Outstanding New Advisor Award
Award by BAAC

Purpose:
This award recognizes a person new to the profession who has demonstrated notable merit in advising. Additionally, BAAC hopes this award will contribute toward the retention of high quality new advisors.

Timing:
Call for submissions will first go out on April 15th (or closest business day).
Official submission deadline: July 15th (or closest business day).
Awarded at the annual BAAC Fall Meeting

Eligibility Criteria:
Any person at IU Bloomington who meets the criteria for membership in BAAC—even if this person is not signed up as a member—may be nominated for this award if this person also meets the following criteria:

1. Has worked as an academic advisor for no more than 2 ½ years at the time of the submission of the nomination materials (note: service in an advising role as a graduate student and advising work performed at other institutions of higher education count toward this 2 ½ years)
2. Has not previously won this award
3. People are welcome to submit revised and updated materials for a previous nominee

Selection Criteria:
The selection committee will evaluate nominations for the Outstanding New Advisor Award based on evidence of excellence related to any aspect of an academic advisor’s role, which may vary based on the needs and demands of a unit. The following are a representative list of possible criteria that could be the basis for demonstrating a person has gone above and beyond the basic expectations of an advisor:

- Perceived by colleagues (fellow advisors, directors of undergraduate studies, and other appropriate faculty and staff) to be an excellent new advisor
- Strong interpersonal skills
- Caring, helpful attitude toward advisees, faculty, and staff
- Monitoring of student progress toward achieving academic and career goals
- Appropriate referral activity (to other academic units, professional and academic resources, physical and mental health services, etc.)
- Mastery of institutional regulations, policies, and procedures (including interpretative skills in determining how these interact with each other)
- Adoption or use of an academic advising method (e.g. intrusive advising, appreciative advising, developmental advising, etc.)
- Participation in professional development by utilizing formal and/or informal opportunities (e.g. informal mentoring, earning BAAC Professional Development Certificate, etc.)
- Initiated positive or beneficial changes to one or more aspects of advising
- Participation in and contribution to academic advising research and scholarship at the local, regional, or national level

Please note that the selection committee will normally be looking for strengths in more than one area.

Submission Guidelines:
Anyone affiliated with IU Bloomington may compose and submit an award nomination for a new academic advisor. BAAC especially encourages directors of advisors or other supervisory personnel to submit nominations for exemplary new advisors from within their advising staff.

The following materials are to be submitted to BAAC’s Secretary by July 15th (or closest business day):

Required:
1. Nomination Letter (1-3 pp)—builds the case for why the advisor merits the award based on several selected criteria (3-4 recommend); composed by nominator(s)
2. Personal Statement (1-2 pp)—explains the nominee’s approach to advising and/or what the nominee has done to excel in the advising role; composed by the nominee
3. Description of Advising Position (1 p)—factually based description of jobs duties and location of position (e.g. in a departmentally embedded advising model or centralized advising office, types of admin responsibilities, work done with or for special programs, number of assigned advisees, generalist or specialist, work with a single or multiple departments, etc.); composed by nominee, potentially in collaboration with the nominator(s) and/or the nominee’s supervisor

Optional:
4. Resume or Curriculum Vitae
5. Letters of Support (from fellow advisors, faculty, students, etc.)
6. Other Evidentiary Documents

Note: Total dossier may not exceed 10 pages that are single spaced with 12 point font and standard margins.