1. Donald Force, SAA-SC President opened the meeting with a brief overview of possible events for this semester and next semester. The remainder of the meeting discussed these events.

2. This semester’s possible events:
   a. **State Archives Trip.** Since the archives is not open on Saturday or Sunday, and needs a month’s notice before booking a tour, it was decided that we would try to plan a trip in December, either Monday the 11th or Monday the 18th. Those interested in going should contact Donald (dforce AT indiana DOT edu) about what date would be best for them.
   b. **Walking tour of local historical sites and repositories.** Vice President, Lisa Hooper volunteered to spearhead planning a route for a walk of historic Bloomington. This walk would take place either later in the semester or in the spring of next year, depending on how quickly things get planned. If anyone has any ideas or suggestions for places to go, or wants to help plan the route, please contact Lisa Hooper (hooperlisa AT gmail DOT com).
   c. **Outreach Committee.** Donald passed around a sign-up sheet for those interested in joining the outreach committee. This committee will focus on educating high school and undergraduate students about archives. Possible issues to address include: raising awareness of the many archival resources available in Bloomington, differentiating between primary and secondary sources, and more generally, educating students on what an archives is and what archivists do.

3. Next semester’s possible events:
   a. **Guest speakers.** An increased effort will be made to have Kenneth Crews, sometimes known as the “Copyright Guy,” come down to Bloomington from IUPUI to speak to the SAA-SC about copyright law and the archives. This would most likely occur in the spring.
   b. **Job talk.** Ryan Lee, a recently hired assistant archivist at the IU Archives has agreed to come and talk to the SAA-SC about his experiences in looking for jobs. Tentatively, Phil Bantin would also be asked to come and speak about looking for jobs after graduation. This talk would also cover the topic of what classes one can take to better her chances of finding a job after graduation. If anyone knows of someone who was recently hired in an archives position, or who you think would be particularly knowledgeable about job hunting, please contact one of the SAA-SC officers.
   c. **Digitization Panel.** Lisa Hooper volunteered to work on getting people to come speak on digitization issues in the archival setting. If anyone wants to help Lisa with this, or knows of anyone who would be great speaker for this event, please contact Lisa Hooper. Places mentioned that are currently
involved in digitization include the Archives of Traditional Music, the Gayle Cook Music Library, and the Lilly Library.

d. Informal Gatherings. It was decided to have a “meet and greet” for the SAA-SC in January in order to welcome new students coming in who are interested in the archives. A possible location for this would be the Oliver Winery.

4. Outreach Committee. An informal meeting of the outreach committee was held prior to the close of the meeting. The idea was raised to reach out first to those already in the university, most likely an undergraduate lower level history class. Possible topics to pursue include: search strategies for archival documents, and differentiating between primary and secondary sources. Possible contacts in the history department include Jim Basore, the undergraduate advisor, David Pace, and Eric Sandweiss.

5. A final announcement was made about the Midwest Archives Conference, which will be held the May 2-7, 2007 in Columbus, OH.

6. The meeting was adjourned.

(There were 10 people in attendance.)