

BUSINESS/SPEA LIBRARY
Application for Workstudy/Hourly Employment

PLEASE PRINT LEGIBLY.

Name _____ Student I.D. Number _____

Do you have workstudy? Yes ___ No ___ If yes, what amount? _____

Local Address: _____

Home Address: _____

Local Phone No.: _____ Home Phone No.: _____

E-mail Address: _____

WORK EXPERIENCE:

Employer's Name:	Dates:	Duties:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Do you have previous library experience? Yes ___ No ___
If yes, where did you work, and what were your duties?

What computer software and on-line programs are you familiar with?

Over to complete application.

Do you have other relevant experience, such as volunteer work, clubs, organizations?

Approximately how many hours per week are you available for work? _____

Please note your class schedule below:

Monday: _____

Tuesday: _____

Wednesday: _____

Thursday: _____

Friday: _____

Please list other times when you **cannot** work: _____

In case of accident, please notify:

Name _____

Address _____

Phone _____ E-mail _____

In the event that I am employed by the Business/SPEA Library, I agree to comply with all of its rules and regulations. I hereby understand that it is against federal regulations for a workstudy student to work when scheduled to be in class.

APPLICANT'S SIGNATURE: _____

Date: _____