

Missed Exam Form

In the event of a student missing an exam due to illness, family emergency, or other unanticipated events, this form must be submitted by the student to his/her E370 professor within 7 calendar days of the scheduled exam. The Policy for missing an exam is to have the weight of that exam put onto the final, which means the final is worth 300 points, rather than 200 points. This option is available for one (1) exam only. A second missed exam will result in a score of zero (0) points.

This form may be turned in at WY105. Please ask that it be put in your professor's box.

Student Name: _____

Student Team Number: _____

Date of Missed Exam: _____

Reason for missing Exam: _____

Supporting Documentation:
(please describe
and attach) _____

