

Credit Hours: _____

Student's Name _____

Student's ID# _____

Tutor's Name _____

Tutor's E-mail _____

Tutor's Department _____

Dept. Address: _____

Tutor's Signature _____

Describe the purpose and structure of your proposed tutorial, including the planned frequency of meetings with your tutor and the amount of writing and/or oral reporting you plan as part of the tutorial evaluation. Think of this form as equivalent to a syllabus. You may modify this syllabus later as you and your tutor see fit, but use the space below to describe in as much relevant detail as possible the plan for the tutorial as you and your tutor now see it. If you are proposing a research/reading tutorial, fill out a week-by-week schedule of readings, writings, and activities. If you are proposing through this tutorial to acquire technical skills, to do fieldwork or an internship, or to engage in a creative project, sketch in as fully as possible the step-by-step process by which you intend to reach your aims. Use the weekly schedule printed below if possible; if not, describe the various activities you intend to engage in and the sequence you plan to follow. The number of credit hours you wish to claim should be reflected in the amount of work described. **If you are doing an internship and it is not your final project, this is the wrong form. Please use the I450 contract.**

Attach additional sheets if needed. Please do not write on the back!

Nature and purpose of tutorial:

SCHEDULE

Week of June 13:

Week of June 16:

Week of June 23:

Week of June 30: (Friday, July 4 is Independence Day – no classes/office closed)

Week of July 7:

Week of July 14:

Week of July 21:

Week of July 28:

Week of August 4: