any longer. He might, however, be willing to entertain questions about SIS at the annual meeting. We decided to table further discussion re: issues with degree audits, but units should begin compiling a list of such issues to be eventually incorporated into a centralized list or handout.
9. Discussion regarding whether to invite representation from ASPO/CDC. There is some concern that their participation may further confuse the distinction between academic advising and career counseling at IU. Harriet suggested a liaison or ex officio (non-voting) relationship. Issue tabled for further discussion.
10. Cindy suggested we send an appropriate token of appreciation to Becky Sims, who is retiring this week, since Becky has been a great supporter of advising. Discussion re: flowers or gift certificate of some kind. Harriet will take care of ordering.

11. Proposal by Executive Committee that BAC consider creation of an annual award, such as a service award or "Advisor of the Year" type award, both to recognize our members and to publicize the things we do to the larger campus community. A suggestion was made that we name the award for Terri Nation. Decision was made to task Campus Affairs Committee with developing proposal. Linda will pass this on to Nigel Pizzini, chair of Campus Affairs.
12. Amelia gave the steering committee a heads-up for us to pass on to our respective units: "early enrollment" is being piloted for athletes for fall registration, so Athletics advisors are telling students to see their advisors much earlier, since athletes will all be registering on one day, April 7. Particularly affects freshmen, who must see UD advisor for release of hold before they can register.

Meeting adjourned at 11:59 a.m.

Respectfully submitted,

Virginia Boswell Fischer  
Secretary, Bloomington Advisors Council  
February 9, 2005