

DEPARTMENT OF FRENCH AND ITALIAN (ITALIAN SCHEDULE)
Orientation Workshop for Associate Instructors of French and Italian
August 19-28, 2009

	Wednesday, August 19	Thursday, August 20	Friday, August 21
TIME	<i>BALLANTINE 215/217</i>	<i>BALLANTINE 215/217</i>	<i>BALLANTINE 215/217</i>
9:00 am	<p><i>Welcome and Introductions</i> -Dr. Emanuel Mickel - Chair - Icebreaker-Colleen Ryan-Scheutz</p> <p><i>Workshop goals and activities, and Orientation to Teaching Goals</i> -Colleen Ryan-Scheutz</p> <p><i>AI roles and responsibilities</i> -Kelly Sax; Isabel Piedmont</p>	<p><i>Topic: Treating vocabulary (9:30-9:50)</i> -Kelly Sax</p> <p><i>Topic: Treating grammar (9:50-10:45)</i> -Colleen Ryan-Scheutz</p>	<p><i>Language-specific review and discussion (9-9:50)</i></p> <p><i>Building skills in listening</i> -Anne José Villeneuve</p> <p><i>-Treating pronunciation</i> - Kelly Sax</p>
10:45	Break	Break	Break
11:00	<p><i>Topic: Overview of a first-year class</i> - Kelly Sax</p> <p>-Visit: Teaching Resources Center (TRC: BH 132) -Colleen Ryan-Scheutz</p>	<p><i>Teaching Culture (11-11:45)</i> -Giuseppina DeMasi</p> <p><i>Teaching with video (11:45-12:30)</i> -Kelly Sax</p> <p><i>Explanation of Assignments #2</i></p>	<p><i>Using pairwork</i> -Olga Amarie</p> <p><i>Practice with speaking (9:50-10:45)</i> -Kelly Sax</p> <p><i>Explanation of Assignments #3 and #4</i></p>
12:30-1:40	Lunch	Lunch	Lunch (1:15 PM)
1:45 – 2:45*	<p><i>Introduction to Lesson Planning & Sequencing language practice</i> -Colleen Ryan-Scheutz</p>	<p><i>Experience: Learning a new language</i> -Jeff Holdman, Russian (1:45-2:35)</p> <p><i>Critique: Sample Class (2:40-3:10)</i></p>	<p>Please use this time to complete any remaining necessary on-campus tasks, especially any remaining elements of the International Student Orientation. (Please note TB tests are not administered on Friday)</p>
3:00-5:00	<p><i>Language-specific breakout (3:00-5:00 p.m.)</i></p> <p>-<i>Topic: Experience a First-Year Class</i></p> <p>--<i>Topic: Overview of textbooks and materials</i></p> <p><i>Explanation of Assignments #1.</i></p>	<p>3:15-4:45: <u>BH Facility Visits:</u></p> <p>- Teaching & Learning Technologies Lab (TLTL: BH 307, 3:15-3:30 pm) - BH Duplicating Room (BH 5th floor, 3:30-3:45 pm) - CeLTIE & SANAKO Introduction (BH 118 and BH 121, 3:45-4:45 pm)</p>	
Assignments	AIs prepare a skeletal lesson plan (Assignment #1)	AIs prepare a vocabulary and grammar treatment (Assignments #2)	AIs prepare a pairwork activity (Assignment #3 and #4)

Monday, August 24	Tuesday, August 25	Wednesday, August 26	Thursday, August 27	Friday, August 28	Saturday, August 29
BALLANTINE 215/217	BALLANTINE 215/217	BALLANTINE 103/215	BALLANTINE 140/142	BALLANTINE 140	
<p>9:00-9:45 <i>Review and discussion</i></p> <p>9:45-10:30 <i>Teaching reading</i> -Kelly Sax</p> <p>10:30-10:45 break</p> <p>10:45-11:30 <i>Practice with writing</i> -Alicia Vitti *Followed by language-specific break-out)</p> <p>11:45-12:45 (BH 308) <i>Introduction to OnCourse & FRITMAT,</i> -TLTC staff and Colleen Ryan-Scheutz</p>	<p>9:00-9:50 <i>Review and discussion</i></p> <p>9:50-10:30 <i>Classroom management/Avoiding incivility in the Classroom</i> -Kelly Sax</p> <p>10:30-10:45 Break</p> <p>10:45-11:05 <i>Overseas Study</i></p> <p>11:05-11:35 <i>Topic: Classroom Technology</i></p> <p>11:35-12:00 <i>Overview of Testing and Grading</i> -Rebecca Petrush <i>Language specific (12:00-12:30)</i></p>	<p>9:00-10:00 (BH 103) <i>*Policies of the College of Arts and Sciences</i> Assistant Dean Lindemann</p> <p>10:00-10:45 (BH 103) <i>*CAPS</i> -Chris Meno</p> <p>10:45-11:00 Break-coffee outside BH 215 ---</p> <p>11:30-12:45 Micro-micro teaching I & critiques (BH 215)</p>	<p>Please register for classes if you have not done so, yet. Log into OneStart by using your Network ID, go to Self Service and click Register for Classes.</p> <hr/> <p>10:30 Convene in BH 142</p> <p>11:00-11:50 MICROTEACHING I (Italian) BH 140</p> <p>Follow-up</p>	<p>10:00a.m – 12:45 pm</p> <p>PRACTICUMS M 250 10:00-10:30 M 200 10:30-11:00 M 115:11:00-11:30 M 150 11:30-12:00 M 100 12:00-12:30</p>	Riposo Repose
12:45-2:00 Lunch	12:45-2:00 Lunch	12:45-2:00 Lunch	12:15-1:30 Lunch	12:45-2:00 Lunch	
<p>2:00-2:45 p.m. Introduction to Power Point</p> <p>2:45-5:00 pm Language-specific training (teaching demos, critiques, ongoing discussion of materials and approaches, grading rubrics, grading writing workshop, etc.)</p>	<p>2:00-3:00 <i>Topic: Introduction to microteaching</i> (and ongoing language-specific training) ---</p> <p>3:00-5:00 Advising French: Prof. Julie Auger (Ling) BH 215; Prof. Oana Panaité (Lit) BH 627; Italian: Professor Marco Arnaudo, BH 217)</p>	<p>2:00-3:15 Micro-micro teaching II & critiques ---</p> <p>3:30-5:00 Library Tour with Subject Librarian (Italian) and Faculty Member</p>	<p>1:30 Convene in BH 142</p> <p>2:00-2:50 MICROTEACHING II (Italian) BH 140</p> <p>Follow-up</p> <p>Colleen available for individual appointments</p>	<p>2:00-3:00 All-instructor meeting (BH 140)</p> <p>3:00-4:15 Italian Share-fair (BH 140)</p> <p>4:30-5:30 Meeting & Rinfresco with Italian faculty at CAHI (corner of Ballantine and Atwater)</p> <hr/> <p>-->6-8 p.m. AI Social --> Stand-up, potluck supper/social event for all returning and new Ais CAHI (corner of Ballantine/Atwater)</p>	

* These sessions to be held jointly with Departments of French and Italian, German, Japanese, Chinese, Central Eurasian Studies, Slavics.