Welcome to first-year Polish! P102 is the second course in a four-part sequence (P101, P102, P201, P202) that fulfills the foreign language requirement in the general education curriculum. P102 is, at the same time, the second course in a six-part sequence (P101, P102, P201, P202, P301, P302) offered through the Polish Program at IU. These courses teach the four basic language skills in Polish: speaking, listening, reading, and writing. Major cultural aspects of Poland are also incorporated throughout the instructional materials.

Course Outcomes

After successfully completing this course students will be able to read, write, speak, and comprehend Polish at an elementary level. This will include greeting people, introducing oneself (giving and spelling one’s name, giving nationality, age, languages spoken, occupation), expressing likes and dislikes, giving address, e-mail address, telephone number, proposing/accepting/rejecting an appointment, asking for way, giving directions, paying compliments, talking about the past and future, counting to 1000, ordering a meal in a restaurant, describing one’s family and describing other people’s clothes, talking about his/her flat, presenting holiday’s plans, describing one’s health condition. In order to achieve this, students will have to become acquainted with grammatical structures such as the present tense, past tense, future tense, syntax of affirmatives and questions, 5 cases (nominative, genitive, accusative, instrumental, locative), and modal verbs.

Texts and Materials

Required:


Student’s book with one audio CD. Available at the IU Main Bookstore (900 East 7th Street).


Exercise book with one audio CD. Available at the IU Main Bookstore (900 East 7th Street).
Not required but useful books available at http://www.polonia.com:


3. PWN OXFORD WIELKI SŁOWNIK POLSKU-ANGIELSKI (PWN-OXFORD Polish-English Dictionary), PWN.

Course handouts:

You will receive handouts in this course. The handouts will also be available through Oncourse. It is your responsibility to keep the course handouts in an organized fashion. Course handouts will be a good source of information, not only for this particular course but also for future references.

Oncourse

Please check Oncourse materials: you will find updated schedules, reminders about homework assignments and tests/exams, handouts to download, and other helpful information. I strongly recommend that you check Oncourse regularly, especially if you missed class. However, the material you will find on Oncourse cannot and will not be a substitute for attending class.

Tests and Grading

Grading scale

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There will be weekly/biweekly 3-5-minute quizzes (not necessarily announced in advance, but always based on the previous two lessons’ material), 3 tests (one every month, announced in advance), a final exam, and a final oral interview. Class participation, attendance, and homework also figure into your grade. Final grades are calculated this way:

- Attendance: 10%
- Participation: 10%
- Homework: 10%
- Tests (3): 30%
- Quizzes: 10%
- Written final: 15%
Final exam:

The written part: 10:15 a.m.-11:15 a.m., Fri., May 3 (as assigned by the Registrar's office) in our classroom at Polish Studies Center.
The oral part: 11:30 p.m.-12:15 p.m., Fri., May 3 (as assigned by the Registrar's office) in our classroom at Polish Studies Center OR during the instructors office hours between April 29 and May 2. Students will be allowed to choose the date.

80% Rule

Language study is cumulative. If you don't know what is in Lesson 1, practically speaking you cannot go on to Lesson 2 missing this foundation. Thus, we consider 80% to be the minimum mastery level you should achieve to enable you to continue. Less than that puts you in the “C” range or below; while passing, it is not a very solid foundation to build on. So, if you achieve less than 80% on a test, you must see your teacher at least once, privately during office hours, to go over the mistakes you made on your test; this must be done prior to your taking the next test, preferably within a week of the test. It is your responsibility to initiate and schedule this appointment. If you fail to meet with your teacher, you will not be allowed to take the next test.

There will be no test make-ups, except in the case of death in the family, military orders, religious holidays or an excuse from your doctor stating that you are physically incapable of taking the exam. Observance of religious holidays is considered an excused absence, but notification should be made to the instructor as soon as possible in the semester.

Course Policies

Attendance

Successful language learning is a cumulative process which requires diligent preparation and active participation. For this reason, it is imperative that you attend class faithfully. You may have ONE unexcused absence. Further unexcused absences will result in an appropriate reduction in your final grade.

Excused absences include death in the family, military orders, religious holidays, or an excuse from your doctor. You should provide your instructor with a photocopy of any excuse for his/her records, you and should show the original to your instructor. A list of religious holidays recognized by the university is available on the IU website (http://www.indiana.edu/~deanfac/holidays.html). Notification of an absence should be made to the instructor as soon as possible.
Punctuality

It is vital that each and every student comes to class on time. Latecomers lose the chance to learn a given day’s material in its entirety. In addition to this personal disadvantage, late arrivals also distract the class and disrupt the process of learning. Tardiness will result in a reduction in the day's participation grade by 1.

Homework

Homework (written and/or oral) will be assigned for every class meeting. Homework is meant to help you revise what was done during a lesson and also to give you the opportunity to practice what you have just learned. Do your homework each day and be prepared to share it in class. Make every effort to keep up – it is much easier than trying to catch up!

Roughly once a week you will be given oral or written homework that will be graded.

E-mail as official means of class communication

E-mail will be the official means of communication for the class. This is in accordance with the University’s official policy:

"Official Indiana University e-mail accounts are available for all registered students. The University reserves the right to send official communications to you by e-mail with the full expectation that you will receive and read these e-mails in a timely fashion. As a student, you are expected to check your e-mail on a frequent and consistent basis in order to stay current with university-related communications. You should also avoid going over quota and missing important messages. NOTE: If you choose to have your e-mail forwarded from your official University e-mail address to another address, you do so at your own risk. The University is not responsible for any difficulties that may occur in the proper or timely transmission or access to e-mail forwarded to any other address, and any such problems will not absolve students of their responsibility to know and comply with the content of official communications sent to their official IU e-mail addresses."

You will be responsible for checking your e-mail on a very regular (preferably daily) basis in order to receive any updates about the class, assignments, and student-instructor meetings.

Personal Conduct

Plagiarism (representing the work of others as your own) will not be tolerated. While students are encouraged to form study partnerships, each individual student is responsible for his/her own work. Please see the section of this page concerning academic misconduct.

In order to promote Polish language learning, it is necessary to maximize your opportunities to speak and hear Polish. In the classroom, you are therefore expected to use (or attempt to use) Polish at all times.
In our courses, you will be asked to express personal opinions and to talk and write about yourself, your family, and friends. If you prefer, you do not need to discuss or reveal any personal information; instead you may provide fictitious information. When you are being creative, you are expected to keep in mind the general purpose of the activity by using relevant vocabulary and expressions.

Discussion of sensitive topics often leads to conflicts of views. It would be difficult to avoid all disagreement on topics about which individuals have strong opinions. As a class, we should come to an agreement about the limits for acceptable behavior. Here are a few ideas to get us started. In this class:

1. Everyone has a right to be addressed in a respectful manner.
2. Everyone has a right to be listened to without interruption.
3. Everyone has a right to feel safe.
4. No one has a right to threaten, harass, or demean others in the class.

Chewing gum or eating is not acceptable in the language classroom. Soft drinks are allowed, as long as they do not interfere with your ability to speak Polish.

Please turn off all cell phones during class. If you must have it on for an emergency (e.g. sick family member), please tell your instructor before class and arrange to sit by the door that day.

Using laptops is not allowed in the language classroom.

From time to time, matters may come up that will require you to stop by your instructor’s office. Every attempt will be made to find a mutually convenient time, but the responsibility is ultimately yours. You should be prepared to find some time to meet with your instructor during normal business hours.

**Good Study Hints**

To learn a language well, daily study and practice are needed. Language learning is a combination of both intellectual and skill (habit) learning. Just as a basketball player, a violin student, or a serious runner must practice daily in order to excel, so must you in learning a language.

**How to Study** (by Jeff Holdeman)

Try this for starters: Set aside (actually block out on your daily schedule) ONE hour per day, 5 days per week, when you will study Polish. During this time, work this way: 1) Think through the day’s class period and what was covered. 2) Review the notes you took in class. 3) Read the material as it is covered in the textbook. 4) Listen to any related audio material. 5) Review and memorize any new vocabulary, grammar, and cultural information. 6) Take a 10-minute break (no more!); stand up and walk around. 7) Close your textbook and put away any notes and do your next day’s written and reading
assignments. 8) If you find that you cannot complete more than 85% of the assignment without your book and notes, it means that you didn’t do Steps 1–5 thoroughly enough. If you are having problems with these steps, see your instructor for suggestions. If doing your homework takes you less than an hour and a half, fill the rest of the time by reviewing this and previous chapters’ vocabulary words (make yourself a vocabulary list or some flash cards), verb conjugations, noun/adjective/pronoun declensions,

Each person learns languages in a different way. Some learners memorize grammar tables well, others learn best by speaking. Some people are auditory learners, others are visual or tactile or kinesthetic. We will use a variety of activities to meet different peoples’ needs and to stimulate the non-dominant styles. Explore what kind of learner you are with your instructor.

Feedback

If there are any problems or worries while studying Polish, please feel free to contact the instructor by e-mail or in person during her office hours. Do not wait until the end of the semester; then it will be too late. The students will also be given informal feedback on a regular basis. These comments will not affect your grade; they are only intended to help you learn better.

Beyond the Classroom

THE POLISH LANGUAGE, LITERATURE, AND CULTURE PROGRAM at the Department of Slavic Languages and Literatures at IUB, directed by Prof. Justyna Beinek, offers and coordinates Polish language, literature, culture, and film courses at both undergraduate and graduate levels. Each year three levels of Polish (beginners’ through advanced intermediate) as well as 3-4 lit/cult/film courses are offered. For more information, contact Prof. Justyna Beinek at jbeinek@indiana.edu.

POLISH TABLE: every Thursday at 6 p.m. at Runcible Spoon (Sixth and Grant St.). Additional info from the instructor and PSC.

Other Polish Courses at IU

SLAV-P101: Elementary Polish I taught by Emilia Sztabnicka-Gradowska (offered Fall 2013)
SLAV-P 201/202: Intermediate Polish I & II taught by Emilia Sztabnicka-Gradowska (offered in the Fall and Spring, respectively)
SLAV-P 301/302: Advanced Polish I & II taught by Emilia Sztabnicka-Gradowska (offered in the Fall and Spring, respectively)
Resources

- Website of the Center for Language Technology and Instructional Enrichment (CeLTIE): http://www.indiana.edu/~celtie/
- Ballantine Hall 120: CeLTIE main office (Monday-Friday, 8 am-5 pm).
- Ballantine Hall 106: language table and international TV room.
- Ballantine Hall 115: analog language lab with 12 Mac and 30 Windows computers; Laserjet printer.
- Ballantine Hall 117: audio language lab with digital multimedia systems and 27 Windows computers.
- Ballantine Hall 121: audio recording reserve, tapes TV broadcasts, cassette copier.
- Your dorm TV or Ballantine Hall 106: IU subscribes to international television broadcasts. International television news programs are available on Channel 29 (SCOLA). The language lab and REEI have programming schedules for these. Check out the SCOLA site (http://www.scola.org) for broadcasting schedules.
- Russian and East European Institute (REEI): Ballantine Hall 565. REEI has a large collection of documentaries, movies, newspapers, and books from and about Russia, the Former Soviet Union, and Eastern Europe that can be checked out for free. See the REEI website for a list of movies and their lending policy.
- REEI website: http://www.indiana.edu/~reeiweb
- REEI Job Postings: REEI advisor Emily Liverman sifts through hundreds of job announcements a week, and then sends along the most relevant Russian and East European-related jobs a few times a week: ask to be subscribed at (eliverma@indiana.edu).
- Main Library provides a wide selection of Polish literature and textbooks.
- IU Slavic Department: Ballantine Hall 502 (http://www.indiana.edu/~iuslavic). The Armstrong Library has Polish dictionaries (Polish-Polish, Polish-English, and other bilingual Polish dictionaries) and a good selection of Polish literature.

Listservs at IU

- REEI Events calendar: weekly notification of Polish-related lectures, concerts, festivals, etc.: contact REEI and ask to be subscribed (reei@indiana.edu)
- Polish Studies Center: 1217 E. Atwater Ave. (http://www.indiana.edu/~polishst) The Polish Studies Center has Polish films, magazines, and study abroad materials. Also hosts Polish picnic in the fall. To receive information about Polish events at IU, please subscribe to the Polish Studies Center listserv by sending a request to polish@indiana.edu

Study in Poland

It's not too early for you to start thinking about this. No matter what your major is, this can be an irreplaceable educational experience for you. Although the university does not have a
program in Poland, many of our students have successfully studied abroad in Poland in several different cities and had their credits count at IU toward their major or minor and graduation. The Office of Overseas Study has an advisor who works solely on non-IU programs, Katie Saur. You can begin exploring your options by talking to your instructor and by doing a program search at IIEPassport (iiepassport.org). Scholarships are available for most students. For information on these and other overseas study opportunities in Russia and Eastern Europe, contact the Office of Overseas Study (http://www.indiana.edu/~overseas). The Office of Overseas Study is located in the Leo R. Dowling International Center at 111 S. Jordan Avenue.

Thinking of Majoring or Minoring in Polish?

A Polish major or minor can be useful for your future career, particularly when combined with another major or degree. Students who complete Polish 202 are just three courses shy of earning a Polish minor! (And students completing a minor or major are often just two courses shy of an REEI minor with language certification!) Please contact the Department’s undergraduate advisor Dr. Jeff Holdeman (jeffhold@indiana.edu) for more information on major and minor programs in Polish or consult the Department’s web site (http://www.indiana.edu/~iuslavic) or the College of Arts and Sciences web site (http://www.indiana.edu/~bulletin/iub/college/2008-2010/slavic.shtml). The earlier you decide to major or minor in Polish, the better your overall academic program will be!

Academic Misconduct

As a student at IU, you are expected to adhere to all the standards and policies of the code of academic conduct. Any suspected infractions of this Code will be handled by official rules and policies of the University. Penalties for infractions may result in a failing grade in the course or expulsion from the University. The instructor will inform the Slavic Language Coordinator of any suspected violations of academic conduct and appropriate actions will be taken according to University guidelines. If it cannot be resolved, the matter will be taken to the Dean of Students and the Department will abide by the decisions reached. See the Code of Student Rights, Responsibilities, and Conduct (http://dsa.indiana.edu/Code) for full information.

Disability Statement

Any student who feels he/she may need an accommodation based on the impact of a disability must register with Disability Services for Students first. According to DSS guidelines, only students who have registered their disabilities with DSS are officially eligible for accommodations. When the disability has been registered, the student will receive a letter describing any accommodations necessary which must be presented to the instructor in the first week of classes. More information is available from Disability Services for Students at 812-855-7578 in Franklin Hall 096 and on the DSS web site (http://dsa.indiana.edu/dss.html).
Disclaimer

All information in this syllabus, including course requirements, is subject to change and should not be considered a substitute for attending class or for any information that is provided to you by your instructor.

Schedule of tests

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Final Exams
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