F403: Practicum in Collections Management

Course Description:
Individual work in selected area of collection management for historic textiles and costume. Variable credit, 1-3 hours. Repeatable for up to six credit hours. Section #27825

Time/Location:
Meeting times are arranged
Class meets at the Sage Collection
2805 E. 10th Street, Suite 140
Smith Research Center
Bloomington, IN

The purpose of F403: Practicum in Collections Management, is to provide exposure to collections management practices and procedures and working with artifacts. There are many tasks involved in collections management, and you will work directly with historic and contemporary clothing, accessories, and related items while accomplishing such tasks as:

- basic exhibition research
- preparing artifacts for accession into the permanent and study collections
- inventorying hanging racks and boxes
- preparing artifacts for permanent storage
- exhibit installation and preparation
- home sewing pattern processing
- upgrading artifact storage
- designer and donor research

Proficiency in F403 is assessed through a series of journal entries related to your weekly, hands-on activities, as well as your attendance and professionalism. Since most of the work of F403 is in-class, attendance is an integral component of the grading and counts for 50% of your grade.

Questions?
Contact Sheila Maben
Academic Advisor
MME 228
1021 East Third Street
812.855.7737
smaben@indiana.edu