



OFFICE OF
INTERNATIONAL
PROGRAMS

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INTERNATIONAL PROJECTS AND ACTIVITIES GRANTS (IPAG)

Guidelines

The International Projects and Activities Grants (IPAGs) support tenured and tenure track faculty and librarians from any IU campus for international research or other scholarly or creative projects and activities that are conducted abroad.

Awards are based upon:

- 1) **quality** of the proposed project or activity as evidenced by its goals, clarity, and relevance;
- 2) **plan** (preparations made, contacts initiated with colleagues and institutions abroad, etc.);
- 3) **relevance** (how this project fits into the applicant's long-term career goals and contributes to the international objectives of Indiana University);
- 4) **international dimension** of the project (the approach and methodology must involve personal and/or institutional engagement abroad and must fall within the scope of "international studies," (i.e., efforts to explain the ideas and behavior of peoples and cultures other than our own).

Awards are announced by the Dean for International Programs upon recommendation of a systemwide faculty grants committee that meets twice a year.

Applications must be submitted **before** you travel. The deadlines for submission of applications are November 1 and April 1. Announcement of awards is made one month after the deadline.

The maximum amount available for an IPAG is \$2,000. IPAG funds may be used as seed money toward a larger international project requiring external funding. Only one such grant may be received in any two-year period. Receipt of an IPAG precludes support from any other OIP grant program for the same project. IPAGs will not be awarded for conference participation or faculty exchange activities (see guidelines for "Overseas Conference Fund" and "International Exchange Affiliation Grants" on the OIP Web site at www.indiana.edu/~intlprog/fac.html).

The application packet includes a "Chair Evaluation" form that must be filled in by the chair or head of department. **Applicants should give their filled-in application, including the guidelines and supporting documents, to their chair so that he/she can complete the evaluation in a timely manner. Applicants are responsible for picking up the completed application from their chair and submitting it directly to the OIP by the deadline.**

OFFICE OF THE DEAN

Bryan Hall 104
107 South Indiana Avenue
Bloomington, Indiana
47405-7000

812-855-8669
Fax: 812-855-6884
intprog@indiana.edu

Completed applications should be sent to the Office of International Programs, Bryan Hall 104, IU Bloomington (Fax: 812-855-6884). For further questions, contact the OIP at 812-855-8669; e-mail: intprog@indiana.edu.

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Application Form

Name and Rank/Title _____

Department/Division and School _____

Campus Address _____

E-mail: _____ Phone _____

Project Title _____

Deadline _____

If generating answers on separate sheets, please indicate the **number** of the question being answered.

1. Purpose and significance of project or activity (one or two paragraphs):

2. How does the project relate to existing scholarship on the topic? How will you carry it out, and how long will it take?

3. When and where will the work be done?

9. BUDGET

Item(s)	Request from IPAG (maximum \$2000)	Requested or received funds from other IU or outside sources
Travel		
Lodging, per diem		
Supplies		
Other		
Total		

*Note that equipment is not normally funded.

10. Please use this space to explain the budget:

Applicant's signature _____ Date _____



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Chair Evaluation

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1. Applicant: _____
2. Does the applicant hold a tenured or continuing tenure track appointment? _____
3. Please look over the guidelines attached to this application before filling out the evaluation form. Your statement should discuss the scholarly potential and/or achievements of the applicant and the quality and completeness of the application. What is the impact and significance of the project to the applicant's field? Will this project contribute to the applicant's professional goals? How will it also benefit your program and Indiana University?

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Typed name and title: _____

Signature: _____ Date _____

Please attach your evaluation form (enclosed in a sealed envelope) to the application materials and return them to the applicant, who is responsible for submitting the completed application directly to the Office of International Programs by the deadline. Thank you very much for your evaluation.