EN 11: Continuing Education

5 points available

A. Credit Rationale
This credit recognizes institutions that provide continuing education courses and programs in sustainability to the community. Such courses train community members in sustainability topics and help build knowledge about the subject. They can also provide the training people need to obtain and perform green jobs. Certificate programs offer professional recognition for sustainability training and are important tools in helping students obtain, perform, and advance their position in green jobs.

B. Criteria

Part 1
Institution offers continuing education courses that address sustainability.

Courses that address sustainability include continuing education sustainability courses and continuing education courses that include sustainability. Courses that can be taken for academic credit are not included in this credit. They are covered by the Curriculum subcategory.

Part 2
Institution has at least one sustainability-themed certificate program through its continuing education or extension department.

Degree-granting programs (e.g. programs that confer Baccalaureate, Masters, and Associates degrees) and certificates that are part of academic degree programs are not included in this credit. They are covered in the Curriculum subcategory.

C. Applicability
This credit applies to institutions that offer continuing education or community education programs.

D. Scoring
Each part of this credit is scored independently.

Part 1
Institutions earn the maximum of 3 points for Part 1 of this credit when courses that address sustainability comprise 10 or more percent of all continuing education courses offered. Incremental points are awarded based on the percentage of continuing education course offerings that address sustainability. For example, an institution where 5 percent of all continuing education courses offered were sustainability courses would earn 1.5 points (half
of the points available for Part 1. Points earned are calculated according to the following table:

<table>
<thead>
<tr>
<th>Factor</th>
<th>Multiply</th>
<th>Number of Continuing Education Courses That Address Sustainability</th>
<th>Divide</th>
<th>Total Number of Continuing Education Courses Offered</th>
<th>Equals</th>
<th>Total Points Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>30</td>
<td>×</td>
<td>25</td>
<td>÷</td>
<td>600</td>
<td>=</td>
<td>(up to 3 available)</td>
</tr>
</tbody>
</table>

**Part 2**

Institutions earn 2 points in Part 2 of this credit for having at least one certificate program that meets the criteria outlined above. Partial points are not available for Part 2 of this credit.

**Enter values as indicated below to calculate points earned for Part 1 of this credit**

Points will be calculated automatically when data are entered in the STARS online Reporting Tool.

**Scoring Example: Continuing Education**

**Part 1**

Example Community College offered **600** continuing education courses during the past year. Of those courses, **25** address sustainability.

<table>
<thead>
<tr>
<th>Factor</th>
<th>Multiply</th>
<th>Number of Continuing Education Courses That Address Sustainability</th>
<th>Divide</th>
<th>Total Number of Continuing Education Courses Offered</th>
<th>Equals</th>
<th>Total Points Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>30</td>
<td>×</td>
<td>25</td>
<td>÷</td>
<td>600</td>
<td>=</td>
<td><strong>1.25</strong></td>
</tr>
</tbody>
</table>

**Part 2**

Example Community College offers a green building certificate program through its department of continuing education. Example Community College earns 2 points for this part of the credit.

**Total Credit Score:**

Part 1 + Part 2 = 1.25 + 2

Total points = **3.25**
E. Reporting Fields

Required
- An indication of whether the institution offers continuing education courses that address sustainability
- An indication of whether the institution has at least one sustainability-themed certificate program through its continuing education or extension department
- An affirmation that the submitted information is accurate to the best of a responsible party’s knowledge and contact information for the responsible party. The responsible party should be a staff member, faculty member, or administrator who can respond to questions regarding the data once submitted and available to the public.

Conditional
Required if the institution is reporting offering continuing education courses that address sustainability:
- Number of continuing education courses offered that address sustainability
- Total number of continuing education courses offered
- A list and brief description of the continuing education courses offered that address sustainability (text or upload)

Required if the institution is reporting a sustainability-themed certificate program:
- A brief description of the certificate program(s)
- Year the certificate program was created

Optional
- The website URL where information about sustainability in continuing education courses is available
- Notes about the submission

F. Measurement

Timeframe

Part 1
Report on the most recent data available. Institutions may count course offerings from one, two, or three academic years, as long as the counts of continuing education courses and sustainability continuing education courses are drawn from the same time period.

Part 2
Report on current program status and offerings.

Sampling and Data Standards
Not applicable