

To: IU-Bloomington College of Arts & Sciences Faculty

From: Kathleen Sideli
Associate Dean, International Programs
Director, Office of Overseas Study

Date: September 1, 2006

Re: **Overseas Study Program Development Grants**

We are pleased to announce the availability of travel funds to enable IUB faculty members in the College of Arts & Sciences to develop new IU overseas study programs. This is a cooperative program funded jointly by the Office of Overseas Study and the College of Arts & Sciences. Previous awards resulted in exciting new programs: a 3-week program on theater costume design in London and a 4-week program focusing on criminal justice and gender studies in Amsterdam. A few other programs are still under development.

These grants provide opportunities for faculty to explore the local arrangements (academic and logistical) for prospective faculty-led study abroad programs (rather than exchange or direct enrollment programs). Applicants must provide a preliminary description of the proposed program, along with an indication of what would be accomplished through a site visit. The criteria applied in evaluating proposals are program academic quality and feasibility, extent of faculty's teaching role, cultural enrichment, costs, impact on existing programs, administrative efficiency, financial solvency, and student health and safety. Proposals must be for credit-bearing programs abroad, minimum of 3 credits with a preference to those carrying 6 credits or more, to those in a foreign language, and in disciplines under-represented by existing Overseas Study programs.

Grants will be awarded through a competitive process. Participation is open to regular full-time faculty members in the IU Bloomington College of Arts & Sciences. Proposals will be evaluated by a committee of the Overseas Study Advisory Council with recommendations to the Director of Overseas Study. Up to three grants for calendar year 2007 will be available to fund international travel costs and local room and board expenses, to a maximum of \$2,500 each, typically for up to one week abroad.

For further information and application forms, please see:
www.indiana.edu/~overseas/policies/development.pdf

For questions, contact the Office of Overseas Study, Franklin Hall 303 (tel: 812-855-9304; fax: 812-855-6452; overseas@indiana.edu)

Deadline for applications is November 13, 2006.

**2007 Overseas Study Program Development Grants
Instructions for Preparing a Proposal**

The application consists of four major components:

1. **Application Cover Sheet** • The cover sheet should identify the IU applicant(s) and the proposed program site(s) abroad as well as previous relevant experience and must include authorizing signatures of the applicant and the Chair of his/her department(s).
2. **Narrative Statement** • The statement should not exceed three typed, double-spaced page that describe the purpose of the visit abroad as well as the proposed program.
 - **Goals.** Outline the proposed overseas study program and provide an academic rationale for its development.
 - **Proposed Site(s).** Provide general information, as well as details regarding local resources for academic support and any relevant background information. Discuss why and how this location was selected. Are relationships already established with local contacts? Have cooperative activities already occurred?
 - **Activities.** Describe the activities proposed for the planned exploratory visit and outline the time line for implementation of the proposed overseas study program: Identify any related activities that will help fulfill the goals of the program's development.
3. **Applicant's Curriculum Vitae** • Attach a brief (maximum 2 page) curriculum vitae.
4. **Appendices** • Possible appendices include letters of interest from colleagues at the project site abroad; letters of support from other IU academic units; proposed syllabi; and any confirmation of additional budgetary support.

**2007 Overseas Study Program Development Grants
Application Cover Sheet**

IU Applicant

Name of IU Program(s), Department(s) or School(s):

Previous relevant experience:

Project Manager (Full Name and Title):

Complete Campus Mailing Address:

Phone:

Fax:

E-mail:

Proposed Site(s) Abroad

Local (Institution, City, Country):

Brief Description of Site:

Authorizations

Signature of Applicant

Date

Signature of Chair

Date