Standing Rules of the Collins Board of Governors
Revised November 4, 2007

I. General (Instituted September 9, 2007)

1.1 All standing rules may be amended by a majority vote of the Board of Governors.

II. Bills and Funding Proposals (Revised October 7, 2007)

2.1 All funding proposals must be submitted to the chair by the Wednesday before a Sunday BOG meeting to be placed on the agenda for that meeting. Funding proposals received after the Wednesday before a Sunday BOG meeting will be placed on the agenda for the meeting immediately following the Sunday meeting.

2.2 The chair will distribute all funding proposals to the Board of Governors via email on the Thursday before a Sunday BOG meeting.

2.3 Bills that are not funding proposals may be proposed and considered at any BOG meeting, regardless of prior submission. However, the Board of Governors would prefer prior submission of bills whenever possible.

2.4 In order to expedite the approval process, residents submitting funding proposals should include a “per head” cost for any program that occurs outside of Collins and has a cost that will change according to the number of participants.

III. Attendance (Revised November 4, 2007)

3.1 All BOG members will be allowed 2 absences in which they are represented by a proxy, and 1 absence in which no proxy is present, for a total of 3 absences. Governors are encouraged to obtain a proxy for all absences.

3.2 After a member has 1 absence in which no proxy is present, that member will be contacted via email by the chair and informed that they have reached the limit of absences in which no proxy is present, and that they will be in violation of the absence policy if they miss another meeting and do not have a proxy present.

3.3 After a member has 2 absences in which no proxy is present, the chair will contact that member via and inform him or her of the attendance policy violation. The chair will explain that the member must be present at the next meeting to have a chance to offer an explanation for their violation of the attendance policy, and that they may be removed from office at that meeting.

3.4 After a member has 2 absences in which no proxy is present, the chair will notify the members of the Board of Governors. The member who is in violation of the
attendance policy for absences in which no proxy is present must then attend the next BOG meeting to explain his or her violation. After hearing the explanation, the Board of Governors may decide whether or not to vote to remove the member from office by a 2/3 vote of the total units. If the member is not present at the next meeting immediately following his or her attendance policy violation, the chair will notify the BOG members at that meeting and they may vote to remove the member from office by a 2/3 vote of the total units.

3.5 After a member has reached 3 absences, that member will be contacted via email by the chair and informed that they have reached the number of allowed absences and may be subject to removal from office if they miss another meeting.

3.6 At the meeting in which a member has reached his or her fourth absence, the chair will notify the BOG members of that governor’s fourth absence. The Board of Governors may then vote to remove the governor from their position by a 2/3 vote of all units.

3.7 If a governor is removed from his or her position, the RA of his or her unit will be notified, and the BOG will request that another governor be selected.