I. General Notes
   - We got off to a bit of a slow start last semester because there were no officers left from the previous semester
   - We’re planning more activities for this and next semester

II. Mathers Museum Tour coming up
   - Can accommodate up to 20 people
   - People may attend on a first come, first served basis. SAA members will have preference before it is opened to all of SLIS.
   - This behind-the-scenes tour will include
     - How the museum works with, tracks, and stores objects
     - Make sure to wear warm clothes, as some areas of the museum are cold!
     - Handouts

III. T-Shirts
   - Jessica is handling these
   - We will be designing and selling t-shirts
   - Valerie has created some designs
   - If you have any ideas for other designs, please submit them!

IV. Outreach Programs
   - Jessica is handling these—Talk to her if you are interested in planning or participating in any of these
   - Senior Centers
     - This program was not successful in the past, so, unless someone really wants to do it, we probably won’t do this again.
   - Monroe County Schools
     - We might do programs with the schools
     - We might organize something in connection with National History Day
   - Workshop on Preserving Photographs
     - We might work with the Monroe County Public Library to create a program on preserving photos that anyone can attend
   - Please submit any other suggestions!

V. Conference: “Graduate Student Conference in Archives, Rare Books, & Special Collections”
   - Valerie is handling this—Talk to her if you are interested in being involved in the planning for this
   - The previous conference was held in Feb. 2008. The next one will be in the spring of 2010.
   - We hope to make this an annual event
• The conference is intended to be an opportunity for archives students from this and other schools to share their research and learn some new skills
• Will include student paper presentations and workshops
• Details on the previous conference
  o Workshops in EAD and photographs in archives
  o 3 paper sessions with students from multiple schools
  o A tour of the Lilly Library and lunch with staff from the Lilly and the University Archives
  o See the SAA student chapter website for more information
• How you can participate
  o Lots of ways you can be involved, a range of time commitments
  o Activities might include deciding the form the conference will take, securing funding, inviting other schools to participate, publicizing the conference, scheduling rooms, etc.
• We’ve only done this once before, so we’re very open to suggestions. The conference is still being developed.

VI. Indianapolis Art Museum Tour
• Walla is handling this
• A behind-the-scenes tour
• The tour will be at the end of March, probably on a Friday after 1:00
• Transportation will be provided
• The tour can accommodate 10 to 15 people
• People can attend on a first come, first served basis, but SAA members will have preference

VII. Other Tours
• We are hoping to have tours of campus archives and museums each month
• We have so far had tours of the Kinsey archives and the Archives of Traditional Music
• We probably won’t do tours of the Lilly Library or the Auxiliary Library Facility, since most of our classes will do tours of these institutions
• Please submit any suggestions for other tours to Rachel
• A tour of the University Archives in which the process a new acquisition goes through is illustrated was suggested
• We could do tours of the Kinsey archives or the Archives of Traditional Music again
• If you want to go on a particular tour, you have to RSVP to Rachel, as most of these tours have limited space

VIII. Roundtable Discussions
• These can be on any archives-related topic you are interested in
• If members have ideas for discussions they would like to organize, they should contact Rachel
• Any member interested in organizing one of these will receive help and support from the executive board

The meeting concluded at 4:40 p.m.