

MISSION POSSIBLE

Simple Machines Lists & Safety Check Procedures

GENERAL INSTRUCTIONS:

1) Submit Simple Machines Lists (SML's): SML should be sent as an attachment in an email to Mr. Jerry Elya at unclefester@casadelgato.com. Acceptable formats for attachments are Excel, Word, Quattro Pro, WordPerfect, RTF, or ASCII (text). Please put your team number (1st) and team name (2nd) in the subject line. **In the email, please give your 1st & 2nd choice of preferred time slots.** You will receive an acknowledgement email upon receipt of your SML.

DEADLINE: Monday, May 15 by 9:00 p.m. in your time zone

2) Scheduling Your Time: When selecting run times, remember that you may arrive 30 minutes early, start your setup immediately, and therefore be ready to run at the beginning of the scheduled time! Time slots to choose from are 8:00-9:00; 9:15-10:15; 10:30-11:30; 11:45-12:45; 1:00-2:00; 2:15-3:15. Remember this is first come, first serve.

3) Mission Possible Safety Check: As flames, electrical and chemical activities are not allowed in Mission B, there are few opportunities for safety violations. However, be aware of the following:

- No rat traps (mousetraps are okay) for ANY reason or purpose.
- No propelled knives or razor blades (example: Razor blade on a mouse trap).
- Pegs & pins, etc., used to restrain other objects until jerked out may not be sharp. Please grind or file points of nails.
- No sheet glass of any size. Glass containers may not be struck or near anything being struck.

4) SML Lists & Questions: Please send ONE email with your SML. Do NOT include the SML each time you have a question. All questions should be emailed to Mr. Elya.

5) Results & Scheduled Time: As soon as Mr. Elya has had a chance to evaluate your transfer list, you will receive an email with the results. In this email, he will include the time slot that your team is assigned.

6) Note: If you have any concerns or have trouble with this procedure, please feel free to contact Tina Gilliland by calling (800) 563-8284 or (812) 855-5397 or by email at mgillila@indiana.edu.