

SOCIETY FOR ETHNOMUSICOLOGY
Fiftieth Annual Meeting
Sheraton Midtown Atlanta, Colony Square
Atlanta, Georgia
November 16-20, 2005

JOB INTERVIEW & ALUMNI RECEPTION RESERVATION FORM

(please print or type)

Name of Organization: _____

Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Contact Person: _____

Phone: _(_____)_____ Fax: _(_____)_____

Email: _____ Organization web address: _____

SECTION A – JOB LISTING ADVERTISEMENTS

Post job listing on conference website only \$ 50.00

Post job listing in conference program only

¼ page ad \$125.00
 ½ page ad \$200.00
 full page ad \$350.00

Post in conference website AND conference program

¼ page ad \$150.00
 ½ page ad \$220.00
 full page ad \$375.00

Sub-Total A \$ _____

SECTION B – JOB INTERVIEW SPACE RESERVATION

Please select your day/time preference:

We will do our best to assign your first choice of day and time. You will be notified via email when final room assignments have been made.

Days & Times Available:

Thursday, Nov. 17	8am-12pm; 2pm-5pm	Friday, Nov. 18	8:30am-12pm; 2pm-5pm
Saturday, Nov. 19	9am-12pm; 2pm-5pm	Sunday, Nov. 20	8am-12noon

	Day (Thurs. – Sun.):	Start Time:	End Time:
First Choice:	_____	_____	_____
Second Choice:	_____	_____	_____
Third Choice:	_____	_____	_____

Meeting room rental \$50.00 per hour x _____ hours = \$ _____

Sub-Total B \$ _____

~ See reverse side for Alumni Receptions and Payment Information ~

SECTION C – ALUMNI RECEPTIONS

Please select your day/time preference:

We will do our best to assign your first choice of day and time. You will be notified via email when final room assignments have been made.

Days & Times Available:

Thursday, Nov. 17	5pm-11pm	Friday, Nov. 18	5pm-11pm
Saturday, Nov. 19	5pm-11pm		

	Day (Thurs. – Sun.):	Start Time:	End Time:
First Choice:	_____	_____	_____
Second Choice:	_____	_____	_____
Third Choice:	_____	_____	_____

Please select preferred room setup:

- No tables or chairs needed beyond those for used for food & beverage
- Round tables of 8 pp per table plus tables for food & beverage
- Other: _____

Please indicate the room size needed:

- Room for 30-50pp \$200.00
- Room for 50pp + \$300.00

Sub-Total C \$ _____

SECTION D – PAYMENT INFORMATION

Sub-Total A (Job Ad)	\$ _____
+ Sub-Total B (Interview Room Rental)	\$ _____
+ Sub-Total C (Alumni Reception Room Rental)	\$ _____
Total Amount Due	\$ _____

Payment Method:

Please check the appropriate means of payment:

- MasterCard* VISA* Discover AmEx Check** Purchase Order (indicate number) _____

*V-Code of Credit Card: _____

*VISA or Mastercard requires the V-Code which is a 3-4 digit number located on the back of the card above the signature.

Account Number _____ Expiration Date _____

Authorizing Signature _____

**Make checks payable to:
Send to:

**Indiana University, #39-05
Conference Registrar
Indiana University Conferences
P.O. Box 5729
Bloomington, IN 47407-5729
FAX: 812-855-8077 PHONE: 812-855-4661**