



INDIANA UNIVERSITY

OFFICE OF THE VICE PRESIDENT FOR
CAPITAL PROJECTS AND FACILITIES

Named Tree Donor Form

Date: _____

I/We _____,
_____,
_____,
_____.

would like to donate \$1,500.00 for a tree to be installed on the Indiana University campus.

Contact Person Name: _____ Phone: _____

Please complete a form for each individual tree you wish to donate and identify a contact person for that donation. The contact person can be the same for multiple trees if so desired.

Please keep in mind, in order to ensure we are able to meet our commitment, there are designated cut-off dates for the submittal of donor forms for each planting season.

Spring Planting – March 1st

Fall Planting – Sept. 1st

Please make checks payable to: **Named Gifts for Campus Beautification**
Account No. 320003577

Submit your donation along with a copy of this form to:

Mia Williams
Indiana University Office of the V.P. for Capital Planning & Facilities
1800 North Range Road
Bloomington, IN 47408

Please place the exact lettering for the plaque on the lines provided below. Keep in mind there is a maximum of 45 characters/spaces per line.

Line 1: _____

Line 2: _____

Line 3: _____

If you would rather support the care and planting of all trees on the Bloomington campus, please contact the IU Foundation (1-800-558-8311) for information about the **Bloomington Campus Tree Restoration Fund** or click this link to [Give now >>](#)

Information about the donor plaque

The tree identification and donor's plaque will be produced of heavy duty laminated plastic with a brushed aluminum veneer. The 4" x 6" plaque will be engraved with black lettering. Information printed on the plaque will include the scientific name, common name, and origin of plant along with up to three lines of donor provided text. Each line will be limited to a maximum of 45 spaces. If an additional line is required, then letter size will be reduced. The illustration below represents a sample of the plaque.



The following is a suggested list of trees available for named tree donations. The actual species will be selected by the University Landscape Architect.

Sugar Maple, Serviceberry, River Birch, Redbud, Dogwood, Hawthorn, Ginkgo, Spruce, Red Oak, White Oak, Bur Oak, Bald Cypress and Hybrid Elm.

Please keep in mind that not every tree on the list works in every location on campus. If you feel strongly about the **location** of your named donated tree, then greater flexibility about the type of tree is required. Folks concerned with having a **specific tree** will also need flexibility with regard to location.

If you have any questions, please feel free to call Debbie Freeman in the Capital Projects Business Office (812) 855-4271.