

2004 ~ 2005 MULTI-OP ORDER FORM

(to be used for I.U. Regional Campuses only)

INDIANA UNIVERSITY~BLOOMINGTON EVALUATION SERVICES & TESTING (B.E.S.T.)

Scoring Room: (812) 855-3357 Main Office & Billing: (812) 855-1595

Effective July 1, 2004, the cost to regional campuses for Form C's and Instructor-designed forms will be raised to \$0.20 per sheet. The cost of Form B's will also increase to \$0.18 per sheet. Prices include both the cost of the forms and the scanning & photocopying charges.

Orders must be submitted either through campus mail (B.E.S.T., Franklin Hall M002, I.U. ~ Bloomington) OR via facsimile transmission [Fax: (812) 855-4409]. Please place your order **at least 2 – 3 weeks before** you need your forms and **at least 2 – 3 weeks before the end of regular class meetings**.

***Note: Additional Multi-Op instructions and information may be downloaded from the following webpage:
<http://www.indiana.edu/~best/multiop/index.shtml>

Quantity	Multi-Op Form	Cost per sheet*	Total
	Standard Form C	\$0.20	
	Instructor Designed Form <i>(include marked Form B's)</i>	\$0.20	
	Departmental Forms <i>(attach list of individual totals for separate forms)</i>	\$0.20	
	Blank Form B	\$0.18	
*Prices are subject to change without notice.		TOTAL AMOUNT DUE =	\$

1. The above forms were ordered by:

Name: _____ Date of Order: _____

Department: _____ Campus Phone #: _____

Campus Address: _____

2. Billing Information:

Account Title: _____ Account #: _____

3. Authorization from Department, if required.

Authorized by: _____ Title: _____

4. Deliver forms to the following address, **if different from above**:

Name: _____

Campus Address: _____