

INDIANA UNIVERSITY

REPORT ON COMPLETION OF SABBATICAL LEAVE

Name:

Department:

Period of Leave:

The sabbatical leave program requires that you give a report on your leave within three months of the end of the leave. Please send one copy of this form (and supplementary pages, if needed) to your departmental chairperson or school dean and one copy to the Dean of the Faculties. Describe your activities in some detail and show clearly the scholarly and professional benefits derived. Comment on any problems encountered which should be known by those who implement Indiana University's sabbatical leave policies. Reports on completion of sabbatical leaves are made available to the Committee on Sabbatical Leaves for use in evaluating subsequent applications.

(Please use additional pages to supplement this form if you require additional space.)

1. Nature of activity while on sabbatical leave (description of research, creative activity, postdoctoral study or other project):

2. Progress toward completion of the work for which sabbatical leave was taken (present status of research, development of creative activity, etc.):

3. Description of travel and residence away from home during sabbatical leave:

4. Plans for publication or other efforts to disseminate the results of your sabbatical leave:

5. Supplementary Comments: