

NCATE Standards and Courses for Director of Special Education license

STANDARD 1		Intro.	Law	Finance/ Economics	Leadership	Finance	Unified Systems	Practicum	Assessment	Evaluation	Special Education course(s)
		A500/A653	A608	A635/A630	A675	A635	A735	A695	K525	J660/Y535	
STANDARD 1: EDUCATIONAL VISION A District Administrator is an educational leader who guides, facilitates, and supports the success of all learners by developing, articulating, implementing, and evaluating an educational vision that is shared and supported by the greater school community.											
Knowledge A District Administrator has knowledge and understanding of...											
1.1	building a climate for learning in a diverse society.	X									
1.2	educational goals for all learners within the greater school community.				X				X		
1.3	a variety of planning models.						X				
1.4	an inclusive visioning process.						X				
1.5	information sources, technology, data collection, and data analysis strategies.							X		X	
1.6	traditional and current leadership theories.			X	X						
1.7	consensus building and negotiation skills.						X				
1.8	effective communication and human relations skills.						X				

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1.9	appropriate professional knowledge base.				X				X	X	
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		A500/A653	A608	A635/A630	A675	A635	A735	A695	K525	J660/Y535	
Dispositions A District Administrator believes in, values, and is committed to...											
1.1	promoting democratic governance.						X				
1.2	respecting the educability of all.	X									
1.3	improving schools continuously.				X						
1.4	promoting lifelong learning.										
1.5	integrating the school and community.						X	X			
1.6	ensuring that learners have the knowledge, skills, and values needed to become successful adults.			X							
1.7	continuously examining one's own assumptions, beliefs, and practices.						X				
1.8	high levels of personal and organizational performance.							X			

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Performances A District Administrator facilitates processes and engages in activities that...											
1.1	develop and model the core beliefs of the school's educational vision for all members of the greater school community.	X			X			X			
1.2	effectively communicate the vision and goals of the school district to staff, parents, students, and community members through the use of symbols, ceremonies, and other community activities.				X		X				
1.3	recognize and celebrate the contributions of greater school community members to the realization of the vision and goals.										
1.4	involve the greater school community in the school district's improvement efforts.							X		X	
1.5	systematically communicate progress toward the vision and goals to the greater school community.										
1.6	ensure that the vision shapes the educational programs, plans, and actions.			X	X						
1.7	clearly articulate the objectives and strategies to achieve the vision and goals.							X		X	

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1.8	use assessment data related to student learning to guide the school vision and goals.						X				X
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1.9	use relevant demographic data pertaining to students and their families in developing the school district's vision and goals.				X				X		
1.10	identify, clarify, and address barriers to achieving the vision and goals.	X									
1.11	identify, obtain, and use needed resources, including information systems and technology, to support the implementation of the school system's vision and goals.			X					X	X	
1.12	ensure that the vision, goals, and implementation plans are regularly monitored, evaluated, and revised.						X				
1.13	encourage and model life-long personal and professional development.										
1.14	promote multi-cultural awareness, gender sensitivity, and racial and ethnic appreciation.	X							X		
1.15	define programs that promote and recognize individual differences.										

STANDARD 2		Intro.	Law	Finance/ Economics	Finance	Unified Systems	Practicum	Assessment	Special Education
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					Leadership				Evaluation	course(s)
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STANDARD 2: SCHOOL CULTURE A District Administrator is an educational leaders who guides, facilitates, and supports the success of all learners by advocating, nurturing, and sustaining a school culture that is shared and supported by the greater school community.										
Knowledge A District Administrator has knowledge and understanding of...										
2.1	the concept of organizational cultures.	X			X		X			
2.2	human growth and development.								X	
2.3	theories of learning and motivation.								X	
2.4	principles of curriculum design, implementation, evaluation, and refinement.								X	
2.5	instructional theories and practices.								X	
2.6	evaluation and assessment strategies.								X	
2.7	diversity and its meaning for educational programs.	X								
2.8	adult education and its application to professional development.				X					
2.9	organizational change theories and practices.	X			X					X

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Performances A District Administrator facilitates processes and engages in activities that...											
2.1	promote standards of fairness, dignity, and respect for all individuals.	X	X				X				
2.2	provide professional development opportunities consistent with a school and district vision and goals.						X	X			
2.3	develop a culture that sets high expectations for performance.						X				
2.4	define and clearly communicate role responsibilities.						X				
2.5	recognize and celebrate achievement and growth.						X				
2.6	identify and address barriers to learning.						X				
2.7	address diversity in developing learning experiences.	X					X				
2.8	encourage multiple opportunities for life-long learning.						X				
2.9	result in effective curricular, co-curricular, and extra-curricular programs.						X	X			
2.10	make curriculum decisions based on professional knowledge, standards developed by professional organizations, applicable laws and regulations, and the needs of the community.										
						X					

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2.11	create and maintain a positive school district culture and climate.					X		X			
2.12	use multiple sources of evidence to assess and evaluate performance.							X			
2.13	integrate technologies to enhance teaching and learning.									X	
2.14	engage families in the school-home partnership.								X		

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STANDARD 3: MANAGEMENT A District Administrator is an educational leader who guides, facilitates, and supports the success of all learners by managing operations and resources to provide a safe, efficient, and effective learning environment.										
Knowledge A District Administrator has knowledge and understanding of...										
3.1 theories and models of organizations and the principles of organizational development.				X						
3.2 human resources management.				X		X				
3.3 operational policies and procedures at the school and district levels.						X	X			
3.4 principles and issues relating to school safety and security.							X			

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3.5	principles and issues relating to fiscal policy and management for schools and districts.			X				X			
3.6	legal issues impacting district and school operations.						X	X			
3.7	current technologies that may support instruction and management functions.							X			
3.8	theory and practice related to developing and maintaining adequate and appropriate instructional environment.					X					

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Dispositions A District Administrator believes in, values, and is committed to...											
3.1	promoting effective management necessary to enhance learning and teaching.				X		X				
3.2	improving schools.				X		X	X		X	
3.3	trusting people and their judgments.						X	X			
3.4	accepting responsibility.						X	X			
3.5	creating and maintaining high quality standards, expectations, and performances.						X				
3.6	involving the greater school community in management processes.				X		X	X		X	

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3.7	creating and maintaining adequate and safe environments.						X	X			
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Performances A District Administrator facilitates processes and engages in activities that...											
3.1	use knowledge of learning, teaching, and student development in reaching management decisions.				X					X	
3.2	ensure operational procedures are designed and managed to maximize opportunities for successful learning.							X			
3.3	recognize, study, and apply emerging trends as appropriate.				X						
3.4	assist in putting operational plans and procedures to achieve the vision and goals of the school district in place.						X				
3.5	effectively manage collective bargaining and other contractual agreements related to each school system.						X	X			
3.6	ensure the school district's plants, equipment, and support systems operate safely, efficiently, and effectively.					X		X			

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3.7	manage time effectively to maximize attainment of organizational goals.						X	X			
3.8	align financial, human, and material resources to the vision and goals of the school district.			X		X	X	X			
3.9	monitor and modify organizational systems regularly as needed.						X			X	
3.10	involve the greater school community in decisions affecting the school district.						X	X			
3.11	share responsibility appropriately to maximize ownership and accountability.						X	X			
3.12	use effective problem-framing and problem-solving skills.						X	X			
3.13	use effective conflict resolution skills.						X	X			
3.14	use effective group-process and consensus-building skills.						X	X			
3.15	use effective communication skills within the organization.						X	X			
3.16	use effective communication to the publics outside the organization.						X	X			
3.17	ensure effectiveness of technology to improve the instructional and learning process and to manage school district and school operations.							X			
3.18	manage fiscal resources of the school district and school in a responsible, efficient, and effective manner.			X		X	X	X			
3.19	create and maintain adequate, safe, clean, and aesthetically pleasing school environments.							X			

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3.20	maintain confidentiality and privacy of school records according to recognized ethical and legal standards.						X		X		
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STANDARD 4	Intro.	Law	Economics or Finance	Leadership	Finance	Unified Systems	Practicum	Assessment	Evaluation	Special Education course(s)
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STANDARD 4: COMMUNICATION AND COLLABORATION WITH COMMUNITIES A District Administrator is an educational leader who guides, facilitates, and supports the success of all learners by practicing open, two-way communication and using collaborative strategies that respond to diverse community interests and needs.										
Knowledge A District Administrator has knowledge and understanding of...										
4.1 emerging issues and trends that potentially impact school families and the school community.	X									
4.2 effective relations with the media and the public regarding the conditions and dynamics of the diverse school community (e.g., social, cultural, leadership, historical, and political).							X			

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4.3	community resources (e.g., parental, business, governmental agencies, community, and social services).							X			
4.4	community relations and marketing strategies and processes.							X			
4.5	successful models of partnerships with school, family, business, community, government, and higher education.							X			
4.6	schools' and families' keeping the best interests of children in mind.						X	X		X	

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STANDARD 4											
Dispositions A District Administrator believes in, values, and is committed to...											
4.1	operating a school as an integral part of the greater school community.				X						

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4.2	collaborating and communicating with families and the greater school community as partners in the education of children, including them in school decision-making processes.						X			
4.3	using diversity to enrich the school.	X					X			
4.4	using family and community resources to educate children.	X								

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Performances A District Administrator facilitates processes and engages in activities that...											
4.1	encourage high visibility, active involvement, and communication with the larger community.						X				
4.2	establish and nurture relationships with community leaders.				X		X				
4.3	ensure proper respect is given to individuals and groups whose values, opinions, and cultures may differ.						X	X			
4.4	regularly use information about family and community concerns, expectations, and needs.							X	X		

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4.5	ensure there is outreach to different ethnic, religious, political, business, and service agencies and organizations.							X			
4.6	allow the school district and community to serve on another as resources.							X			

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4.7	secure available community resources to help the school district solve problems and achieve goals.			X		X		X			
4.8	establish partnerships with district parent groups, area businesses, institutions of higher education, and community groups to strengthen programs and support school district goals.							X			
4.9	integrate community youth family services with school district programs.							X			
4.10	equitably treat all members of the greater school community.							X			
4.11	establish an ongoing comprehensive program of community and media relations.						X	X			
4.12	use public resources and funds appropriately.			X				X			
4.13	model community collaboration for staff.						X	X			

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STANDARD 5		Intro.	Law	Economics	Leadership	Finance	Unified Systems	Practicum	Assessment	Evaluation	Special Education course(s)
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Dispositions A District Administrator believes in, values, and is committed to...											
5.1	promoting the common good and constitutional principles.	X									
5.2	using ethical principles to the decision-making process.							X			
5.3	respecting the rights of every student to a free, quality education.	X						X			
5.4	providing every learner access to quality education and life-long learning.	X									
5.5	subordinating one's own interest to the good of the school community.	X						X			
5.6	accepting the consequences for upholding one's principles and actions.							X			
5.7	using the influence of one's office constructively and productively in the service of all students and their families.							X			
5.8	developing a caring school community.	X						X			

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Performances A District Administrator facilitates processes and engages in activities that...											
5.1	demonstrate a personal and professional code of ethics.						X	X			
5.2	examine personal and professional values.				X		X	X			
5.3	demonstrate values, beliefs, and attitudes that inspire others to higher levels of performance.				X		X	X			
5.4	accept responsibility for school district operations.						X	X			
5.5	consider the impact of one's administrative practices on the greater school community.				X		X				
5.6	use the influence of the office to enhance the educational program rather than for personal gain.	X					X	X			
5.7	treat all fairly, equitably, and with dignity and respect.						X	X			
5.8	protect the rights and confidentiality of students and staff.						X	X			
5.9	demonstrate appreciation for and sensitivity to the diversity in the school community.	X					X	X			
5.10	recognize and respect the legitimate authority of others.	X					X				
5.11	welcome and encourage community involvement in the school district.	X						X			

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6.3	the political, social, cultural, and economic systems that impact schools.		X	X	X						
6.4	models and strategies of change and conflict resolution as applied to the larger political, social, cultural, and economic contexts of schooling.		X		X		X				
6.5	global issues and forces affecting teaching and learning.	X	X	X	X						
		Intro.	Law	Economics	Leadership	Finance	Unified Systems	Practicum	Assessment	Evaluation	Special Education course(s)
STANDARD 6		A500/A653	A608	A630	A675	A635	A675	A695	K535	J660/Y535	
6.6	the dynamics of policy development and advocacy under our democratic political system.			X	X		X				
6.7	the importance of diversity and equity in a democratic society.	X	X	X							
6.8	the political and economic dimensions associated with acquiring resources.			X	X					X	

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Dispositions A District Administrator believes in, values, and is committed to...											
6.1	promoting education as a key to opportunity, social mobility, and self-realization.	X			X						
6.2	recognizing a variety of ideas, values, and cultures.	X			X						
6.3	actively participating in the policy-making context of education.			X							
6.4	using legal systems to protect individual rights.		X					X			
6.5	respecting the resources provided by the community.				X		X				

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Performances A District Administrator facilitates processes and engages in activities that...											
6.1	influence the environment in which schools operate on behalf of students and their families.						X	X			

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Knowledge A District Administrator has knowledge and understanding of...											
7.1	development of core curriculum design and delivery systems for diverse school communities.						X				
7.2	curriculum planning/futures, methods to anticipate occupational trends and their educational implication for life-long learners.						X				
7.3	instructional taxonomies, goals, objectives, and processes.						X		X		
7.4	cognitive development and learning theories and their importance to the sequencing of instruction.								X		
7.5	child and adolescent growth and development.								X		
7.6	processes to create developmentally appropriate curriculum and instructional practices for all learners.								X		
7.7	the use and role of computers and other technologies.							X			
7.8	current trends and future learning needs.										
7.9	a process for faculty input in the continued and systematic renewal of the curriculum to ensure appropriate scope, sequence, and content.								X	X	
7.10	curricular alignment to improve student performance and higher order thinking.						X				

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7.11	the development, implementation, and monitoring of change processes to improve learning and climates for learning.						X			X	X
7.12	an understanding of appropriate teaching methods and assessment strategies.							X			
7.13	available instructional resources and how to use them in the most cost-effective and equitable manner.							X			
7.14	applications of computer technology connected to instructional programs.							X			
7.15	testing and alternative methods of assessment to evaluate learner achievement.							X			
7.16	a variety of instructional strategies based upon current research.							X			
7.17	student achievement monitoring and reporting systems.							X	X	X	
7.18	diverse learner needs.						X	X			

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Dispositions A District Administrator believes in, values, and is committed to...											
7.1	developing and implementing a core curriculum design with instructional strategies which reflect multi-cultural sensitivity and learning styles.						X		X		

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7.2	using technology appropriately to enhance and educational programming.								X		
7.3	maintaining communication regarding curriculum among developmental levels and content areas.								X		
7.4	using multiple assessment tools in determining the effectiveness of educational programs.								X	X	
7.5	using multiple information sources for gathering perspectives from the educational community.								X	X	

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Performances A District Administrator facilitates processes and engages in activities that...											
7.1	establish curriculum and instructional strategies to meet the needs of a diverse school community and its learners.						X		X		
7.2	align curriculum with appropriate levels of learner development and styles.						X				
7.3	involve appropriate faculty and community members in decision-making regarding curriculum and special programs.							X			

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7.4	evaluate the use of resources, including technology, for effectiveness, equability, and relevance to the instructional process.			X				X		X	
7.5	use test results and other assessments appropriately to improve the educational system.						X		X	X	

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STANDARD 8: POLICY IMPLEMENTATION A District Administrator is an educational leader who guides, facilitates, and supports the success of all learners by recommending and implementing policy that guides district operations.											
Knowledge A District Administrator has knowledge and understanding of...											
8.1	the system of public school governance in our democracy.	X									
8.2	the dynamics of superintendent-board of education roles and relationships.						X				
8.3	conflict resolution skills.							X			
8.4	how to formulate sound district policy.			X		X	X				

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Performances A District Administrator facilitates processes and engages in activities that...											
8.1	maintain compliance with state, federal, and local laws and regulations.		X			X		X			
8.2	promote positive relationships with the school board.							X			
8.3	keep all staff current on applicable laws and regulations.		X					X			
8.4	communicate all policies to staff and make them available to the greater school community.		X					X			