Masters in Ancient History and Language Acquisition (MAHLA)
Masters in Russian or East European History (MAREE)
Masters in United States History (MAUS)
Master of Arts for Teachers (MAT)
Dual Masters in History and Jewish Studies (MAHJS)
Dual Masters in History and Library Science (MA/MLS)
Matriculating Students:

Tasks to accomplish upon admission

_____ 1. Be sure your final transcripts showing your previous degree have been submitted to the Graduate Secretary.

_____ 2. When registering for classes, take a moment to check and update your address information with the Registrar through the OneStart/Registration system.

_____ 3. Be sure your IU email address is added to the HGSA email list. This is how important announcements of funding and job opportunities are shared with our students.

PROGRESS MEETINGS (EVERY SPRING SEMESTER)

Effective and continuous advising provides the basis for satisfactory development of education and career plans. Students should meet with their advisors at least once each semester to review thoroughly both their current programs and future plans. Each student is required to schedule a formal “progress meeting” with her or his advisor during the spring semester of every year in which s/he is enrolled in the graduate program. Each year the advisor will complete a brief report that summarizes the student’s academic progress to date.
MA REVIEW

MA Field Review: All candidates must undergo a review during their third or fourth semesters, when the work for the History M.A. degree is normally completed. The review may be postponed only by the Director of Graduate Studies, in consultation with faculty members in the student’s field. The Graduate Secretary will schedule the review in consultation with the student and the field. Students majoring in U.S. history are not reviewed by the entire field. Instead, each U.S. history student must form her or his own Advising Committee, which will conduct the field review. The review consists of a conference at which the student and field committee members discuss the student's performance and future plans. The purpose of the review is to confirm the awarding of the M.A. Students will present at least two papers (one from a seminar) to the field committee.

To Do List

_____ 1. At the beginning of your fourth semester, meet with Graduate Secretary to check transcripts and academic progress to be sure all course and language requirements have been met.

_____ 2. Complete Language requirements and have verification memo sent to History Grad Secretary. [Note: MAT students do not have a language requirement.]

_____ 3. Discuss with Advisor which two papers will be presented for the Review. Be sure at least one paper is from a History Dept. Seminar course.

_____ 4. Consult with Advisor about which faculty members will participate on the Review Committee.

_____ 5. Communicate with Review Committee to establish a date and two hour time allotment for the Review.

_____ 6. Inform Graduate Secretary of the date and time so that she can reserve the room and prepare forms.

_____ 7. Be sure each member of the Review Committee has a paper copy of the two papers being used at least a week before the review.

_____ 8. Complete the Review.

_____ 9. Once you have met all course/language requirements and passed the Review, meet with the Graduate Secretary to complete the application form for the Masters Degree.