GOOD INFORMATION ON DOCUMENTS
MEMBERSHIPS

OBJECT CODE:  5050

If reimbursing individuals provide the membership identification
<table>
<thead>
<tr>
<th>Org</th>
<th>* Account</th>
<th>Sub-Account</th>
<th>* Object</th>
<th>Sub-Object</th>
<th>Project</th>
<th>Org Ref Id</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL</td>
<td>2225538</td>
<td>FAC RES - HARRISS, M.COOPER - REL</td>
<td>S050</td>
<td>MEMBERSHIP FEES DUES</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
SPONSORSHIPS

• Object Code 4880
• Provide information that describes the sponsorship:
  – For what
  – Vendor/Organization
  – For Who
HOSPITALITY
<table>
<thead>
<tr>
<th>*Chart</th>
<th>Sub-Fund</th>
<th>Org</th>
<th>*Account</th>
<th>Sub-Account</th>
<th>*Object</th>
<th>Sub-Object</th>
<th>Project</th>
<th>Org Ref Id</th>
<th>*Amour</th>
</tr>
</thead>
<tbody>
<tr>
<td>PL</td>
<td>GENPND</td>
<td>OPT</td>
<td>10555100</td>
<td>OPTOMETRY</td>
<td>4025</td>
<td>HOSPITALITY EXPENSE</td>
<td></td>
<td>00041460</td>
<td>148.28</td>
</tr>
</tbody>
</table>

**Line Desc:**

reimb for BIO Fac cand Schalleck hosp
<table>
<thead>
<tr>
<th>Posted Timestamp</th>
<th>Author</th>
<th>Note Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/12/2014 10:07 AM</td>
<td>Nicholson, Jennifer</td>
<td>Attended meal was prospective student Gianpolo Russo and Professor L. Jean Camp.</td>
</tr>
<tr>
<td>Description</td>
<td>Explanation</td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>-------------</td>
<td></td>
</tr>
<tr>
<td>Saletnik reimbursement for end sem event</td>
<td>Dr. Saletnik met with his students for an end of semester wrap-up event which was approved per hospitality request 0044018. This event was held on Thursday, December 11, 2014. 6 students and 2 IU faculty attended.</td>
<td></td>
</tr>
</tbody>
</table>

| Total Amount | 138.51 |

<table>
<thead>
<tr>
<th>Private Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>hide</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Event Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>hide</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Event Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>hide</td>
</tr>
<tr>
<td>Posted Timestamp</td>
</tr>
<tr>
<td>------------------</td>
</tr>
<tr>
<td>12/10/2014 01:06 PM</td>
</tr>
</tbody>
</table>
H1B Visa
<table>
<thead>
<tr>
<th>Source</th>
<th>* Chart</th>
<th>Sub-Fund</th>
<th>Org</th>
<th>* Account</th>
<th>Sub-Account</th>
<th>* Object</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BL</td>
<td>ROFDS</td>
<td>BUKD</td>
<td>2936582</td>
<td>FREDERICK STEINGRAZER KELLEY DIRECT FUND</td>
<td>4106</td>
</tr>
</tbody>
</table>

**Line Desc**

- Visa for India, Kelley Direct, India

**Line Desc**

- Photo for visa
<table>
<thead>
<tr>
<th>Description</th>
<th>Reimburse Cosgray out of pocket-Visa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Number</td>
<td></td>
</tr>
<tr>
<td>Total Amount</td>
<td>258.86</td>
</tr>
<tr>
<td>Code</td>
<td>B - Reimbursement for Out of Pocket Expense</td>
</tr>
<tr>
<td>e ID</td>
<td>0001013255</td>
</tr>
<tr>
<td>Type</td>
<td>Employee (Non-Vendor)</td>
</tr>
<tr>
<td>City</td>
<td>Bloomington</td>
</tr>
<tr>
<td>Country</td>
<td>United States</td>
</tr>
<tr>
<td>Amount</td>
<td>258.86</td>
</tr>
<tr>
<td>Is this a foreign payee?</td>
<td>No</td>
</tr>
<tr>
<td>Is this payee an employee?</td>
<td>Yes</td>
</tr>
<tr>
<td>Payee Name</td>
<td>Cosgray, Terrill L</td>
</tr>
<tr>
<td>Address 2</td>
<td>BUS</td>
</tr>
<tr>
<td>State</td>
<td>IN</td>
</tr>
<tr>
<td>Due Date</td>
<td>12/13/2014</td>
</tr>
<tr>
<td>Method</td>
<td>P - Check/ACH</td>
</tr>
<tr>
<td>Text</td>
<td>Visa &amp; Photo for India</td>
</tr>
<tr>
<td>Documentation Location Code</td>
<td>F - FMS - Bloomington</td>
</tr>
</tbody>
</table>

Other Considerations:
- Check Enclosure: No
- Special Handling: No
- W-9/W-8BEN Completed: Yes
- Exception Attached: No
- Immediate Payment Indicator: No
Object Codes

CATS web site
Knowledge base
Alpha L-O --- click on O
Select Object Codes
Select Frequently Used Object codes
Those in Bold have potential Tax Implications