

201 N. Indiana Ave.
Bloomington, IN 47408
Phone: (812) 855-3948
Web URL: www.indiana.edu/~ovpia

**Indiana University
Office of the Vice President
for International Affairs**

International Enhancement Grant

**International Enhancement Grants for Graduate Students
jointly funded by the Office of the Vice President for International Affairs
and the University Graduate School**

Application deadlines for 2012

Feb. 17, 2012 for summer 2012 grants

May 25, 2012 for fall 2012 grants

Description

Up to 10 grants of \$1000-\$2,000 are available on a competitive basis for graduate students seeking support to pursue relevant internationally-focused academic or training opportunities that will enhance their degree programs at Indiana University. The International Enhancement Grant is jointly funded by the Office of the Vice President for International Affairs and the University Graduate School and supports **directed, off-campus** international activities for students in areas that do not duplicate opportunities or coursework available through their home campus.

Who Should Apply

Applicants may be graduate students from any discipline, department, or campus; must be enrolled in a program leading to a graduate degree at Indiana University; and must have completed a minimum of nine credit hours of graduate coursework at IU by the time of application deadline. Students of any nationality may apply, but projects must occur off the Indiana University campuses. Students who will have completed their degree program by the beginning of the respective award period are not eligible. Students admitted to candidacy for a PhD at the time of the application deadline are not eligible.

The Application

Successful applicants will have an objective that can be feasibly obtained over the grant period. All projects must have an international focus and preference is given to applicants whose projects involve international travel. In addition to a personal statement, applicants should provide documentation from their proposed program such as a syllabus, course description, or program brochure. If the opportunity is not a regularly offered course, a detailed summary of the activities and confirmation of supervision from a host institution faculty member or on-site supervisor should be provided. Grants may not be used to support participation in any IU program or focus on research activities, nor may they be used to fund any program intended to earn credits toward an IU degree. The International Enhancement Grant selection committee welcomes applications for participation in directed internships abroad. It is important for applicants to document (a) that they have the requisite skills for the position, (b) the content areas that will be addressed, and (c) how the experience will enhance their academic program at Indiana University. Also note that funds from the International Enhancement Grant will not be disbursed to students who are receiving funds for the same purpose from another source such as a FLAS award for language training.

The Review Process

A multidisciplinary committee of faculty members from the IU campuses will review applications for this program and select candidates for the grant. Evaluators will consider scholastic achievement; quality of the identified program; validity and feasibility of the proposal; faculty support as indicated by letters of reference; and the impact the experience will have on the applicant's academic and/or professional goals.

Examples of Eligible and Ineligible Activities

Eligible activities include:

- Enrollment in language classes not offered at IU, but directly pertaining to your IU degree program.
Note: Enrollment in advanced language classes is only permitted after exhausting all training in that language offered at IU.
- Participation in a directed internship program that will enhance academic/professional credentials.
Note: The internship cannot be one that is required to fulfill an IU degree requirement.
- Attending degree-relevant classes *not available on the IU campus.*
- Attending a month-long workshop or series of workshops overseas related to an area of study at IU.

Activities that render a project **ineligible** include:

- Conducting research abroad related to a master's thesis or doctoral dissertation.
- Working as a research assistant for an IU professor doing research overseas.
- Work being done *after* receiving an IU degree.
- Enrolling in a language course abroad that is offered at IU.
- Enrolling in a language course abroad prior to having exhausted all language training available at IU in that language.
- Participation in an IU-sponsored overseas study program or course, or one resulting in credits to be applied toward an IU degree.
- Fulfilling an internship requirement of a degree program.
- Presenting a paper at an overseas conference.

Applicants are encouraged to contact Paul Fogleman in the Office of the Vice President for International Affairs before applying for this grant to determine their eligibility:
pfoglema@indiana.edu; (812) 855-3948

The application starts on the next page of this document. It can be submitted by turning in a hard copy or sending it via email as a pdf document.

**Office of the Vice President for International Affairs
International Enhancement Grant Application**

Application Deadlines:

Feb. 17, 2012 for summer 2012 grants

May 25, 2012 for fall 2012 grants

Return this application and all supporting documentation to:

International Enhancement Grant Competition

201 N. Indiana Ave.

Bloomington, IN 47408

Full Name: _____

Present Address:

_____ (Street address) (Apt. #)

_____ (City) (State) (Zip code)

_____ (Telephone) (E-mail Address)

Eligibility Checklist (please check off the boxes below to confirm your program eligibility)

- Will be an I.U. Graduate Student at the time of the grant activity
- 9 hours of coursework completed at time of application
- Have not been admitted to doctoral candidacy at the time of the application
- Application is for a directed or supervised program of study
- Focus of activity is not to support research
- Application is not to support a formal IU overseas program
- Project has an international focus
- Project does not duplicate courses available at IU
- Project will be completed within the semester of the grant

Education

Degree Currently Working Toward:

Department: _____ Campus: _____

Date You Expect to Complete Degree: _____
(Month) (Year)

List all colleges and universities attended, highest degree(s) earned and date(s) awarded.

Institution

Degree Earned

Previous International Travel Experience

Please provide details of all international trips you have taken (approximate dates, length of visit(s), purpose of visit(s), source(s) of funding to enable trip(s), etc.).

Personal Statement

Attach a statement on a maximum of 2 pages (single-spaced; 12 pt. font) describing your objectives. Please include specific information on the ways in which this opportunity will enhance your IU degree program, supplement or expand your IU coursework, and contribute to your long-term academic goals. The program you propose must be international in focus/nature, not just situated in an international location.

Program Documentation

Attach a description of the program in which you intend to enroll (a syllabus, course description or brochure). If the opportunity is not a regularly offered course or program, please provide your own summary and a letter of confirmation from a supervisor or faculty member of the host organization. Please limit to 4 pages.

Proposed Itinerary

Where will the primary activity take place?

_____ (City and Country)

First Arrival Date: _____ Final Departure Date: _____

Number of weeks your project will take: _____ weeks

List all points of travel related to your proposal and approximate dates:

(From) _____ (To) _____ (Date) _____

(From) _____ (To) _____ (Date) _____

(From) _____ (To) _____ (Date) _____

(From) _____ (To) _____ (Date) _____

Language Competence

If your proposal involves the study of a foreign language or travel to a country where a language other than English is spoken, please indicate which language and your level of competence in that language.

Language of Host Country: _____

Years of formal study of this language that you have completed: _____

Please indicate your level of language proficiency in the following areas:

Scale: 0 (none), 1 (poor), 2 (fair), 3 (adequate), 4 (good), 5 (excellent), N (Native)

Speaking	0	1	2	3	4	5	N
Listening Comprehension	0	1	2	3	4	5	N
Reading	0	1	2	3	4	5	N
Writing	0	1	2	3	4	5	N

Transcripts

Please print out an unofficial copy of your Indiana University transcript from OneStart at <https://onestart.iu.edu/>. Also, attach photocopies of transcripts for all other university-level work (undergraduate and graduate). In most cases these can be acquired from your departmental secretary.

Budget

The value of this grant ranges from \$1,000 - \$2,000. Please list (by category - transportation, housing, tuition, etc.) all expenses associated with your proposal and indicate sources of funds to cover any portion of these expenses that would not be covered by the grant (you may attach a separate budget page).

Item Description	Total Cost	Portion to be paid by IEG	Portion to be covered by other funds (list source)
	\$	\$	\$
	\$	\$	\$

	\$	\$	\$
Total	\$	\$	\$

References

Request references from two faculty members - at least one being from Indiana University - and ask them to complete the attached reference form. List references below.

	Name	Campus/Department	E-mail
1			
2			

A complete application will include the following items:

- Completed & signed application form (4 pages)
- Personal statement (maximum 2 pages single-spaced)
- Program documentation (4 pages maximum)
- Unofficial (or official) transcripts from all university-level academic work
- Two reference forms or reference letters (at least one from IU faculty member)

I hereby certify that all information which I have given above and have provided for this application is complete and accurate to the best of my knowledge.

Signature

Date

For questions, contact Paul Fogleman at pfoglema@indiana.edu; (812) 855-3948.

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Email: pfoglema@indiana.edu

This application and all supporting materials must be received by 5pm:
Feb. 17, 2012 for summer 2012 grants
May 25, 2012 for fall 2012 grants

Reference

Applicant Name and Department: _____

Referee's Name: _____

The Family and Educational Rights and Privacy Act of 1974 opens many student records for the student's inspection. The law permits you to sign a waiver relinquishing your right to inspect recommendation letters.

- **Sign below if you give up the right to read this recommendation.**
This means that the recommender's statement will remain confidential.
- Do not sign below if you wish to read the recommendation.

Applicant's Signature: _____ Date: _____

REMAINDER OF FORM TO BE COMPLETED BY REFEREE

This program provides support for formal study or training that would enhance an international component of a student's IU degree program. Please respond to the following questions, either on this page or on a separate sheet. The reference can be submitted by mailing a hard copy to the address below or sending via email.

1. How long and in what capacity have you known the applicant?
2. What is your opinion of the merit and importance of the student's proposal?
3. How do the goals of this proposal contribute to the applicant's degree objective?

Referee Signature: _____ Date _____

Name and Title

Institution

Send to:
International Enhancement Grant
201 N. Indiana Ave.
Bloomington, IN 47408
Email: pfoglema@indiana.edu

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