November 8 Request from RCs:
- Assessment Detail for FY19 – review credit hours & FTE (due Dec. 8, 2017) (Space detail available mid-January)

Early December Request from RCs:
- Non-instructional fee rates requests (due Jan. 8, 2018)
- Identification of all base transfers anticipating any reorganization or reallocation plans (due Jan. 8, 2018)

December 8 Due from RCs:
- Changes to assessment credit hours, FTE (Space due Feb. 1, 2018)

January 8 Due from RCs:
- Non-instructional fee rates requests
- Identification of all base transfers anticipating any reorganization or reallocation plans

Mid-January Request from RCs:
- Assessment space detail (changes to space due Feb. 1, 2018)

January 29 Open for Access:
- Non-instructional fee income & other incidental income (INC INC) 2017-18 estimates and 2018-19 projections (due Feb. 8, 2018)

February 8 Due from RCs:
- Changes to assessment space

February 5 Open for Access:
- 2018-19 credit hour enrollment estimates (due Mar 14, 2018)

RCs will receive:
- Non-instructional fee rates - approvals from CFO
- Fire and casualty insurance usage and cost estimates

Early February Request from RCs:
- Spring fiscal analysis (due March 2, 2018)

February 8 Due from RCs:
- Non-instructional fee income & other incidental income (INC INC) 2017-18 estimates and 2018-19 projections
February 15  **Freeze BL Base** – no transfers between RCs after this date

February 21  **Official University Freeze** – last date for transfers within RCs
- **Budget Construction Environment Open**

February 20-23  **Academic units meet with budget office to review undergraduate credit hour projections**

March 2  Send to RCs:
- **Benefit Rates**

Feb 21-March 7  **Budget Conferences with Provost**

March 2  Send to RCs:
- **Benefit Rates**

March 2  Due from RCs:
- Spring fiscal analysis, uses of reserves, and uses of interest income

March 14  Due from RCs:
- 2018-19 credit hour enrollment estimates

Week of March 19  RCs will receive:
- Instructions & Guidelines, Salary Policy
- Income Allocation – **Campus will load all income**
- Assessments and University tax

April 16  Due from RCs:
- **Budget Construction Completed at RC Level / Budget Pulled Up to Campus**

April 19  **Due from RCs:**
- **RC level narrative**

April 30  **Union negotiations completed**

June 14-15  Trustees Approve Budget

June 15  **Budget and Salary Loads**

Week of June 18  **Salary letters and departmental work papers available**

**Spring Break:**  March 12-18  Bloomington & IUPUI