

Department of Kinesiology

Master of Science

Second year support from Kinesiology assistantship funds

NOTE: Second year support is granted one semester at a time.

Deadlines:

Pre-application for **Fall** (indicating intent to apply in June) is due at Graduate Coordinator's office no later than **March 15**.

Application for **Fall** is due at Graduate Coordinator's office no later than **June 20**.

Application for **Spring** is due at Graduate Coordinator's office no later than **December 1**.

Limits of assistantship support:

Fee remissions to Master's students are limited to a maximum of 42 credits: 30 credits during the first year, 6 credits in the third semester, and 6 credits in the fourth semester. (If the student takes less than 30 credits during the first year, the second year fee remission credits can be increased to reach a grand total of up to 35 credits over the two years.) The Department of Kinesiology will not provide any assistantship support to Master's students from departmental funds after the end of the student's second year until the Master's thesis has been completed. This applies even if the student is admitted into a Ph.D. program in the Department.

Instructions:

For Fall (Third) Semester support:

(a.1) At least one week prior to the March 15 deadline, the student needs to inform his/her advisor of the student's intent to apply for second year support. If the advisor agrees that the student has made good progress and will be able to produce a thesis prospectus by the June 20 deadline, the advisor will fill out the *Pre-application for Fall (Third) Semester support* (see form attached), and will submit it to the Graduate Coordinator's office by March 15.

(a.2) At least one week prior to the June 20 deadline, the student needs to provide copies of the following to his/her advisor:

- Current transcript
- All IU teaching evaluations: E classes, labs, and peer evaluations
- Prospectus of thesis project

(a.3) After examining these materials, if the advisor agrees that the student has made good progress toward the completion of the degree and that the proposed project is suitable and feasible, the advisor will fill out the *Application for Fall (Third) Semester support* (see form attached). This will include a short endorsement statement.

- (a.4) The advisor will forward the complete application packet (application form, transcript, teaching evaluations and prospectus) to the Graduate Coordinator by the June 20 deadline.

For Spring (Fourth) Semester support:

- (b.1) To obtain Spring Semester support, the student's full thesis proposal needs to have been approved by the Department, and Human Subjects approval (as well as Biosafety, Animal Care and Use, and/or any other relevant IU approvals) need to have been applied for, prior to the application deadline. The student needs to sign and date the *Application for Spring (Fourth) Semester support* (see form attached), and to provide the following to his/her advisor prior to December 1:
- Copy of thesis proposal approval document
 - Copy of Human Subjects application (as well as applications for any other required IU approvals)
- (b.2) The advisor will verify the documents, fill out the rest of the application, sign and date the application, and forward the application and the documents to the Graduate Coordinator by December 1.

Department of Kinesiology
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Pre-application for Fall (Third) Semester support

**Due date: March 15
at Graduate Coordinator's Office**

Student Name: _____ Date: _____

Advisor's endorsement statement:

Advisor's Name: _____ Date: _____

Department of Kinesiology
Master of Science

Application for Fall (Third) Semester support

**Due date: June 20
at Graduate Coordinator's Office**

Student Name: _____ Date: _____

Advisor's endorsement statement:

Advisor's Name: _____ Date: _____

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Master of Science

Application for Spring (Fourth) Semester support

**Due date: December 1
at Graduate Coordinator's Office**

Student Name: _____ Date: _____

The student

has
provided evidence of thesis proposal approval.

has not

has
provided evidence of Human Subjects approval.

has not

has
provided evidence of any other relevant IU approvals (Biosafety, Animal Care, etc.).

has not

Advisor's Name: _____ Date: _____