Individualized Major Program Final Project Contract

Course Number: IMP-X490
Credit Hours: ____________  Semester/Year: ____________________________
(formerly I460)

Student’s Name: __________________________  Student’s ID#: ____________________________

Sponsor’s Name: __________________________  Sponsor’s E-mail: __________________________

Sponsor’s Signature: __________________________________________________________

Second sponsor (if applicable):
Sponsor’s Name: __________________________  Sponsor’s E-mail: __________________________

Sponsor’s Signature: __________________________________________________________

Third sponsor (if applicable):
Sponsor’s Name: __________________________  Sponsor’s E-mail: __________________________

Sponsor’s Signature: __________________________________________________________

INSTRUCTIONS:

1. If your final project is an internship, do not use this form. Use the “Individualized Major
   Program Internship Contract” instead.
2. In consultation with your sponsor(s), fill out the section above. Be sure to discuss with your
   sponsor(s) the appropriate number of credit hours for the project (3 hours is standard), grading
   criteria, and the project timeline.
3. Attach a copy of your final project proposal. This should be the same proposal that you
   submitted at your mid-program assessment, and should be updated to incorporate any changes
   that were recommended at that meeting. If your mid-program assessment has not yet taken
   place, please consult the IMP office before filling out this form.

DEADLINES:

Before establishing a timeline for your project, please check the IMP website for the final project
deadline. It will generally fall in early April for May graduates, and in mid-November for December
graduates. The deadline is the date when all completed, sponsor-approved final project materials
must be submitted to the IMP office. We strongly recommend that students and sponsors negotiate among
themselves an earlier deadline that allows time for the sponsor to review drafts of the project and for
the student to make revisions prior to the IMP’s deadline.