



Slavic and East European Career Night 2008

Handout Courtesy of
Indiana University's
Department of Slavic Languages and Literature
and
Russian and East European Institute

Russian, East European and Slavic Careers Handout

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Visit the Russian and East European Institute Job Resources Online

<http://www.indiana.edu/~reeiweb/>

Jobs:

<http://www.indiana.edu/~reeiweb/placement/findajob.html>

Internships:

<http://www.indiana.edu/~reeiweb/placement/reeiinte.html>

Alumni Job Placements:

<http://www.indiana.edu/~reeiweb/placement/jobstats.html>

WHAT JOBS ARE AVAILABLE NOW?

The following list includes a representative sample of organizations that have advertised positions related to international studies, Eastern Europe or the former Soviet Union *since February 1st, 2008*. These are private companies, NGOs, government agencies, educational institutions and others who are actively pursuing graduates **right now** with knowledge and skills related to Eurasia.

Domestic Jobs

Education/Academia:

Director of International Programs, Stonehill College (Easton, MA)
Director, International Programs DePaul University (Chicago)
Russian Language positions, Princeton University
Instructor in Russian, University of Alaska (Anchorage)
Lecturer/Assistant Professor Position in Russian, Memorial University of Newfoundland
Study Abroad Adviser, Miami University (Oxford, OH)
University of Pittsburgh, Center for Russian & East European Studies, Associate Director
Managing Editor, Journal of Democracy (Washington, DC)

Government (national, regional, international):

Executive Director of Global Policy Programs, United Nations (New York)
Summer 2008 Research Analyst Positions (Washington, DC)
Nuclear Non-proliferation Analyst (Washington, DC)
Research Associate, Council on Foreign Relations (New York, NY)

Non-profit and Non-governmental Organizations:

Program Officer, Teacher Programs American Councils for International Education (DC)
Senior Program Officer, IREX Global Libraries Ukraine and Romania (Washington, DC)
Administrative Assistant Position (Washington, DC)
Program Manager- Nonproliferation, U.S. Civilian R & D Foundation (Arlington, VA)
Foreign Policy Intern, The Century Foundation (New York, NY)
International Forum for Democratic Studies, Intern (DC)
NED Center for International Media Assistance, Intern (DC)
NED Program Officer for Europe and Eurasia (DC)
Research Associate, The Henry L. Stimson Center (DC)
Temporary Project Assistant, American World Services (DC)
Administrative Assistant Position, American Councils for International Education (DC)
Jr. Staff Accountant, American Councils for International Education (DC)
Translators, State Russian Museum (online work)
Consultants, IREX Education Programs Division (DC)
Program Officer: Eurasia, National Democratic Institute (Washington, DC)
Research Director, American Councils of International Education

IRES- Impact Planning and Assessment Consultants (Ukraine and Romania) – (DC)
Open Society Institute, Senior Program Officer, Turkmenistan (New York)
IFES - Election Law Specialist – Tajikistan
American Jewish Committee International,
Human Rights Officer (New York)

Private Sector Firms:

Translators, RussTech Language Services, Inc. (Tallahassee, FL)

Overseas:

Azerbaijan:

Chief of Party, EndenderHealth

Central Asia and the Caucasus:

Senior Program Officer (Dushanbe, Tajikistan)
Senior Program Officer, American Councils for Int. Ed. (Dushanbe)
Regional Technical Advisor, Freedom House (Uzbekistan)
VP for Academic Affairs, American U. of Central Asia (Bishkek)
Participant Recruiter, American Councils (Central Asia)
INTERNSHIP- Savitsky Karakalpak State Art Museum (Nukus, Uzbekistan)
Senior Central Asia Regional Technical Advisor, Freedom House (Uzbekistan)
International Crisis Group - Caucasus Project Director (Georgia)
Coordinator, International Rescue Committee (Northern Caucasus)
Legal Profession and Judicial Reform Specialist (Georgia)

Croatia:

EMS Expert Search; Training Specialist in Supervision
Nike; General Manager Croatia

Hungary:

Project Associate, PRA International
Central Hungarian Region-Operations Manager IEC PM

Romania:

Project Manager, NATO (Brussels and Romania)

Russia:

Program Officer- Future Leaders Exchange Program (FLEX) (Moscow)
Associates and Senior Associates, Diligence (Moscow)
Administrative Director, CIEE (St. Petersburg)
Director, Bard-Smolny Summer Language Program (St Petersburg)
Legal Consultant, European Human Rights Advocacy Centre (Moscow)
Head of Quality Management Unit, AIDS Foundation East-West (Moscow)
Summer Resident Directors, American Councils—Olympiada (Vladimir)
Participant Recruiter, American Councils

Monitoring & Evaluation Consultant, Education Programs Division (Moscow)
Russian Justice Initiative (RJI) - Executive Director
Program Hub Director, Future Leaders Exchange Program (Moscow)
Kamchatka Field Associate, Pacific Environment (Kamchatka)

Serbia (and Kosovo):

Chief of Party and other Senior Positions MPRI
ACDI/VOCA Chief of Party/Team Leader-Southeastern Europe
Program Manager Kosovo AED
Legal Education Reform Specialist (Kosovo)
Chief of Party, IREX (Kosovo)
Public Awareness Project Coordinator, UNDP
Gender Advisor, UNDP
International Research & Exchanges Board (IREX) - Chief of Party - Kosovo

Ukraine:

Impact Evaluation Consultant, IREX Civil Society Division
Governance Advisor/Team Leader, UNDP—CIDP
Head of Democratic Governance Programme, UNDP
Community Mobilization Assistant, UNDP/EC
Participant Recruiter, American Councils
(UNDP) - Senior Analyst, Civil Service Reform – Ukraine
(UNDP) - Project/Finance Associate, Civil Service Reform- Ukraine
(UNDP) - Project Manager, Civil Service Reform – Ukraine
(UNDP) - Research Associate, Civil Service Reform – Ukraine
(UNDP) - Researcher, Civil Service Reform – Ukraine
Consumer Society and Citizen Networks project (CSCN) - Expert

(For details on all jobs, see the IU Career Development Center's website and click on "Going Global": <http://www.indiana.edu/~career/students/find/goinglobal/index.php>.)

WHO HIRES PEOPLE LIKE ME?

In addition to the recently posted jobs above, many other firms and organizations regularly hire graduates with Slavic/Eurasian experience and skills. In the past, our graduates have found success with these and similar organizations:

Education, Development & Cultural Exchange:

Academy for Educational Development www.aed.org
American Council on Education www.acenet.edu
American Councils for International Education (ACTR-ACCELS)
<http://www.americancouncils.org/>
Council on International Educational Exchange www.ciee.org
Europa Media Public Service Corporation <http://www.eucenter.org/>
Institute of International Education www.iie.org
International Research & Exchanges Board www.irex.org
Project Harmony <http://www.projectharmony.org/phstaff/>
Sister Cities International www.sister-cities.org
SSRC
World Learning <http://www.worldlearning.org/hr/jobs.html>

Environment, Energy and Population:

Environmental Defense www.environmentaldefense.org
Baikal Environmental Wave <http://www.baikalwave.eu.org/Oldsitebew/eng.html>
International Institute for Sustainable Development www.iisd.org
Tahoe-Baikal Institute <http://www.tahoebaikal.org/jobs/>
Winrock International <http://www.winrock.org/>

Government & International Institutions:

Government Accountability Office (GAO) <http://www.gao.gov/jobopp.htm>
Interagency Language Roundtable <http://www.govtilr.org/>
Library of Congress <http://www.loc.gov/hr/employment/>
National Nuclear Nonproliferation Graduate Program, Department of Energy (DOE) <http://ngp.pnl.gov/>
National Nuclear Security Administration (NNSA) <http://www.nnsa.doe.gov/>
National Virtual Translation Center (NVTC)
<http://www.nvtc.gov/employment.html>
Organization for Security and Cooperation in Europe
<http://www.osce.org/employment/>
United Nations <https://jobs.un.org/Galaxy/Release3/vacancy/vacancy.aspx>
United Nations Development Programme (UNDP—separate from United Nations list above) <http://www.undp.org/jobs/>
United States Agency for International Development
<http://www.usaid.gov/careers/>
United States Department of State <http://www.state.gov/aboutstatedepartment/>
World Bank <http://www.worldbank.org/> or
<http://lnweb28.worldbank.org/hrs/careers.nsf>

International Business:

Boeing www.boeing.com
The Chicago Center www.chicagocentre.com
Eli Lilly www.lilly.com
Johnson & Johnson www.jnj.com
Merck www.merck.com
Science Applications International Corporation (SAIC) www.saic.com/career

International Consulting Firms:

Accenture www.accenture.com
A.T. Kearney Inc. www.atkearney.com
Bain & Company www.bain.com
Bearing Point www.bearingpoint.com
Booz Allen Hamilton www.bah.com
Boston Consulting Group www.bcg.com
Cap Gemini Ernst & Young www.cgey.com
Deloitte & Touche Consulting www.dttus.com
Emerging Markets Group (EMG) www.emergingmarketsgroup.com/Careers.aspx
LTS Corporation <http://www.ltscorporation.com/>
Management Systems International <http://www.msiworldwide.com/>
McKinsey and Company www.mckinsey.com
The Monitor Group www.monitor.com
PBN
PriceWaterhouseCoopers www.pwcglobal.com
SRA International, Inc. <http://www.sra.com/career>

International Development (non-profit and for-profit):

Abt Associates <http://www.abtassoc.com/>
American International Health Alliance <http://www.aiha.com>
American Refugee Committee <http://www.archq.org/positions2.shtml>
Angel Coalition <http://www.angelcoalition.org/howyou.html>
Agency for Technical Cooperation and Development
<http://www.acted.org/english/jobs>
Associates in Rural Development, Inc. (ARD) <http://www.ardinc.com/>
Catholic Relief Services www.catholicrelief.org
Carana Corporation <http://www.carana.com>
Center for Citizen Initiatives <http://www.ccisf.org/>
Center for Development and Population Activities www.cedpa.org
Chemonics <http://www.chemonics.com/career/>
Civilian Research & Development Foundation (CRDF) <http://www.crdf.org/>
Cooperative for American Relief Everywhere (CARE) www.care.org
Counterpart International <http://www.counterpart.org/>
Development Alternatives, Inc.
http://www.dai.com/careers/international_projects.php
Doctors of the World <http://www.dowusa.org/jobs/default.cfm>

European Centre for Minority Issues <http://www.ecmi.de/>
Eurasia Foundation <http://www.eurasia.org/jobs.html>
Finca International <http://www.villagebanking.org/career.htm>
Institute for Sustainable Communities www.iscvt.org
International Finance Corporation <http://www.ifc.org/ifcext/careers.nsf/>
International Organization for Migration (IOM) <http://www.iom.int/>
International Relief and Development (IRD) <http://www.irddc.org/html/careers.html>
International Rescue Committee <http://www.theirc.org/help/>
International Research and Exchanges Board (IREX) <http://www.irex.org/>
MacArthur Foundation www.macfound.org
Mental Disability Advocacy Center (Russia, NIS & Central Asia) <http://www.mdac.info/>
Mercy Corps <http://www.mercycorps.org/jobs/>
Oxfam-America www.oxfamamerica.org
Stanley Foundation <http://www.stanleyfoundation.org/>
World Vision <http://www.worldvision.org/>
Zdrav Plus <http://www.zplus.kz>

Law Firms and Legal Organizations with Eurasian Practices:

Akin, Gump, Strauss, Hauer & Feld, L.L.P. <http://www.akingump.com/>
Allen & Overy Legal Services <http://www.aollp.com/index.asp>
American Bar Association Central European and Eurasian Law Initiative (CEELI) <http://www.abanet.org/ceeli/program/staffpositions.html>
Baker & McKenzie <http://www.bakernet.com>
Clifford Chance Punder <http://www.cliffordchance.com>
Debevoise & Plimpton <http://www.debevoise.com/>
European Roma Rights Center (ERRC) <http://www.errc.org/>
Hogan & Hartson LLP <http://www.hhlaw.com/home/>
International Center for Not-for-Profit Law <http://www.icnl.org/>
Krieg DeVault Law Firm, Indianapolis <http://www.kriegdevault.com/>
LeBoeuf, Lamb, Greene & MacRae, LLP <http://www.llgm.com/>
Skadden, Arps, Slate, Meagher & Flom LLP <http://www.skadden.com/>
Squire, Sanders & Dempsey (Moscow) LLC <http://www.ssd.com/>
White & Case <http://www.whitecase.ru>

National Security:

Central Intelligence Agency (CIA) <http://www.cia.gov/employment/index.html>
Defense Intelligence Agency (DIA) <http://www.dia.mil/employment/>
Department of Homeland Security www.dhs.gov
Drug Enforcement Agency (DEA) http://www.dea.gov/resources/job_applicants.html
Federal Bureau of Investigation (FBI) <https://www.fbijobs.gov/>
National Security Agency (NSA) <http://www.nsa.gov/careers/index.cfm>
Open Source Center (OSC, a division of the CIA, formerly FBIS) http://www.cia.gov/employment/jobs/open_source_off.html

Peace and Democratization:

America's Development Fund www.adfusa.org
Arms Control Association www.armscontrol.org
Human Rights Information & Documentation Center <http://www.hridc.org/eng/>
Human Rights Watch <http://www.hrw.org/jobs/>
International Crisis Group <http://www.crisisgroup.org/home/index.cfm>
International Foundation for Election Systems www.ifes.org
International Republican Institute www.iri.org
National Democratic Institute for International Affairs www.ndi.org
National Endowment for Democracy www.ned.org
Open Society Institute <http://www.soros.org/>
PAE <http://www.pae-react.com/JobFramenew.html>
Radio Free Europe/Radio Liberty <http://www.rferl.org/about/jobs/>

Research and Think Tanks:

American Enterprise Institute for Public Policy Research (AEI) www.aei.org
The Atlantic Council <http://www.acus.org/about-employment.asp>
The Brookings Institution www.brook.edu
Carnegie Endowment for International Peace www.ceip.org
Cato Institute <http://www.cato.org/>
Center for Defense Information www.cdi.org
Center for Strategic and International Studies (CSIS) www.csis.org
Council on Foreign Relations www.cfr.org
EastWest Institute www.iews.org
Foreign Policy Association www.fpa.org
The Henry L. Stimson Center www.stimson.org
Institute for International Economics www.iie.com
Institute for Policy Studies www.ips-dc.org
National Bureau of Economic Research www.nber.org
RAND Corporation <http://www.rand.org/jobs>
The Urban Institute <http://www.urban.org/about/careers/index.cfm>

WHERE CAN I FIND MORE INFORMATION?*

Indiana University Resources:

IUB Career Development Center www.iub.edu/~career/

IUB Job Listings www.iucareers.com

IU's International Jobs Bank (search by country)

<http://online.goinglobal.com/default.aspx>

Job Listings by Country and Region:

Belarus

<http://www.expatriindex.com/minsk-expat-jobs-belarus.asp>

Bulgaria

<http://www.bulgaria.com/jobs/>

Central Asia

<http://cesww.fas.harvard.edu/>

Czech Republic

http://www.jobs.cz/s/english_info.html

<http://cz.hudson.com/>

<http://www.rferl.org/about/jobs/>

Estonia

www.cv.ee

Hungary

<http://www.multijob.hu/> (in Hungarian only)

<http://www.ceu.hu/jobbank/>

<http://www.allascentrum.com/> (in Hungarian only)

http://www.careerframes.com/links_main_intl/hungary_links.htm

Latvia

www.cv.lv

Lithuania

www.cv.lt

Poland

<http://www2.jobs.pl/>

Romania

<http://www.jobbank.ro/>

<http://www.jobsearch.ro/index.cfm>

Russia

<http://www.ancor.ru/en/>
<http://www.jobs.ru>
<http://www.hro.ru/>
<http://www.fraec.org/AboutJI.htm#>
<http://www.russnet.org/jobs/russjobs.html#jobs>

Slovakia

<http://www.jobs.sk/uk/index.phtml>

Ukraine

<http://gilan.uar.net/irex/iatp/job.html>
<http://ukraine.jobs.com/>

(former) Yugoslavia (from CARE International)

<http://www.care.org.yu/Vacancies.html>

Job List Websites (Russia/Eastern Europe/Eurasia and others):

Academic Careers Online <http://www.academiccareers.com/>
Academic Employment Network <http://www.academply.com>
Alliance for Conflict Transformation <http://conflicttransformation.org/> (note: REEI subscribes to ACT's job listing; for complete access, contact REEI.)
Alpha Fellowship Program (Russia) <http://www.cdsintl.org/fromusa/alfa.htm>
The American Association for the Advancement of Slavic Studies
<http://www.fas.harvard.edu/~aaass/>
American Association of Teachers of Slavic and Eastern European Languages (academic and non-academic jobs) <http://aatseel.org/jobs/job-index.html>
Association for Women in Slavic Studies (AWSS)
<http://www.loyola.edu/AWSS/index.htm>
CDS International <http://www.cdsintl.org/host/jobfair.htm>
Chronicle of Higher Education <http://chronicle.com/jobs/>
Civic Jobs and Internships <http://www.civilsoc.org/ann-job.htm>
BISNIS, Business Information Service for the Newly Independent States (U.S. Department of Commerce) <http://www.bisnis.doc.gov/bisnis/employment.cfm>
U.S. Department of Commerce <http://www.commerce.gov/jobs.html>
DevNet Jobs.org <http://www.devnetjobs.org>
EastChance jobs http://www.eastchance.com/jobs/job_a.asp
Escape Artist (Russia & Eastern Europe)
<http://www.escapeartist.com/jobs12/easteu.htm>
Eurasianet.org Jobs & Funding Site <http://www.eurasianet.org/grants/index.shtml>
Foreign Policy Association jobs board
http://www.fpa.org/jobs_contact2423/jobs_contact.htm
H-Net Job Guide, Humanities & Social Sciences on Line <http://www.h-net.org/jobs>
Idealist.org <http://www.idealist.org>
Intjobs.org <http://www.intjobs.org>

International Jobs <http://www.internationaljobs.org>
Legal 500 firms in Russia & CIS http://www.legal500.com/lfe/frames/ci_fr.htm
NAFSA: Assoc. of International Educators http://www.nafsa.org/job_registry_3
NGO Net <http://www.ngonet.org/jobs.html>
Overseas Jobs <http://www.overseasjobs.com/>
Overseas Placement Service for Educators <http://www.uni.edu/placemnt/overseas>
Roll Call Jobs <http://www.rcjobs.com/>
U.S. Government Jobs main websites <http://www.usajobs.gov/> and
<http://federaljobs.net/federal.htm>

Local/Regional Newspaper Classified Ads

The Baltic Times <http://www.baltictimes.com/job.php>
The Moscow Times <http://www.careercenter.ru/index.html>
The St. Petersburg Times <http://www.sptimes.ru/>
The Kyiv Post <http://www.kyivpost.com/employment/>
The Prague Post <http://www.praguepost.com/Classifieds/online.php?id=3>
The Warsaw Voice <http://www.warsawvoice.pl/view/63#EMPLOYMENT>

Other Universities' Job Sites for Russia/Eastern Europe/Eurasia:

Middlebury College
<http://www.middlebury.edu/academics/ump/majors/russian/careers/default.htm>
Oberlin College <http://www.oberlin.edu/creecas/online.htm>
Ohio State University www.slaviccenter.osu.edu
Princeton University <http://www.princeton.edu/~russtudy/jobs.htm>
University of Alabama <http://bama.ua.edu/~mlc/russian/jobs.html>
University of Illinois <http://www.reec.uiuc.edu/resources/job.html>
University of Kansas <http://www.crees.ku.edu/>
University of North Carolina
<http://www.unc.edu/depts/slavic/resources/jobmain.htm>
University of Pittsburgh <http://www.ucis.pitt.edu/crees/jobsfun.html>

Websites for American Chambers of Commerce in Russia/Eastern Europe/Eurasia:

ALBANIA

E-mail: info@amcham.com.al
Website: <http://www.amcham.com.al/>

AZERBAIJAN

E-mail: info@amchamaz.org
Website: <http://www.amchamaz.org>

BULGARIA

E-mail: amcham@amcham.bg
Website: <http://www.amcham.bg/>

CROATIA

E-mail: execdir@amcham.hr
Website: <http://www.amcham.hr/>

CZECH REPUBLIC

E-mail: amcham@amcham.cz
Website: <http://www.amcham.cz/>

ESTONIA

E-mail: acce@datanet.ee
Website: <http://www.acce.ee/>

GEORGIA

Website: <http://www.amcham.ge>

HUNGARY

E-mail: info@hungary.com
Website: <http://www.amcham.hu>

KAZAKHSTAN

E-mail: director@amcham.nursat.kz
Website: <http://www.amcham.kz>

LATVIA

E-mail: amcham@amcham.lv
Website: <http://www.amcham.lv/>

LITHUANIA

E-mail: acc@post.omnitel.net
Website: <http://www.acc.lt>

MACEDONIA

E-mail: contact@amcham.com.mk
Website: <http://www.amcham.com.mk>

POLAND

E-mail: amcham@amcham.com.pl
Website: <http://www.amcham.com.pl/>

ROMANIA

E-mail: harasim@amcham.ro
Website: <http://www.amcham.ro/>

RUSSIA

E-mail: info@amcham.ru
Website: <http://www.amcham.ru/>

SERBIA & MONTENEGRO

E-mail: info@amcham.yu

Website: <http://www.amcham.yu>

SLOVAK REPUBLIC

E-mail: director@amcham.sk

Website: <http://www.amcham.sk/>

SLOVENIA

E-mail: office@amcham.si

Website: <http://www.amcham.si/>

UKRAINE

E-mail: acc@amcham.ua

Website: <http://www.amcham.ua> OR:

E-mail: oksana@chamber.ru.kiev.ua

Website: <http://www.amchamukraine.kiev.ua/>

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