INTRODUCTION

The NELC Undergraduate Handbook is intended to serve as a supplement to the College of Arts and Sciences Undergraduate Bulletin and the IU Code of Student Rights, Responsibilities, and Conduct. The College of Arts and Science Undergraduate Bulletin and the IU Code are the final authority on IU rules and regulations and override any NELC-specific rules or policies that are not consistent with them. Further, they provide more extensive and detailed information on the topics covered in the NELC Undergraduate Handbook. All undergraduate students should familiarize themselves with these materials and consult them as needed.


PLACEMENT EXAMS

For fall 2013, the Arabic placement exam will be given on Tuesday, August 20, 2013.

Other language placement exams are normally handled by other units. The Persian exam is handled by the Department of Central Eurasian Studies, and the Hebrew exam is handled by the Jewish Studies Program.

MAJOR IN NEAR EASTERN LANGUAGES AND CULTURES

Students must select either the Language Track or the Culture Track. Students must complete a minimum of 31 credit hours in department-approved courses. Students with language proficiency who are not eligible for special credit in the major language will need to take department-approved advanced language courses or additional culture courses to meet the 31 credit hour minimum required for the major. Language courses at the 100 level do not count toward the major. The following requirements are in addition to fulfilling the degree requirements for the College of Arts and Sciences.

Language Track

Students who elect to follow the Language Track will take classes with more emphasis on language than culture. Student can choose one of the following languages as their major: Arabic, Hebrew, or Persian. The requirements are listed below.

- Student must take three years of Arabic, Hebrew, or Persian language (or the equivalent)
- Additional courses chosen with the consent of the undergraduate advisor to total a minimum of 31 credits
- At least 18 credit hours must be completed at the 300 – 400 level

Culture Track

Students who elect to follow the Culture Track will take classes with more emphasis on culture than language. The requirements are below.

- Two years of Arabic, Hebrew, Persian, or Turkish language (or the equivalent)
- Additional courses chosen with the consent of the undergraduate advisor to total a minimum of 31 credit hours in the major
- At least 18 credit hour must be completed at the 300 – 400 level

Double Major

Students within the College of Arts and Sciences have the option to double major with another department in the College. Students interested in pursuing a double major should consult with their Undergraduate Advisor first. The following requirements must be met in order to receive a double major.

1. At least 27 distinct College of Arts and Sciences credit hours must be taken in each major
2. The residence requirement of at least 18 credit hours in each major at Bloomington must be met
3. Students must have an advisor from each department in which they propose to study
4. The program of studies must be approved by the College of Arts and Sciences, Owen Hall
5. With approval of the relevant major departments and the College, one course may be counted toward both majors of a double major. Only one course may be double-counted
MINOR IN NEAR EASTERN LANGUAGES AND CULTURES

The Department of Near Eastern Languages and Cultures offers a minor in six different tracks: Arabic, Kurdish, Persian, Turkish, Islamic Studies, and Near Eastern Civilization.

In order to be eligible for a minor in NELC, students must complete 15 credit hours in the Department. The minor must be completed with a minimum average grade of C+. First-year language courses do not count towards the minor. The requirements are below.

- 9 credit hours must be taken in the Department of Near Eastern Languages and Cultures or relevant courses in affiliated departments on the Bloomington Campus. Up to 6 credit hours of transfer or foreign-study credits can be accepted for a minor in Near Eastern Language and Cultures, with the approval of the undergraduate advisor. Critical Approaches to the Arts and Sciences courses taught by NELC faculty can count toward the minor in Near Eastern Languages and Cultures.
- For the minor tracks in Arabic, Kurdish, Persian, and Turkish, two courses are required in the appropriate language. **Note:** This requirement cannot be satisfied through testing. For complete information regarding credit in beginning foreign language courses, consult the “Foreign Language” section of the College of Arts and Sciences Bulletin.
- For the minor tracks in Islamic studies and Near Eastern Civilization, students will take 15 credit hours, selected from the broad array of departmental courses.

A minimum of 9 credit hours of coursework in the minor must be at the 300–400 level.

DEPARTMENTAL HONORS PROGRAM

The departmental honors program is designed to provide outstanding students with an in-depth training in Arabic, Hebrew, Persian, or Turkish. Students who wish to complete Departmental Honors program should do so during their junior or senior year. Students interested in pursuing this option should consult with the Director of Undergraduate Studies. At a minimum, two courses are required.

- N399 – Reading for Honors (3 cr.)
- N499 – Honors Thesis (3 cr.)

Both courses should be completed under the supervision of one professor.

RECENT COURSE OFFERINGS

**Arabic Language**

<table>
<thead>
<tr>
<th>Fall</th>
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<tbody>
<tr>
<td>NELC-A 100 – Elementary Arabic I</td>
<td>NELC-A 150 – Elementary Arabic II</td>
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<tr>
<td>NELC-A 300 – Advanced Arabic I</td>
<td>NELC-A 350 – Advanced Arabic II</td>
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<tr>
<td>NELC-A 400 – Advanced Arabic III</td>
<td>NELC-A 450 – Advanced Arabic IV</td>
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<tr>
<td>NELC-N 310 – Arabic Composition</td>
<td>NELC-N 255 – Multimedia Arabic</td>
</tr>
<tr>
<td>NELC-N 312 – Arabic Grammar</td>
<td>NELC-N 324 – Introduction to Arabic Linguistics</td>
</tr>
<tr>
<td>NELC-N 393 – Ind. Readings in Classical Arabic</td>
<td>NELC-N 393 – Ind. Readings in Classical Arabic</td>
</tr>
<tr>
<td>NELC-N 398 – Ind. Readings in Arabic Language</td>
<td>NELC-N 398 – Ind. Readings in Arabic Language</td>
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</tbody>
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**Ancient Egyptian**

<table>
<thead>
<tr>
<th>Fall</th>
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<tbody>
<tr>
<td>NELC-E 101 – Elementary Middle Egyptian I</td>
<td>NELC-E 102 – Elementary Middle Egyptian II</td>
</tr>
<tr>
<td>NELC-E 201 – History &amp; Civil. of Ancient Egypt</td>
<td>NELC-E 301 – Religions of Ancient Egypt</td>
</tr>
</tbody>
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History, Civilization, Literature, and Religion

<table>
<thead>
<tr>
<th>Fall</th>
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<tbody>
<tr>
<td>NELC-204 – Topics in Middle Eastern Culture &amp; Society</td>
<td>NELC-204 – Topics in Middle Eastern Culture &amp; Society</td>
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<tr>
<td>NELC-208 – Muslim Communities in Europe &amp; U.S.</td>
<td>NELC-204 – Topics in Middle Eastern Culture &amp; Society</td>
</tr>
<tr>
<td>NELC-N 305 – Issues in Middle Eastern Literature</td>
<td>NELC-N 212 – Contemporary Literatures of the Middle East</td>
</tr>
<tr>
<td>NELC-N 350 – Modern Iran</td>
<td>NELC-N 251 – Post-Taliban Afghanistan &amp; War on Terror</td>
</tr>
<tr>
<td>NELC-N 370 – Koranic Studies</td>
<td>NELC-N 303 – Issues in Middle Eastern History</td>
</tr>
<tr>
<td>NELC-N 399 – Readings for Honors</td>
<td>NELC-N 305 – Issues in Middle Eastern Literature</td>
</tr>
<tr>
<td></td>
<td>NELC-N 495 – Directed Readings in NELC</td>
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<tr>
<td></td>
<td>NELC-N 499 – Honors Thesis</td>
</tr>
</tbody>
</table>

**DIRECTED READINGS COURSES**

Directed Readings/Independent Study course provide an important method for NELC students to explore particular research interests on an individual basis, but there are special advising requirements. Students should adhere to the following guidelines:

1. Discuss with your advisor what directed readings courses may be appropriate for your academic program and when and with which faculty members they should be taken.
2. During the semester before you intend to take the course, meet with the prospective supervising faculty member to discuss your goals for the course, and if the member agrees, construct a reading list and project requirements.
3. Before registration for your intended academic term, complete the Directed Readings Course Form (available from the Graduate Secretary), obtain the instructor’s signature, and submit it to the Graduate Secretary along with the reading list and project requirements. The form is used by the NELC office to generate registration permissions, to keep enrollees and instructors matched, and to coordinate grade reporting properly. Be sure the information on the form is clear and complete. Missing or incorrect information may cause registration difficulties, delayed or missing grades, and even more serious problems such as academic progress issues and holds on AI appointments.
4. At the end of the semester, remind your instructor to submit your course grade. Grade reporting procedures are not the same as with normal classroom courses, so advise your instructor to consult the Graduate Secretary or the DGS if there are any questions.

**OVERSEAS STUDY**

Overseas study programs (both IU and Non-IU) can supplement the course of study at IU, giving students an opportunity to immerse themselves in the cultures and languages of the Middle East. Some of the IU Programs are listed below. For more specific information, please contact the Office of Overseas Study (http://overseas.iu.edu/).

**IU Programs**

- American University in New Cairo, Egypt – Study options available in the Fall, Spring, or Summer semester.
- Hebrew University in Jerusalem, Israel – Study options available in the Fall semester, Spring semester, or Full academic year.

Non-IU programs can also be taken and usually transfer in for credit. For information regarding Non-IU programs, please visit the Office of Overseas Study (http://overseas.iu.edu/).

**IU CODE OF STUDENT RIGHTS, RESPONSIBILITIES, AND CONDUCT**

All new students should take time to read the IU Code of Student Rights, Responsibilities, and Conduct. Each student is given a copy of this booklet when he or she enrolls in the university. Additional copies may be downloaded from the IUB website http://indiana.edu/~code/code/index.shtml.

The booklet contains very important information that will help students avoid serious problems in their academic work and in living and working with other members of the university. The booklet also provides information about what students should do if they need help with problems in their academic work or in interacting with other members of the university.

Students will find chapters in the booklet on student rights and responsibilities, student complaint procedures, student academic and personal misconduct, and student disciplinary procedures. Students should pay special attention to the section
on academic misconduct, which covers the following topics: (1) cheating (2) fabrication (3) plagiarism (4) interference (5) violation of course rules (6) facilitating academic dishonesty.

**Student Responsibilities**

Uphold and maintain academic and professional honesty and integrity.

Academic misconduct – is defined as any activity that tends to undermine the academic integrity of the institution. The university may discipline a student for academic misconduct. Academic misconduct may involve human, hard-copy, or electronic resources.

Policies of academic misconduct apply to all course, department, school, and university related activities, including field trips, conferences, performances, and sports activities off-campus, exams outside of a specific course structure (such as take-home exams, entrance exams, or auditions, theses and master’s exams, and doctoral qualifying exams and dissertations), research work outside of a specific course structure (such as lab experiments, data collection, service learning, and a collaborative research projects). The faculty member may take into account the seriousness of the violation in assessing a penalty for acts of academic misconduct. The faculty member must report all cases of academic misconduct to the dean of students, or appropriate official. Academic misconduct includes, but not limited to, the following:

1. **Cheating**

   Cheating is considered to be an attempt to use or provide unauthorized assistance, materials, information, or study aids in any form and in any academic exercise or environment.

   a. A student must not use external assistance on any “in-class” or “take-home” examination, unless the instructor specifically has authorized external assistance. This prohibition includes, but is not limited to, the use of tutors, books, notes, calculators, computers, and wireless communication devices.

   b. A student must not use another person as a substitute in the taking of an examination or quiz, nor allow other persons to conduct research or to prepare work, without advanced authorization from the instructor to whom the work is being submitted.

   c. A student must not use materials from a commercial term paper company; files of papers prepared by other persons, or submit documents found on the internet.

   d. A student must not collaborate with other persons on a particular project and submit a copy of a written report that is represented explicitly or implicitly as the student’s individual work.

   e. A student must not use any unauthorized assistance in a laboratory, at a computer terminal, or on fieldwork.

   f. A student must not steal examinations or other course material, including but not limited to, physical copies and photographic or electronic images.

   g. A student must not submit substantial portions of the same academic work for credit or honors more than once without permission of the instructor or program to which the work is being submitted.

   h. A student must not, without authorization, alter a grade or score in any way, nor alter the answers on a returned exam or assignment for credit.

2. **Fabrication**

   A student must not falsify or invent information or data in an academic exercise including, but not limited to, records or reports, laboratory results, and citation to the sources of information.

3. **Plagiarism**

   Plagiarism is defined as presenting someone else’s work, including the work of other students, as one’s own. Any ideas or materials taken from another source for either written or oral use must be fully acknowledged, unless the information is common knowledge. What is considered “common knowledge” may differ from course to course.

   a. A student must not adopt or reproduce ideas, opinions, theories, formulas, graphics, or pictures of another person without acknowledgement.

   b. A student must give credit to the originality of others and acknowledge indebtedness whenever:

      a. Directly quoting another person’s actual words, whether oral or written;

      b. Using another person’s ideas, opinions, or theories;
c. Paraphrasing the words, ideas, opinions, or theories of others, whether oral or written;
d. Borrowing facts, statistics, or illustrative material;
e. Offering materials assembled or collected by others in the form of projects or collections without acknowledgement

4. Interference

A student must not steal, change, destroy, or impede another student’s work, nor should the student unjustly attempt, through a bribe, a promise of favors or threats, to affect any student’s grade or the evaluation of academic performance. Impeding another student’s work includes, but is not limited to, the theft defacement, or mutilation of resources so as to deprive others of the information they contain.

5. Violation of Course Rules

A student must not violate course rules established by a department, the course syllabus, verbal or written instructions, or the course materials that are rationally related to the content of the course or to the enhancement of the learning process in the course.

6. Facilitating Academic Dishonesty

A student must not intentionally or knowingly help or attempt to help another student to commit an act of academic misconduct, nor allow another student to use his or her work or resources to commit an act of misconduct.

Please contact the NELC Director of Undergraduate Studies or the Office of Student Ethics (http://studentaffairs.iub.edu/ethics/) if you have any questions.
DEPARTMENT CONTACTS

Main Office
Department of Near Eastern Languages and Cultures
Goodbody Hall 219
Indiana University
1011 E Third Street
Bloomington, IN 47405
nelc@indiana.edu
812-855-5993

Director of Undergraduate Studies
Stephen Katz
Goodbody Hall 206
katzs@indiana.edu
812-855-4744

Undergraduate Advisor
Nathan Hendershott
Ballantine Hall 437
nahender@indiana.edu
812-855-6263
NEAR EASTERN LANGUAGES AND CULTURES FACULTY

CHAIR

Asma Afsaruddin
Chair and Professor, Department of Near Eastern Languages and Cultures
Adjunct Professor, Department of Religious Studies
Research Area(s)
Pre-modern and modern Islamic religious and political thought; Qur’anic hermeneutics;
Hadith criticism; Exegetical, legal, and ethical perspectives on jihad and martyrdom;
Gender roles

CORE FACULTY

Al-Ani, Salman
Professor, Department of Near Eastern Languages and Cultures
Research Area(s)
Arabic linguistics with a special emphasis on phonetics, phonology, morphology and syntax

Balim, Harding, Cigdem
Senior Lecturer, Department of Near Eastern Languages and Cultures
Research Area(s)
Linguistics, Languages and cultures in contact, Migration and transnational communities, Contemporary Turkic languages, peoples, and communities

Dieguez, Guadalupe Gonzalez
Assistant Professor, Department of Near Eastern Languages and Cultures, Jewish Studies
Research Area(s)
History of Jews in the medieval Islamic world; Medieval Jewish and Islamic philosophy

El-Shamy, Hassan
Professor, Department of Near Eastern Languages and Cultures and Department of Folklore and Ethnomusicology
Research Area(s)
Folklore, folktale, ballad; Psychological approaches; Africa, the Middle East

Istrabadi, Zaineb
Senior Lecturer, Department of Near Eastern Languages and Cultures
Research Area(s)
Teaching Arabic as a Second Language, Interfaith dialogue, Community Outreach, Sufism

Katz, Stephen
Professor, Department of Near Eastern Languages and Cultures, and Director of Undergraduate Studies
Research Area(s)
Modern Hebrew Language and Literature, Fiction of S.Y. Agnon, American experience of Jews and Hebrew writers, Hebrew poetry

Khazzoom, Aziza
Associate Professor, Department of Near Eastern Languages and Cultures
Research Area(s)
Israeli identity and multiculturalism, Stratification, Gender, Race/ethnicity/nation, Immigration

Martin, Kevin
Assistant Professor, Department of Near Eastern Languages and Cultures
Research Area(s)
Modern Middle East, the Modern Islamic World, the Modern Levant (Syria, Lebanon, and Iraq), Cultural history of the Modern Arab world

Morkus, Nader
Assistant Professor, Department of Near Eastern Languages and Cultures, Second Language Acquisition, Discourse Level Analysis of the Speech Act of Refusal in Egyptian Arabic, Intercultural Pragmatics and Communication

Shahrani, Nazif
Professor, Department of Near Eastern Languages and Cultures
Research Area(s)
Cultural ecology of nomadic pastoralism, State and society Islamic movements, Identity politics, Social change and modernization, Muslim family and gender dynamics in Soviet and post-Soviet Central Asia

Sinno, Abdulkader
Associate Professor, Department of Near Eastern Languages and Cultures
Research Area(s)
Civil wars, Ethnic strife and other Territorial conflicts, Muslims in Western politics, Political Islam

Stetkevych, Suzanne
Professor, Department of Near Eastern Languages and Cultures
Research Area(s)
Classical Arabic Poetry, Ritual, performance, and Historicist approaches to the qasidah, Praise Poetry to the Prophet
<table>
<thead>
<tr>
<th>Name</th>
<th>Title and Research Areas</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vinson, Stephen</td>
<td>Associate Professor, Department of Near Eastern Languages and Cultures and Director of Graduate Studies. Ancient Egyptian language and literature; History of Graeco-Roman Egypt; Ancient Egyptian transportation and trade, especially boats and ships.</td>
</tr>
<tr>
<td>Walbridge, John</td>
<td>Professor, Department of Near Eastern Languages and Cultures. Islamic Philosophy and Islamic intellectual history, emphasis on the cultural role of philosophy and science, Baha’i studies, Islamic Studies, Islamic History.</td>
</tr>
<tr>
<td>Goodman, Jane</td>
<td>Adjunct Associate Professor, Department of Near Eastern Languages and Cultures. Berber studies; Language, performance, and identity; Textuality and discourse.</td>
</tr>
<tr>
<td>Hanson, John</td>
<td>Adjunct Associate Professor, Department of Near Eastern Languages and Cultures. West African history; Muslim communities; Social/cultural history.</td>
</tr>
<tr>
<td>Istrabadi, Feisal</td>
<td>University Scholar in International Law and Diplomacy. Constitutional Diplomacy, Iraqi politics, Processes of building legal and political institutions in countries in transition from dictatorship to democracy.</td>
</tr>
<tr>
<td>Jaques, Kevin</td>
<td>Associate Professor, Department of Near Eastern Languages and Cultures. Islamic legal history, Islam in Southeast Asia and Indian Ocean communities, Islam in the United States, Religious authority in times of social and cultural upheaval, Methods and methodologies in the academic study of religion, Ethnography.</td>
</tr>
<tr>
<td>Losensky, Paul</td>
<td>Adjunct Associate Professor, Department of Near Eastern Languages and Cultures, Department of Comparative Literature and Department of Central Eurasian and Uralic Studies. Iranian Studies; Persian literature and literary history (in particular the literature of the 16th and 17th centuries in Iran); India; Central Asia; Literature, architecture, and topography; Sufism and literature; Comparative studies in the Baroque; Translation and translation studies.</td>
</tr>
<tr>
<td>McDonald, David</td>
<td>Adjunct Assistant Professor, Department of Near Eastern Languages and Cultures. Israel/Palestine; performance ethnography; social theory; ethnomusicological study of violence and socio-cultural trauma.</td>
</tr>
<tr>
<td>Rasler, Karen</td>
<td>Adjunct Assistant Professor, Department of Near Eastern Languages and Cultures. International conflict and cooperation; Relative decline of world powers.</td>
</tr>
<tr>
<td>Sahin, Kaya</td>
<td>Adjunct Assistant Professor, Department of Near Eastern Languages and Cultures. The institutional and ideological foundations of the Ottoman imperial praxis; Comparative studies of early modern Eurasian empires; Ottoman and modern Turkish historiography; Ottoman-Safavid rivalry; Inter-cultural and inter-religious exchanges in early modern Eurasia.</td>
</tr>
<tr>
<td>Stone, Ruth M.</td>
<td>Adjunct Professor, Department of Near Eastern Languages and Cultures. Music as culture and performance; Theory of ethnomusicology.</td>
</tr>
</tbody>
</table>
STUDENT SUPPORT AND COMMUNITY EDUCATION AND CONTACT INFORMATION

Vice President for Diversity, Equity, and Multicultural Affairs
http://www.indiana.edu/~dema/
812-856-5700

African Students’ Association
http://www.indiana.edu/~iuasa
812-855-9632
iuasa@indiana.edu

Office of Alternative Screening and Intervention Services (OASIS)
http://studentaffairs.iub.edu/oasis/
812-856-3898

Asian Culture Center
http://www.indiana.edu/~acc/
812-855-5361
acc@indiana.edu

Black Culture Center
http://www.indiana.edu/~nmbcc
812-855-9271
nmbcc@indiana.edu

Incident Teams – Disability Team; GLBT Anti-Harassment Team; Gender Team; Racial and Religious Bias Team
http://studentaffairs.iub.edu/incident
812-855-8188
incident@indiana.edu

Gay, Lesbian, Bisexual, Transgender Student Services
http://www.indiana.edu/~gilbt
812-855-4252
gilbtserv@indiana.edu

Office of International Services
http://www.ois.indiana.edu
812-855-9086
newtoiu@indiana.edu

Latino Cultural Center (La Casa)
http://www.indiana.edu/~lacasa/
812-855-0174
lacasa@indiana.edu

Student Life and Learning
http://studentaffairs.iub.edu/sll/
812-855-4311
iussl@indiana.edu

Student Advocates Office
http://studentaffairs.iub.edu/advocates/
812-855-0761
advocate@indiana.edu
The Office of Student Ethics  
http://studentaffairs.iub.edu/ethics/  
812-855-5419  
ethics@indiana.edu

Student Legal Services  
http://www.indiana.edu/~sls/  
812-855-7867

**ACADEMIC SUPPORT SERVICES**

Academic Support Centers  
Briscoe – 812-855-6391  
Forest – 812-856-3060  
Teter – 812-856-4457

Career Development Center  
812-855-5234

University Information Technology Services (UITS)  
812-855-9255

Disability Services for Students  
812-855-7578

Veterans Support Services  
812-856-1985

Exploratory Student Services  
812-855-2736

Groups Student Support Services  
812-855-0507

Health Professions and Prelaw Center  
812-855-1873

Hutton Honors College  
812-855-3555

Office of International Services  
812-855-9086

Herman B Wells Library  
812-855-0100

Overseas Study  
812-855-9304

Office of the Registrar  
812-855-0121

Student Academic Center  
812-855-7313

Writing Tutorial Services  
812-855-6738
MISCELLANEOUS SERVICES

Copies & More
812-855-1711

TRANSPORTATION

Campus Bus Service – 812-855-8384
http://www.iubus.indiana.edu/

City Bus Service – 812-332-7433

Greyhound – 812-332-1522

Airport Shuttle
812-332-6004

Campus Parking Operations
http://parking.indiana.edu/parking_operations/default.aspx
812-855-9848

Residence Hall Parking
http://www.rps.indiana.edu/parking.cfml
812-855-7454

BLOOMINGTON VISITOR INFORMATION

Bloomington Convention & Visitors Bureau
1-800-800-0037 / 812-334-8900

IU Visitor Information Center
812-856-GOIU (4648)

WEB SITES

IU Bookstore
www.iubookstore.com

IU Credit Union
https://www.iucu.org

IU Cable TV
http://iutv.indiana.edu/iutv/