

BAC Steering Committee Minutes

11/8/00

The meeting was called to order by President Steve Wietstock who introduced guests from the Office of the Registrar who were present to talk about a possible technology training in December. There has been discussion concerning SIRS (Student Information Retrieval System) and its use by academic advisors. Linda Shepard from the Registrar's Office said that SIRS is a web based application that allows advisors to define a population and pull data based on that population. Training for SIRS is usually a one on one training and users need an Information Center account. These accounts take some time to obtain. Currently there is no charge for departments to get SIRS. We decided that sometime between December 4 and 8 for about 2 hours we would try to schedule an informational session on SIRS for those who don't have it and want more information about what it can do.

Roland Cote suggested that BAC work with the Educational Policy Committee in addition to the People Soft committee.

Committee Reports:

1. Professional Development reported revisions in the Advisors Survival Guide - IUCARE and IUIS screens to be included as well as commonly used forms and charts, web addresses for schools, agencies etc., a self training checklist, working with international students, transfer students and what to do with "undi" credit.
2. Public Relations - there will be brown bag lunches on November 20 and December 7 in the Sassafras Room. All are invited to attend.
3. Ad-hoc Technology - received several volunteers to serve on the committee. We would like 1 - 2 faculty advisors on this also.

Fall Conference expenses were reported - IMU expenses \$1567.72: Other expenses - \$ under \$100.

It was moved and seconded to place an ad in the IDS to congratulate HPLIC on their award they received at NACADA.

Nominations need to be submitted and approved at our December Steering Committee Meeting for the January/February vote. The positions we are seeking nominations include Vice President and Treasurer.

At this point we had run out of time and the meeting adjourned.