

Guidelines and Eligibility for Nominations for Intensive Writing Prizes Sponsored by the College of Arts and Sciences and the Campus Writing Program

Eligibility:

- must be currently enrolled at IUB at time of nomination
- must be nominated/ supported by the faculty member who assigned the submitted essay
- must be willing to sign a pledge attesting to the paper's authenticity upon submission
- may be nominated only once per course/section
- may be nominated for more than one prize if nominations are from different courses

Nomination procedure:

All submitted essays must be nominated or supported by the faculty member in whose course the essay was assigned. Faculty nominating students must provide the following:

- an assignment sheet (or its equivalent: a short description of the requirements of the assignment)
- a brief statement (1-5 sentences) describing their aims and expectations for this assignment (e.g. what cognitive skills or theoretical problems they wanted students to practice or confront, what the most difficult part of the assignment was)
- a brief evaluation of how well the student's essay met or exceeded the expectations of the assignment and reader
- certification (included in the nominating letter) that the essay fulfilled the requirements of the assignment
- fall submissions will be reviewed with spring entries for the annual award

Guidelines for submitting nomination form and paper

Papers must be:

- written for a College Intensive Writing course
- the student's individual work; no group reports will be accepted
- submitted to faculty/ instructor for a grade within the semester it was assigned
- at least 6 pages in length (or combination of shorter work totaling at least 6 pages)
- word-processed and submitted in hard copy
- clean and unmarked (no readers' comments or grade, please)
- submitted with student name and university ID number on cover page
- submitted with Application Coversheet and Checklist

To be considered for a 2008-2009 Intensive Writing Essay Prize, applications should be submitted **by 4 pm March 6, 2009** to

Laura Plummer, Director
Campus Writing Program
Franklin 008

Direct all inquiries to David Halloran, Kirkwood Hall 012; whallora@indiana.edu; 855-1647

- Only one submission per student per course
- Incomplete applications will not be considered

Awarding of prizes

Student recipients will be awarded their IW Essay Prizes at the annual College Awards Luncheon in April of each year.

**INTENSIVE WRITING ESSAY CONTEST
APPLICATION COVER SHEET AND CHECKLIST**

APPLICANT'S NAME:
I.D. NUMBER:
CAMPUS ADDRESS:
CAMPUS PHONE:
CELL PHONE:
E-MAIL:

COURSE DEPT:
COURSE NUMBER:
COURSE NAME:
TEACHER'S NAME:
SEMESTER OF COURSE:
TODAY'S DATE:

Please make sure your application packet includes the following items:

- Assignment sheet, or its equivalent (a written description of assignment provided by teacher)
- Brief description of the aims and expectations of assignment from sponsoring teacher
- Brief evaluation from the sponsoring teacher
- One unmarked copy of the student essay, word-processed and legibly printed
- Completed Application Cover Sheet (above) and signed certifications (below)

CERTIFICATION:

I certify that the attached essay is my original work and was written for the IU Bloomington course designated above. Indiana University has my permission to duplicate my essay for Contest Judges and to reproduce my essay, should it receive an Intensive Writing Essay Prize, in University promotional materials.

(Student signature)

(date)

(printed)

I certify that the attached student essay, written by the student named above, was produced for my course (described above) and that the essay fulfills the requirements of that assignment. I have provided a) a copy of the assignment (or its equivalent) and b) a brief description of my expectations and my estimation of the strengths of this student essay.

(Teacher signature)

(date)

(printed)

(Department)

Incomplete applications will not be considered. Direct all inquiries to David Halloran (Kirkwood Hall 012, whallora@indiana.edu; 855-1647). ADDITIONAL COVER SHEETS MAY BE DUPLICATED FROM THIS ORIGINAL OR PRINTED FROM THE WORLD WIDE WEB AT: <http://www.indiana.edu/~cwp/iwprizes.shtml>.

Completed applications are to be sent by March 6 to
Laura Plummer, Director
Campus Writing Program
Franklin Hall 008
Indiana University Bloomington