

DEPARTMENT OF FRENCH AND ITALIAN (FRENCH SCHEDULE)
Orientation Workshop for Associate Instructors of French
August 19-29, 2009

	Wednesday, August 19	Thursday, August 20	Friday, August 21
TIME	<i>BALLANTINE 215/217</i>	<i>BALLANTINE 215/217</i>	<i>BALLANTINE 215/217</i>
9:00 am	<p>Welcome and Introductions -Dr. Emanuel Mickel - Chair - Icebreaker- Colleen Ryan-Scheutz</p> <p><i>Workshop goals and activities and Orientation to Teaching Goals</i> -Colleen Ryan-Scheutz</p> <p><i>Orientation to Teaching Goals; AI roles and responsibilities</i> -Kelly Sax; Isabel Piedmont</p>	<p><i>Treating vocabulary (9-9:50)</i> -Kelly Sax</p> <p><i>Treating grammar (9:50-10:45)</i> -Colleen Ryan-Scheutz</p>	<p><i>Language-specific review and discussion (9-9:50) – Rebecca Petrush</i></p> <p><i>Building skills in listening</i> -Anne José Villeneuve</p> <p><i>Treating pronunciation</i> - Kelly Sax</p>
10:45	Break	Break	Break
11:00	<p><i>AI roles and responsibilities, cont.</i></p> <p><i>Overview of a first-year class</i> - Kelly Sax</p> <p>-Visit Teaching Resources Center (TRC: BH 132) (12:15) -Colleen Ryan-Scheutz</p>	<p><i>Teaching Culture</i> -Giuseppina De Masi</p> <p><i>Visual aids and video</i> -Kelly Sax</p> <p><i>Explanation of Assignment #2</i></p>	<p><i>Using pairwork</i> -Olga Amarie</p> <p><i>Practice with speaking (9:50-10:45)</i> -Kelly Sax</p> <p><i>Explanation of Assignments #3 and #4</i></p>
12:30-1:40	Lunch	Lunch	Lunch
1:45 – 4:45*	<p><i>Introduction to Lesson Planning & Sequencing language practice (1:45-2:45)</i> - Colleen Ryan-Scheutz</p> <p>-Overview of textbooks and materials (2:45-3:45) –staff</p> <p><i>Explanation of Assignments #1</i></p>	<p><i>Learning a new language I</i> -Jeff Holdeman, Russian (1:45-2:35)</p> <p>Critique of sample class (2:40-3:10)</p> <p style="text-align: center;"><u>BH Facility Visits:</u></p> <p>- Teaching & Learning Technologies Lab (TLTL: BH 307, 3:15-3:30 pm) - BH duplicating room (BH 5th floor, 3:30-3:45 pm) - CeLTIE tour and Intro to Sanako (3:45-4:45 pm) (BH 121 and 117)</p>	<p>Please use this time to complete any remaining necessary on-campus tasks, especially any remaining elements of the International Student Orientation. (Please note TB tests are not administered on Friday)</p>
Assignments	AIs prepare a skeletal lesson plan (Assignment #1)	AIs prepare a vocabulary treatment (Assignment #2)	AIs prepare a grammar treatment and a pairwork activity (Assignment #3 and #4)

Monday, August 24	Tuesday, August 25	Wednesday, August 26	Thursday, August 27	Friday, August 28	Saturday, August 29
BALLANTINE 215/217	BALLANTINE 215/217	BALLANTINE 103/217	BALLANTINE 105/142	BALLANTINE 139	
<p>9:00-9:45 <i>Review and discussion</i> -Olga Amarie</p> <p>9:45-10:30 <i>Teaching reading</i> -Kelly Sax</p> <p>10:30-10:45 break</p> <p>10:45-12:15 <i>Practice with writing</i> -Alicia Vitti</p> <p>11:30-12:45 (BH 308) <i>Introduction to OnCourse, gradebook, and FRITMAT (BH 308)</i> -TLTC staff and Colleen Ryan-Scheutz</p>	<p>9:00-9:50 <i>Review and discussion</i> -Anne-José Villeneuve</p> <p>9:50-10:30 <i>Classroom management/Avoiding incivility in the Classroom</i> -Kelly Sax</p> <p>10:30-10:45 break</p> <p>10:45-11:05 <i>Overseas Study</i></p> <p>11:05-11:35</p> <p><i>Intro to Classroom Technology-staff</i></p> <p>11:35-12:30 <i>Grading and Testing</i> -Rebecca Petrush <i>language specific 12-12:30</i></p>	<p>9:00-10:00 (BH 103) <i>*Policies of the College of Arts and Sciences</i> Assistant Dean Lindemann</p> <p>10:00-10:45 <i>*CAPS</i> -Chris Meno</p> <p>10:45-11:00 Break-coffee outside BH 215</p> <p>11:15-12:05 (BH 217) F100 demo class -Erica Satterthwaite</p>	<p>Please register for classes if you have not done so, yet. Log into OneStart by using your Network ID, go to Self Service and click Register for Classes.</p> <p>10:00-11:00 F100 Microteaching (BH 105)</p> <p>11:15-12:15 F150 Microteaching (BH 105)</p>	<p>11:30-noon (BH 139) Review and discussion/Orientation evaluation -Kelly Sax and staff (BH 139)</p>	<p><i>Free day, enjoy! Of possible interest: Bloomington Farmers' Market 8:00am-1:00pm downtown at 7th and Morton</i></p>
12:45-2:00 Lunch	12:30-2:00 Lunch	12:05-1:30 Lunch	12:15-1:30 Lunch	12:00-1:00 Lunch	
<p>2:00-3:00pm <i>Intro to Power Point</i> -Rebecca Petrush</p> <p>3:15-5:00 Library Guided Tour with Faculty (French)</p> <p><i>Assignment #5 SBA</i></p>	<p>2:00-3:00 <i>Introduction to microteaching, and ongoing language-specific training</i></p> <p>3:00-5:00 Advising French: Prof. Julie Auger (Ling) and Lit advisor, BH 139; Italian: Professor Marco Arnaudo, BH 140)</p>	<p>1:30-2:30 (BH 217) F150 Demonstration class -Kelly Farmer</p> <p>2:30-3:00 Discussion of demonstration classes (BH 217)</p> <p>3:00 French: Preparation for microteaching with staff (by appointment)</p>	<p>1:30-2:20 F100 Microteaching (BH 105)</p> <p>2:30-3:20 F150 Microteaching (BH 105)</p> <p>3:30-4:30 Follow-ups to microteaching with staff (by appt.) (BH 142)</p>	<p>1:00-3:00pm Course meetings (F100-BH 107) (F150-BH 108) (F200-BH 308) (F250-BH 118)</p> <p>6:00-8:00pm Potluck with new and returning AIs at CAHI (corner of Ballantine and Atwater)</p>	

* These sessions to be held jointly with Departments of French and Italian, German, Japanese, Chinese, Central Eurasian Studies, Slavics.