

Undergraduate Academic Progress Appeal 2009-2010 Academic Year/2010 Summer

Purpose:

If you are an undergraduate student and your aid has been suspended, use this form to appeal. It will take us a minimum of 10-14 working days to review this form. Processing time may be longer during peak office periods. No deferment of IU charges will be granted during this review.

Requirements:

Refer to the Self-Service tab on *OneStart* (<http://onestart.iu.edu>) to find out which academic progress categories you need to address. Complete all the sections that apply to you. **Appeals must be submitted no later than 30 days prior to the end of the enrollment period.**

Name (print): _____ University ID Number: _____
Last First

Section 1: All students must complete this section

Check all Satisfactory Academic Progress categories that apply and provide the required information:

All students in Categories 1 through 3 must complete Section 2 on page 2.

- Category 1: Below Grade Point Average Required**
Your cumulative program grade point average is less than 2.0.
- Category 2: Inadequate Completion of Attempted Course Work**
As an undergraduate student, you have completed less than 75% of attempted coursework
- Category 3: Too Many Credit Hours For Degree Objective**
You have attempted more than 150 credit hours but have not yet completed your first bachelor's degree program, or you have attempted more than 80 credit hours but have not yet completed your certificate or associate degree program. **You must also submit a written academic plan signed by your academic advisor that lists the courses remaining in your program, the semester you plan to enroll in each course, and your anticipated graduation date before your appeal will be processed.**
- Category 4: Preparatory Coursework Required for Admission to an IU Bloomington Graduate Degree Program**
You have a bachelor's degree and wish to borrow a Federal Stafford or a Federal PLUS at the fifth-year undergraduate federal loan limit.

All students in Category 4 must complete the following:

List date of bachelor's degree completion (month/year) and the school/campus awarding the degree: _____

List IUB graduate degree program: _____

GPA required for admission to graduate program: _____ Your current undergraduate GPA: _____

List all classes you will be taking as prerequisites for admission to an IU Bloomington graduate program:

Course Number	Course Name	Number of Credit Hours	Term of Enrollment (Fall/Spring/Summer)

Affirmation by Graduate Degree Department is Required

I affirm that the courses listed above are required for admission to our graduate program and upon successful completion of the course work listed above, as well as the attainment of the GPA listed above, this student will be accepted into our IU Bloomington graduate degree program.

Name of Graduate Department: _____ Graduate Degree Program Sought by Student: _____

Name of Graduate Advisor (printed/signed): _____

Campus Phone Number of Graduate Advisor: _____ Date: _____

Your name (print): _____ University ID Number: _____
Last First

Section 2: All students in Categories 1 through 3 must complete this section.

All students must provide a written statement below that provides an explanation of the specific circumstances that led to satisfactory academic progress aid suspension.

If you have a learning disability, or have experienced an injury, medical, or psychological condition that made satisfactory completion of your course work impossible, you must submit documentation and a medical statement from the healthcare provider. The healthcare provider must verify your medical condition and provide a statement that he/she medically supports your decision to continue your academic pursuits.

If you experienced a life-threatening illness or death of a parent, sibling, spouse or child that made satisfactory completion of your course work impossible, you must submit a medical statement from the attending physician or a death certificate.

Please provide a written statement below that provides an explanation of the specific circumstances that led to Satisfactory Academic Progress aid suspension. Be as detailed as possible and address each term in which you had difficulties; it may be helpful to reference your transcript while explaining each term's circumstances. (Attach additional paper if necessary.)

Describe how you have modified your behavior to assure successful academic progress. Be as detailed as possible and address any particular courses or situations that have been problematic for you and your strategies for success. (Attach additional paper if necessary.)

If you feel it may benefit your appeal, you may submit your midterm grades from the current semester. These can be emailed, faxed, or sent via campus mail by your professors. For many students this information can provide additional evidence that they are succeeding in school. You may also wish to include an academic plan signed by your advisor (even if this is not required for your specific appeal) to show that you have met with them and planned out the steps necessary for completing your degree.

If you have questions or electronic documentation to submit, email blfinsap@indiana.edu.