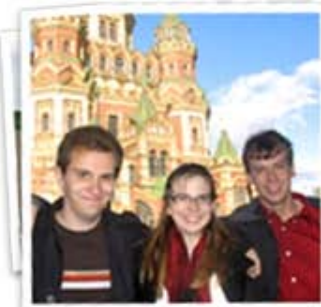


# Office of Overseas Study

>> *How to Submit an Application*





## Online Application

Students can complete applications through the Overseas Study website by following instructions, submitting information, and preparing and uploading materials.





## Overview

### Applications Usually Include


- Online application forms
- Personal statement/essay
- Letter(s) of recommendation
- Transcript(s)
- Agreement and Release Form
- Miscellaneous additional materials – such as resume, photos, supplemental forms, passport details






## The Apply Tab

Search Program Information Costs and Financial Aid Social Networks and Multimedia Inquire **Apply**

 **Application Form**

**Office of Overseas Study**  
Bloomington  


**Program Administration**

This program is administered by CIEE, but provides direct IU credit due to its co-sponsor relationship with Office of Overseas Study on the Bloomington campus. If this is not your campus, be aware that any program meetings or orientations may take place here.

Office of Overseas Study  
Franklin Hall, Room 303  
Bloomington, IN 47405  
Phone: (812) 855-9304  
Fax: (812) 855-6452  
Email: [overseas@indiana.edu](mailto:overseas@indiana.edu)

**IU Students**

**Fall 2010**  
[Apply](#) Open Date: Jan 1, 1970  
Close Date: Jan 19, 2038

**Spring 2010**  
[Apply](#) Open Date: Jan 1, 1970  
Close Date: Jan 19, 2038

*Access the application section of our website by selecting the “Apply” tab of our program information and search pages.*



## Access Application E-Forms

 **Secure Online Session**

–

### **Create New Account**

Please enter the following information to create a new account.

First Name \*

Last Name \*

University Email Address \*

Date of Birth \*

Month



Day



Year



Gender

Current College or University \*

\* required fields

Submit

*IU students log in using network username and password. External students can create accounts by providing some basic information.*





## The Application Group

Application Group	Application Status	Notes	Other Applications									
<p>In order to submit an application for the overseas study program named above, you must complete each of the steps outlined below. Some application components must be submitted before the IU application deadline; others can be submitted at a later date. (See legend on the right for indicators.) <b>The application deadline is Jan 19, 2038.</b></p> <p><input checked="" type="checkbox"/> <a href="#">Agree to Allow Access to IU Records</a></p> <p><input type="checkbox"/> <a href="#">Sign Agreement and Release</a></p> <p><input type="checkbox"/> <a href="#">Provide Summer Address</a></p> <p><input type="checkbox"/> <a href="#">Confirm E-Mail Use</a></p> <p><input type="checkbox"/> <a href="#">Provide Emergency Contact Information</a></p> <p><input type="checkbox"/> <a href="#">Submit Personal Statement</a></p> <p><input type="checkbox"/> <a href="#">Request Recommendation: Language Background</a></p> <p><input type="checkbox"/> <a href="#">Request Recommendation: Academic</a></p>	<p><b>Graz Summer Program (Summer 2010)</b> Status: Applied</p> <p>Available Form Groups:</p> <ul style="list-style-type: none"><li>• <a href="#">Application</a></li></ul>											
<table border="1"><thead><tr><th colspan="3">Legend</th></tr></thead><tbody><tr><td><input type="checkbox"/> = Incomplete</td><td><input checked="" type="checkbox"/> = Optional</td><td><input checked="" type="checkbox"/> = Complete</td></tr><tr><td><input checked="" type="checkbox"/> = Pending Review</td><td><input type="checkbox"/> = Not Yet Available</td><td><input checked="" type="checkbox"/> = Multiples Allowed</td></tr></tbody></table>				Legend			<input type="checkbox"/> = Incomplete	<input checked="" type="checkbox"/> = Optional	<input checked="" type="checkbox"/> = Complete	<input checked="" type="checkbox"/> = Pending Review	<input type="checkbox"/> = Not Yet Available	<input checked="" type="checkbox"/> = Multiples Allowed
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*By submitting online forms, applicants will confirm information and provide personal and academic data.*



# Personal Statement

## Submit Personal Statement

### Return to Application E-Forms

The application deadline is Jan 19, 2038

Compose a well-written paragraph or essay that shows your interest in the program and your host country. Take care so that you present yourself effectively.

- What is your interest in the host country?
- Why are you applying to this program? In what specific ways will this program contribute to your overall academic and professional objectives?
- Will this program lengthen your degree program at IU? If so, explain why you feel it is academically relevant to do so.
- Life in another country involves significantly different living situations, academic environments and social customs. What experience and skills do you have that will help you cope with such differences?
- What do you expect to be the most challenging aspects of studying abroad?
- What are your primary non-academic activities and interests?
- Is there anything else you would like us to know about you?
- Is there anything about your academic record or information in your application that you would like to explain further?

You can provide your personal essay **EITHER** by uploading a PDF file **OR** by entering text into this Web-based form (below). Select **YES** to upload a PDF file now. Select **NO** to enter text into Web form. \*

YES

NO

*Each E-Form provides instructions.  
Some allow for materials to be uploaded  
or for text to be entered.*





## Request Recommendation

### Request Recommendation: Language

#### Return to Application E-Forms

The application deadline is Jan 01, 2020

You are asked to have a professor (preferred) or associate instructor who has taught you the foreign language required for program participation write a letter of recommendation for you.

**We strongly encourage you to contact the professor in advance of making a request, so that the professor is informed about your interests and is able to make the most useful commentary to support your application.**

In order to have an e-mail request automatically generated, please enter the name and e-mail address of the person you have asked to provide a supporting recommendation/reference letter.

Name \*

E-mail \*

Re-type E-mail \*

**THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 OPENS MANY STUDENT RECORDS FOR THE STUDENT'S INSPECTION. THE LAW PERMITS YOU TO AGREE TO RELINQUISH YOUR RIGHT TO INSPECT LETTERS OF RECOMMENDATION.**

*Applicants can use online forms to generate e-mail requests for recommendations.*





## Important Notes

Materials must be submitted by the program deadline.

Consideration of applications will not begin until the deadline has passed. (We do not offer rolling admissions.)

Notification of application status will be sent electronically within 2-4 weeks of application deadline.





For more information contact:



*Office of  
Overseas Study*  
Indiana University

[overseas@indiana.edu](mailto:overseas@indiana.edu)

812-855-9304

