THE CONSTITUTION OF THE INDIANA UNIVERSITY CHAPTER OF THE NATIONAL BAND ASSOCIATION

The following founding members wrote the constitution in September of 2011:

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ARTICLE 1: PURPOSE

SECTION 1

This organization shall be known as the National Band Association Collegiate Chapter-Indiana University, Bloomington.

SECTION 2

The purpose of this organization shall be:

• To promote the excellence of band throughout the community
• To encourage the composition of wind literature (including, but not limited to, jazz, chamber, marching, and percussion literature)
• To encourage the performance of quality music
• To assist people who are interested and/or involved, in any capacity and at any level, in band
• To promote pride and appreciation for band
• To encourage interested students to pursue careers in music
• To promote a relationship and dialogue among university students, band directors, performers, representatives of the music industry, and all other supporters in the community
• To provide opportunities for university students to collaborate, network, and build relationships with professionals in the band profession

SECTION 3

The National Band Association Collegiate Chapter-Indiana University, Bloomington will be responsible for the observance of the rules and regulations established by the university.
ARTICLE 2: MEMBERSHIP

SECTION 1

Membership shall be open to any student, faculty, or staff at Indiana University interested in band

SECTION 2

An active membership is contingent upon the payment of dues as stated in article XI.

SECTION 3

Upon payment of the dues, members will receive a one-year subscription to The Instrumentalist.

SECTION 4

Consistent with all applicable federal and state laws and university policies, this organization and its subordinate bodies, officers and members shall not discriminate for or against any person by reason of age, gender, marital or parental status, race, creed or religion, color, sexual orientation, nation origin or ancestry, or physical handicap.

SECTION 5

The organization will not haze

SECTION 6

The primary control of the National Band Association Collegiate Chapter-Indiana University, Bloomington rests with the student members.

ARTICLE III: OFFICERS

SECTION 1

The Executive Board for the Association shall consist of a President, Vice-President, Secretary, Treasurer, and Historian.

SECTION 2

Any candidate for the Executive Board must be a member of the Association for at least one academic year. The candidate(s) for President must have served on the Executive Board for at least one year.
SECTION 3
The holding of office shall be restricted to full or part-time students in good academic standing with a cumulative grade point average of 2.5 or above (or after further review from the executive board)

SECTION 4
Each officer shall begin his or her term in office at the completion of the spring semester and serve for the duration of the following academic year.

SECTION 5
If a vacancy occurs in the Presidency, the Vice-President shall fill the duties of that office for the remainder of the term. All other vacancies will be absorbed by the rest of the executive board until the next election.

SECTION 6
The officers shall be considered the Executive Board and will be supervised by the faculty advisor.

ARTICLE IV: DUTIES OF THE OFFICERS

SECTION 1
The President shall preside at meetings, uphold the constitution, represent the Association, facilitate the division of tasks, create the agenda for executive board meetings, coordinate the annual membership drive, and also assign special committees as approved by the Executive Board.

SECTION 2
The Vice-President shall preside in the absence of the President, facilitate as the head of all committees, and communicate meetings, activities and events to all members.

SECTION 3
The Secretary shall make a record of all meetings of the Association and its Executive Board. These records will be typed and given to the Historian for permanent file. It will also be the Secretary’s responsibility to keep a role of members, and report activities for publication.
SECTION 4

The Treasurer shall be responsible for all funds and will disburse such funds as approved by the Executive Board and will keep financial records of all transactions as well. The treasurer will also be the official tabulator of elections. The treasurer shall collect dues and other income collected by chapter activities and make deposits to the Treasurer of Student Organization Accounts, keep books and prepare financial statements, “In accordance with University regulations all funds collected shall be deposited with and expended through the office of the Treasurer of Indiana University.”

SECTION 5

The historian will create and distribute an e-mail newsletter, assist the President in establishing and maintaining relationships with the State and National Executive Boards, maintain a record of all activities and programs in which the Association is involved, keep photographs and other historical information, and develop and maintain the association’s website.

ARTICLE V: ELECTIONS

SECTION 1

Any active member may vote in Executive Board elections or on any major issues concerning the Association.

SECTION 2

Nominations for Executive Board will be taken at least two weeks prior to elections

SECTION 3

Any nominations may be declined at the request of the nominee.

SECTION 4

Elections for the Executive Board shall be held in April for the following academic year.

SECTION 5

All elections will be held by secret ballot.

SECTION 6

In order to be elected, the nominee must receive a simple majority of the votes cast for that position.
SECTION 7

In case of a tie, a run-off election will be held in the same manner between those who are tied.

ARTICLE VI: FACULTY ADVISOR

SECTION 1

There shall be a faculty advisor who oversees the Association.

SECTION 2

The advisor shall be:

A) A member of the department of bands from the Jacobs School of Music
B) A member of the National Band Association

SECTION 3

The responsibilities of the advisor shall be to:

A) Advise and promote interest in the National Band Association
B) Provide guidance in the programs and activities as carried out by the chapter
C) Serve as an intermediary between the student member chapter and the university administration

ARTICLE VII: MEETINGS

SECTION 1

There shall be at least three meeting of the Association per semester during the regular academic school year.

SECTION 2

There must be a quorum of 5% of the membership for a meeting to take place.

SECTION 3

General meetings of this Association are open to any interested person.
SECTION 4

Executive Board meetings shall be held as determined by the President with a minimum of one meeting between general association meetings.

ARTICLE VIII: AMENDMENTS

SECTION 1

Any member of the Association may propose amendments to the constitution.

SECTION 2

Any proposed amendment(s) must first be submitted in a formal style to the Executive Board for review and critique.

SECTION 3

A notification of the proposed amendment(s) shall be given to the general membership at least one week prior to the meeting.

SECTION 4

Any amendment to this constitution requires a two-thirds (2/3) majority vote of the general membership.

SECTION 5

A secret ballot shall be used when voting on proposed amendments.

SECTION 6

The Executive Board shall notify the Indiana University Student Activities organization when any amendments are made to the constitution.

SECTION 7

The Constitution and Bylaws shall be reviewed annually.
ARTICLE IX: FINANCE

SECTION 1
The Treasurer or faculty advisor will collect national dues from each member and forward them to the NBA headquarters or its appropriate representative.

SECTION 2
Local dues in an amount determined by the Executive Board may be collected in addition to national dues and used to facilitate local chapter activities.

SECTION 3
All dues will be collected at the beginning of the academic year. Student membership runs from September 1 through August 31.

SECTION 4
Committee expenses will be financed upon the approval of the Executive Board.

SECTION 5
Only the treasurer and/or faculty advisor will disburse the collected dues mentioned in Section 3.

SECTION 6
The organization has a Student Organization Account and is willing to maintain it. The organization will conduct all financial matters in accordance with the policies and procedures set forth by the Student Organization Accounts.

BYLAWS

ARTICLE I: RULES OF ORDER
Robert’s Rules of Order, Revised will be the manual used for parliamentary procedure.

ARTICLE II: DISPOSITION OF ASSETS IN THE CASE OF DISSOLUTION
Should the organization be dissolved, all assets will be permanently frozen and held by the Student Organization Accounts office until the organization is re-established.
ARTICLE III: HAZING

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person’s consent or lack of consent.

ARTICLE IV: AMENDMENTS TO BYLAWS

Amending Bylaws will follow the same procedure as amending the constitution, but will require a simple majority vote.

ARTICLE V: RECALL

All officers are open to recall by a petition signed by at least 1/3 of the general membership of the Association. Upon receiving the petition, the faculty advisor will make the final regarding a recall election.

ARTICLE VI: PERSONAL GAIN

This organization shall ethically raise and distribute profits from organizational functions to the organization, not individual members.