Description of the Institute
Founded in 1974, the African American Arts Institute (AAAI) is a performing arts program operated under the office of Diversity, Equity, and Multicultural Affairs at Indiana University – Bloomington. The institute’s mission is to preserve and promote African American culture through performance, education, research, creativity, and outreach. The institute manages three performing groups – African American Choral Ensemble, African American Dance Company, and IU Soul Revue – which are courses in the Department of African American and African Diaspora Studies. The photographer provides photo documentation of performances and other events.

Terms of Appointment
Hourly: Schedule based on events and post-productions needs

Compensation
Hourly rate based on skills and experience

Qualifications
• High level photographic and photo processing skills are a must.
• Must be able to produce high quality photos of performances in stage lighting (varied colors and levels) without using flash, and move discreetly about performance venues while working.
• Must own or have access to professional level photo equipment (The AAAI has a Canon 30D that may be used on occasion, but personal equipment is desired. The AAAI may be able to purchase or rent equipment for special needs.)
• Basic professional business skills are a must: arriving and setting up early, responding promptly to communications, willingness and ability to meet expressed artistic needs, ability to work well with others, preparation and organization, having backups

Responsibilities
• Shoot performance and press photos for the African American Dance Company, African American Choral Ensemble, IU Soul Revue, and AAAI staff
• Provide the AAAI with high quality raw and/or processed digital photo files, as specified for each shoot
• On occasion, process photos for printing, web, or other use
• Attend planning meetings as necessary

Application Process (New IU applicants may apply but must be admitted to IU in order to be appointed)
1. Apply for financial assistance by completing the FAFSA form, which can be accessed at IU’s Students Central on Union website: http://studentcentral.indiana.edu/financial-aid/apply/index.shtml
2. To apply for a position with the AAAI, send letter of application, resume, three references (names, email addresses, and phone numbers only), and photo portfolio (hard copy, electronic, or website) to the address or email below.
3. After we review your materials, you may be invited to interview.

Apply to
Charles E. Sykes, Executive Director; African American Arts Institute; 275 North Jordan, Suite 310; Indiana University; Bloomington IN 47405-1101; csykes@indiana.edu

Indiana University is an Equal Opportunity/Affirmative Action Employer committed to excellence through diversity.