

## Annual Checklist for Archaeology Ph.D. Graduate Students and their Advisors

This form is to be completed annually. In the first year, it is suggested that the student meet with an advisor in the second semester to fill out this checklist. After the meeting, the student should make a copy for the advisor and turn in the original to the office. Thereafter the student should meet with his/her advisor in the second semester of every year to complete this checklist. After the first year, the student should bring an unofficial transcript to the meeting in which this list is completed. After the meeting, the student should make a copy for the advisor and another should be turned in to the office. The Advisory Committee should be formed and meet in the second year, and participate in advising the student. Use the checklist on the back to track progress toward fulfillment of requirements.

**Student's Name** \_\_\_\_\_ **Student ID** \_\_\_\_\_

**Major / Advisor:** \_\_\_\_\_ **Date** \_\_\_\_\_

**PhD Candidacy:** 60 total hours

**PhD Degree:** 90 total hours

**Hrs Transferred:** \_\_\_\_\_ **Hrs Completed** \_\_\_\_\_ **GPA** \_\_\_\_\_ **Incompletes** \_\_\_\_\_

**Current Courses:** \_\_\_\_\_ **Hours enrolled** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Courses Recommended for the Following Semester:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Other recommendations from the committee relevant to professional development:**

**The student, advisor and committee should discuss the following points as relevant to the student's progress:**

What is your likely research interest? \_\_\_\_\_

Has your advisory committee been named? \_\_\_\_\_

Has your advisory committee met? \_\_\_\_\_

Have you reviewed the outside minor requirements with your outside minor advisor? \_\_\_\_\_

Has a proposal been approved by the Advisory Committee? \_\_\_\_\_

When do you anticipate that the Qualifying Exam will be attempted? \_\_\_\_\_

Research Committee Form: After the Qualifying Exam the student must obtain the signatures of the Research Committee on the appropriate form and submit it to the office.

## Requirement Checklist for Archaeology PhD Program

Course Requirements	Course	Semester	Grade
P500	Proseminar in Archaeology		
P509	Archaeological Ethics		
B526	Human Osteology		
Course in the history of Anthropology (H500 or H505)			
Course in the archaeology of the geographic area of specialization			
Course in the ethnography of the geographic area of specialization			
Archaeological methods course			
Inside Minor: Sociocultural, Bioanthropology, or Linguistics			
Outside Minor: _____			
Language / Research Skill #1			
Language / Research Skill #2			

**Advisory Committee: Appointed by 3<sup>rd</sup> semester, must meet by 4<sup>th</sup> semester**

**Academic Advisor:** \_\_\_\_\_

**2<sup>nd</sup> Advisor in Major Field:** \_\_\_\_\_

**Inside Minor Advisor:** \_\_\_\_\_

**Outside Minor Advisor:** \_\_\_\_\_