

Indiana University Purdue University Indianapolis

F500

Skills of Supervision and Mentoring

Dr. Linda L. Houser

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3 credit hours S/F grading

July 24 - August 4, 2000
8:00 a.m. - 12:30 p.m.

Rationale: This course will provide training for supervisors of student teachers and mentors of new teachers. Few receive direct instruction on how to supervise but many have roles that require skills in supporting new teachers.

As a result of this workshop, participants will:

- * Investigate and practice skills to improve the effectiveness of conferences and classroom observations.
- * Address observation skills necessary for effective supervision and mentoring.
- * Address various communication skills necessary for effective supervision and mentoring.
- * Address various assessing and planning skills necessary for effective supervision and mentoring.
- * Investigate research and evaluation skills needed to provide effective supervision.

Students will be expected to:

- * Attend all classes
- * Participate in class activities and assignments

Texts: Henry, Marvin A. and Beasley, W. Wayne.
Supervising Student Teachers: The Professional Way. 5th Edition. Sycamore Press. Terre Haute, IN.

Glickman, Carl D. Supervision of Instruction: a developmental approach Allyn and Bacon. Boston, MASS.

Class Schedule

July 24	The Nature of Clinical Supervision Exploring Personal & Professional Biases Qualities of a Good Supervisor
July 25	Supervising Behavior Continuum Supervisor: Know Thyself Nondirective - Collaborative - Directive Supervision
July 26	Goal Setting - The Planning Conference Observation Skills/Techniques of Classroom Observations
July 27	Practicing Our Observation Skills
July 28	The Feedback Conference Film: Truth About Teachers
July 31	Knowing the Standards - K-16 Standards - Content Area Standards
August 1	Mentoring Standards
August 2	Articles on Mentoring/Supervision
August 3	Performance-based Assessment Writing the Final Evaluation
August 4	Portfolio Assessment