

International Studies In Schools (ISIS)  
 Indiana University  
**PROGRAM SCHEDULING CHART**

School/Org'n: \_\_\_\_\_ Topic: \_\_\_\_\_

City, State: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_  
 (da/mo/yr) WP Revised: 10/01

<p><b>COORDINATOR:</b> _____          (Sending program)</p> <p>Notes: _____</p>	<p><b>ORGANIZER:</b> _____          (Receiving program)</p> <p>Tel#: (W) _____</p> <p>Fax#: _____</p> <p>E-mail: _____</p>
<p><b>STUDIO:</b> _____ Set up Time: _____          (Sending program)</p> <p><input type="checkbox"/> Reserved Program Time: _____</p> <p>Tel#: _____</p> <p>Technical Support:          Person: _____          Tel#: _____          Pgr/Cell#: _____          E-mail: _____</p>	<p><b>STUDIO:</b> _____          (Receiving program)</p> <p><input type="checkbox"/> Reserved</p> <p>IP#: _____</p> <p>Tel# in studio: _____</p> <p>Technical Support:          Person: _____          Tel#: _____          Pgr/Cell#: _____          E-mail: _____</p>
<p><b>PRESENTER:</b> _____          (Sending program)</p> <p><input type="checkbox"/> Confirmed</p> <p>Tel#: H- _____          W- _____</p> <p>E-mail: _____</p> <p><input type="checkbox"/> Training Session</p> <p>Date: _____ Studio: _____          Time: _____</p>	<p><b>CONNECTION(S)</b> - Schedule and confirm with:</p> <p>A) _____          Tel#: _____ Pgr/Cell#: _____          E-mail: _____</p> <p>B) _____          Tel#: _____ Pgr/Cell#: _____          E-mail: _____</p> <p>C) _____          Tel#: _____ Pgr/Cell#: _____          E-mail: _____</p>
<p><b>OTHER:</b> _____          _____          _____          _____          _____          _____</p>	<p><b>TITLE VI REPORTING</b></p> <p># ATTENDEES: _____          # EDUCATORS: _____          # STUDENTS: _____          # OTHER: _____</p> <p>E/S: __ HE: __ GP: __ GO: __ BU: __          ME: __ OT: _____</p>
<p><b>TECHNICAL INFORMATION</b></p> <p>Conference Type: __ Pt2Pt __ IP __ ISDN          __ Dynamic Quad __ Static Quad          __ Voice-Activated, multi-site</p> <p>Reference #: _____          IP#: _____</p> <p>NOTES: _____</p>	<p><b>TEST</b></p> <p>Studio: _____ <input type="checkbox"/> Reserved</p> <p>Date: _____          Time: _____          Other: _____</p> <hr/> <p><b>VICNOSS HelpDesk #: (812) 856-2020</b>  <b>VICOPS HelpDesk #: (317) 278-2020</b></p>