BSPA Core Courses

Public Affairs Core

- SPEA-V 160 National and International Policy (3cr)
- SPEA-V 161 Urban Problems and Solutions (3cr)
- SPEA-V 220 Law and Public Affairs (3cr)
- SPEA-V 372 Government Finance and Budgets (3cr)
- SPEA-E162 Environment and People (3cr)
  OR
- SPEA-E 272 Introduction to Environmental Sciences (3cr)

Experiential Learning Requirement

- SPEA-V 252 Career Development and Planning (2cr)
  o Should be taken in 1st semester admitted to SPEA
  o See SPEA Admission letter for possible exemption
- SPEA-V 381 Professional Experience (1cr) (Prerequisites: SPEA V252 or exemption, & department authorization)
  o Students must be officially admitted to the School of Public and Environmental Affairs
  o Receive internship approval from the Office of Career Services before beginning the internship experience
  o For more information, see http://www.indiana.edu/~spea/career_services/register_internship/undergraduate_internships/index.shtml

Management Major Requirements (Eleven courses)

The following five courses:
SPEA-V 241 Management Foundations and Approaches (3cr)
SPEA-V 246 Elements of Government and Nonprofit Financial Accounting Cycle (3cr)
  OR BUS-A 201 Introduction to Financial Accounting (3cr)
SPEA-V 361 Financial Management (3cr) (Prerequisites: SPEA V246 or BUS A201)
SPEA-V 366 Managing Behavior in Public Organizations (3cr)
SPEA-V 369 Managing Information Technology (3cr)

Six courses from the following, chosen in consultation with a faculty advisor:
SPEA-E 311 Introduction to Risk Assessment and Risk Communication (3cr)
SPEA-E 340 Environmental Economics and Finance (3cr)
SPEA-E 363 Environmental Management (3cr)
SPEA-E 476 Environmental Law and Regulation (3cr)
SPEA-H 124 Health Care Management and Policy (3cr)
SPEA-H 352 Health Finance and Budgeting (3cr)
SPEA-V 263 Public Management (3cr)
SPEA-V 340 Urban Government Administration (3cr)
SPEA-V 346 Introduction to Government Accounting and Financial Reporting (3cr) (Prerequisites: SPEA V246)
SPEA-V 348 Management Science (3cr)
SPEA-V 356 Introduction to Nonprofit Accounting and Reporting (3cr) (Prerequisites: SPEA V246)
SPEA-V 362 Nonprofit Management and Leadership (3cr)
SPEA-V 368 Managing Government Operations (3cr)
SPEA-V 373 Human Resources Management in the Public Sector (3cr)
SPEA-V 401 Financial and Cost-Benefit Analysis (3cr) (Prerequisites: SPEA V361)
SPEA-V 407 Public Law and Government Relations (3cr)
SPEA-V 412 Leadership and Ethics (3cr)
SPEA-V 432 Labor Relations in the Public Sector (3cr)
SPEA-V 435 Negotiation and Alternative Dispute Resolution (3cr)
SPEA-V 436 Communication for Government and Nonprofit Organizations (3cr)
SPEA-V 441 Topics in Financial Management and Policy (3cr) May be repeated
SPEA-V 442 Topics in Budgeting or Cost-Benefit (3cr) May be repeated
SPEA-V 443 Managing Workforce Diversity (3cr)
SPEA-V 450 Contemporary Issues in Public Affairs (approved topics) (3cr) May be repeated
SPEA-V 460 Intergovernmental Relations (3cr)
SPEA-V 461 Computer Applications in Public Affairs (3cr)
SPEA-V 462 Community Development (3cr)
SPEA-V 463 Interpersonal Relations in the Workplace (1-4 cr.)
SPEA-V 475 Database Management Systems (3cr)

Applicable for IUB students matriculating Summer 2011 and after (5.11)
Common Ground (up to 31cr)
(See http://gened.iub.edu/ for updated requirements & complete list of course options)

- **Foundations**
  - Writing: English Composition (3cr)
  - Mathematical Modeling (3-4cr)

- **Breadth of Inquiry**
  - Arts and Humanities (6cr)
  - Social and Historical studies (6cr)
    - One single 5 credit N&M approved course OR Two courses, at least 1 with *
  - Natural and Mathematical Sciences (5-6cr)

- **World Languages and Cultures**
  - Second-year level of a world language (6cr)
  - OR World Culture courses (6cr)
  - OR International experience in an approved study abroad (6cr)

**Electives**
120 credit hours must be completed for this degree. Electives are any course credits that are in addition to those listed as requirements, in order to meet the 120 credit hour minimum to graduate. The number of elective hours you will need can vary. See a SPEA academic advisor if you have problems calculating this.

SPEA Preparation (21cr)

- **Communications** (6cr)
  - Professional Writing - One course from:
    - ENG-W 231 Professional Writing Skills (3cr)
    - ENG-W 240 Community Service Writing (3cr)
    - BUS-X 204 Business Communications (3cr)
  - Oral Communication - One course from:
    - CMCL-C 121 Public Speaking (3cr)
    - CMCL-C 122 Interpersonal Communication (3cr)
    - CMCL-C 205 Introduction to Communication and Culture (3cr)
    - CMCL-C 225 Discussion and Decision Making (3cr)
    - CMCL-C 228 Argumentation and Public Advocacy (3cr)
    - CMCL-C 229 Ways of Speaking (3cr)
    - THTR-T 120 Acting I: Foundations of Acting (3cr)
    - BUS-X 104 Business Presentations (3cr)

- **Quantitative** (12cr)
  - Computer Course - One course from:
    - SPEA-V 261 Computers in Public Affairs (3cr)
    - BUS-K 201 The Computer in Business (3cr)
    - CSCI-A 110 Introduction to Computers and Computing (3cr)
    - CSCI-A 201 Introduction to Programming I (4cr)
  - SPEA-K 300 Statistical Techniques (3cr)
  - ECON-E 201 Introduction to Microeconomics (3cr)
  - ECON-E 202 Introduction to Macroeconomics (3cr)

- **American Government Foundations** (3cr)
  - POLS-Y 103 Introduction to American Politics (3cr)

Admission Information

SPEA recommends application to its undergraduate programs when a student has between 26-75 credit hours. It is a competitive admission process. SPEA prefers for applicants to have completed the required Math course, one of the required Economics courses (ECON-E 201 or E 202), and ENG-W 131 (or the equivalent). Students are required to complete one of the SPEA admission courses listed below with a minimum grade of C. Students may apply for admission when they are enrolled in the preadmission course. Admissions decisions are based on SPEA GPA, the cumulative GPA, and grade trends. Minimum GPA requirements for admission are established each semester. Applications for the Bloomington SPEA programs are available at http://www.indiana.edu/~spea/prospective_students/undergrad/admissions/index.shtml. Application deadlines are May 1 for fall admission and December 1 for spring admission.

SPEA Admission Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Major Requirements</th>
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<tbody>
<tr>
<td>SPEA-V 160 National and International Policy (3cr)</td>
<td>Meets requirements for Public Affairs and Public Health majors</td>
</tr>
<tr>
<td>SPEA-V 161 Urban Problems and Solutions (3cr)</td>
<td>Meets requirements for Public Affairs majors except Environmental Management</td>
</tr>
<tr>
<td>SPEA-E 162 Environment and People (3cr)</td>
<td>Meets requirements for Public Affairs majors except Environmental Management</td>
</tr>
<tr>
<td>SPEA-E 272 Introduction to Environmental Sciences (3cr)</td>
<td>Meets requirements for Public Affairs majors (Environmental Management majors must take)</td>
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<tr>
<td>SPEA-H 124 / H 320 Health Systems Administration (3cr)</td>
<td>Meets requirements for Public Affairs majors (Environmental Management majors must take)</td>
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<tr>
<td>SPEA-A 163 Art Worlds: Management, Markets, and Policy (3cr)</td>
<td>Meets requirements for Arts Management ONLY</td>
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</tbody>
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Please discuss questions about these requirements and further coursework with a SPEA academic advisor.
Advising Office: SPEA 240 • 812-855-0635 • speaugrd@indiana.edu