

Bloomington Advisors Council Steering Committee Meeting
September 16, 2004
PY 230

Meeting was called to order by President Cindy Moore. Present were the following members:

Amy Bastin – SPEA
Harriett Castrataro – HPER, BAC Treasurer
Alfreda Clegg, for Beth Selke – EDUC
Barbara Edwards – Honors
Virginia Fischer -- BAC Secretary
Sandy Flory, visitor (SPEA)
MaryLou Hosek – COAS
Mark Hurley – BAC Vice-President
Cindy Moore – BAC President
Sandi Pickel – OPT
Adrienne Sewell – UDIV
Paige Weting -- OVST

1. Unanimous vote to admit OVST, FASE and INFO to membership. Discussed need to cull units that do not participate. Motion, to notify units that do not participate that they will be removed from membership unless advise they wish to continue, was tabled until the next meeting.
2. The meeting times of the Steering Committee were set, as follows:
Wednesday, October 13, 2004 11 a.m. Persimmon Room, IMU
Wednesday, November 10, 2004 11 a.m. Distinguished Alumni Room, IMU
Wednesday, February 9, 2005 11 a.m. Distinguished Alumni Room, IMU

The Steering Committee will not meet in January, 2005, but may decide to meet in December, if needed. Meetings for March, April and May will be set later. Due to new regulations under Fair Labor Standards Act, we will try to avoid 12 – 1 meetings, if possible.

3. Members were asked to provide updated lists of the advisors in their units, to be emailed to BAC Secretary at vfischer@indiana.edu, so the BAC email distribution list can be updated.
4. Treasurer's Report: IU Credit Union (membership) account: \$608.44. Dean of Students account: \$3,100.62. Expenditures from this account must be approved by the Dean of Students office. We have been given permission to use funds to update the website. Funds in this account will probably not be renewed.
5. Fall membership get-together will be Friday, September 24, from 8:30 to 11, in the State Rooms East and West, which Harriet has already reserved, free of charge. We can have the program in one room, and set up breakfast, name tags, dues table in the other room. Unanimous vote to approve meeting arrangements and expenditure for breakfast and incidentals, estimated to be around \$400.

Suggested agenda:

- Coffee and chat
- Introduce officers, new advisors
- Treasurer's report, and information re: acceptance of contributions
- Request for "University Diversion Singers" to perform
- Survey of the membership
- Information about the standing committees
- Break to fill out survey, pay dues
- SIS update from AALIT member(s)
- SIS update from Registrar, Roland Cote'

MaryLou Hosek, Harriett Castrataro, Paige Weting volunteered to help reorganize the Professional Development, Membership, and Public Relations standing committees by presenting some information about them at the membership meeting, and by helping set up the first meeting of each committee. Linda Tatum was recruited to do the same for the Campus Affairs committee.

Members were asked to submit questions about SIS to Cindy to give to Roland before the meeting.

6. The majordomo list is going away, so we will need to convert to some other distribution format. A LISTSERV account has been created for the BAC membership by Jim Brown (PSY), so new advisors for the last two or three years need to be added to the list, and former advisors removed. Members will receive an email invitation with instructions for how to subscribe to the LISTSERV. We will send email through the majordomo account until conversion.
7. Discussion of the website will be postponed until a later meeting.
8. Discussion re: providing mentors for new advisors; will be added to survey of membership, to be given at Fall membership meeting on 9-24-04. Other topics to be included: service on standing committees, issues and priorities for BAC for next year.

Meeting adjourned at 12:55 p.m.

Respectfully submitted,

Virginia Boswell Fischer
Secretary, Bloomington Advisors Council
October 12, 2004