

**DEPARTMENT OF FRENCH AND ITALIAN**  
**Orientation Workshop for Associate Instructors of Italian**  
**August 20-29, 2008**

	Wednesday, August 20	Thursday, August 21	Friday, August 22
TIME	<i>BALLANTINE 139/140</i>	<i>BALLANTINE 139/140</i>	<i>BALLANTINE 139/140</i>
9:00 am	<p>Welcome and Introductions            -Dr. Sonya Stephens - Chair            - Icebreaker</p> <p>Orientation to Teaching Goals;            AI roles and responsibilities            -Kelly Sax; Colleen Ryan-Scheutz;            Isabel Piedmont</p>	<p><i>Treating vocabulary</i>            -Olga Amarie            (Language-specific break-out)</p> <p><i>Treating grammar</i>            -Audrey Fultz            (Language-specific break-out)</p>	<p><i>Review and discussion</i>            -Audrey Fultz</p> <p><i>Practice with speaking</i>            -Kelly Sax            (Language-specific break-out)</p>
10:30	Break	Break	Break
10:45	<p><i>Workshop goals and activities</i>            -Ermanno Conti</p> <p><i>Overview of a first-year class</i>            - Colleen Ryan-Scheutz            (Language specific break-out)</p>	<p><i>Building skills in listening</i>            -Kelly Sax            (Language-specific break-out)</p> <p><i>Using visual aids and classroom space</i>            -Colleen Ryan-Scheutz</p> <p><i>Explanation of Assignments #2</i></p>	<p><i>Using pairwork</i>            -Colleen Ryan-Scheutz            (Language-specific break-out)</p> <p><i>Teaching Culture</i>            -Bryan Donaldson            (Language-specific break-out)</p> <p><i>Learning a new language II</i>            -Esther Ham, Dutch (1)  <i>Explanation of Assignment #3 and #4</i></p>
12:15-1:40	Lunch	Lunch	Lunch (1:00 PM)
1:45 – 4:45*  *except Friday	<p>-Visit Teaching Resources Center (TRC: BH 132, 1:45-2:00 pm)</p> <p><i>Sequencing language practice</i>            - Bryan Donaldson</p> <p><i>Treating pronunciation</i>            - Kelly Sax</p> <p>-Overview of structure of <i>Chez nous</i> and <i>Percorsi!</i>            (Language-specific break-out)</p> <p><i>Explanation of Assignments #1.</i></p>	<p><i>Learning a new language I</i>            -Esther Ham, Dutch (1:45-2:35)</p> <p style="text-align: center;"><b><u>BH Facility Visits:</u></b></p> <p>- Teaching &amp; Learning Technologies Lab (TLTL: BH 307, 2:45-3:00 pm)</p> <p>- BH duplicating room (BH 5<sup>th</sup> floor, 3:05-3:15 pm)</p> <p>- CeLTIE (BH 118 and BH 121, 3:25-4:00 pm)</p>	<p>Please use this time to complete any remaining necessary on-campus tasks, especially any remaining elements of the International Student Orientation. (Please note TB tests are <b>not</b> administered on Friday)</p>
Assignments	AIs prepare a skeletal lesson plan (Assignment #1)	AIs prepare a vocabulary and grammar treatment (Assignments #2)	AIs prepare a pairwork activity (Assignment #3 and #4)

Monday, August 25	Tuesday, August 26	Wednesday, August 27	Thursday, August 28	Friday, August 29	Saturday, August 30
<b>BALLANTINE 139/140</b>	<b>BALLANTINE 118</b>	<b>BALLANTINE 103</b>	<b>BALLANTINE 142</b>	<b>BALLANTINE 142</b>	
<p><b>9:00-9:45</b> <i>Review and Discussion</i> -Olga Amarie</p> <p><b>9:45-10:30</b> <i>Teaching Reading</i> -Kelly Sax</p> <p><b>10:30-10:45</b> <b>Break</b></p> <p><b>10:45-12:15</b> <i>Practice with writing</i> -Bryan Donaldson (Language-specific break-out)</p> <p><b>11:30-12:15</b> <i>Introduction to OnCourse</i> (BH 118) -TLTC staff</p>	<p><b>9:00-10:00 (BH 115)</b> <i>Teaching and Technology</i> -Bryan Donaldson</p> <p><b>10:00-10:45 (BH 139)</b> <i>Grading and Testing</i> -Audrey Fultz (Language specific break-out)</p> <p><b>10:45-11:00 Break</b> (Coffee outside BH 139)</p> <p><b>11:00-11:30 (BH 139)</b> <i>Avoiding incivility in the classroom</i> -Kelly Sax</p> <p><b>11:30-12:00 (BH 139/140)</b> <i>Introduction to microteaching</i> (Language specific break-outs)</p>	<p><b>9:00-9:45 (BH 103)</b> <i>*CAPS</i> -Chris Meno</p> <p><b>9:45-10:30(BH 139/140)</b> Review and discussion of lesson plans (Language specific break-out)</p> <p><b>10:30-10:45 Break</b> (Coffee outside BH 139)</p> <p><b>11:00-12:00</b> <b>M100 Demonstration and discussion</b> (BH 140)</p>	<p>Please register for classes if you have not done so, yet. Log into OneStart by using your Network ID, go to Self Service and click Register for Classes.</p> <p><b>11:10-12:00</b> <b>M100Microteaching I</b> (BH 139/140)</p> <p><b>12:00-12:30</b> <b>Follow-up to Microteaching I</b> (BH 140)</p>	<p><b>9:00-12:30</b> <b>Percorsi Training for all Italian Instructors</b> (Ballantine 118)</p>	
<b>12:15-1:40 Lunch</b>	<b>12:00-1:25 Lunch</b>	<b>12:00-1:25 Lunch</b>	<b>12:30-1:45 Lunch</b>	<b>12:30-1:40 Lunch</b>	
<p><b>1:45-2:45 p.m.</b> <i>Introduction to FRITMAT</i> -Colleen Ryan-Scheutz (BH 118)</p> <p><b>3:00-5:00 (BH 140)</b> <b>Workshop (Italian)</b></p>	<p><b>1:30-2:30 (BH 103)</b> <i>*Policies of the College of Arts and Sciences</i> -Asst Dean Lindemann</p> <p><b>2:45-5:00 Advising Prof. Marco Arnaudo</b> ( BH 140)</p> <p><b>7-9 pm</b> Campus Climate Workshop, Frangipani Room, IMU (mandatory)</p>	<p><b>1:30-2:30</b> <b>M150 Demonstration and discussion</b> (BH 140)</p> <p><b>2:30-3:00</b> <b>Questions/Wrap-up</b></p> <p><b>3:30-5:00</b> <b>Library Guided Tour with Faculty and Subject Librarian</b> (Italian)</p>	<p><b>2:00-2:50</b> <b>M100 Microteaching II</b> (BH 140)</p> <p><b>3:00-3:30</b> <b>Follow-up to Microteaching II</b> (BH 139/140)</p> <p><b>3:30-4:30</b> <b>Follow-ups to microteaching with staff</b> (by appt.)</p>	<p><b>1:45-3:00</b> <i>Mini-workshops on graduate work and teaching</i> (BH 140)</p> <p><b>3:00-4:00</b> <i>Meeting with Italian faculty and mini-rinfresco</i> (BH 140)</p>	<p><b>5:00</b> <b>Bar-b-cue</b> (At Kelly Sax's: 702 S. Ballantine Rd.)</p> <p>(see map at back of OW materials' packet)</p>

\* These sessions to be held jointly with Departments of French and Italian, German, Japanese, Chinese, Central Eurasian Studies, Slavics.