**PA 3: Governance**

**3 points available**

**A. Credit Rationale**
This credit recognizes institutions that engage students, staff and faculty in the ongoing governance of the college or university. Governance includes a variety of organizational functions and decision-making processes, from financial oversight and personnel management to goal-setting and strategic planning. Sustainability requires participatory processes and structures that empower stakeholder groups to come together and work collaboratively to address sustainability challenges through access to and involvement in institutional governance. Without transformed governance structures, many sustainability gains cannot be realized.

**B. Criteria**

*Part 1*
Institution’s students participate in governance in one or more of the following ways:

A. **All enrolled students, regardless of type or status, have an avenue to participate in one or more governance bodies (through direct participation or the election of representatives)**

B. **There is at least one student representative on the institution’s governing body. To count, student representatives must be elected by their peers or appointed by a representative student body or organization.**

And/or

C. **Students have a formal role in decision-making in regard to one or more of the following:**

- Establishing organizational mission, vision, and/or goals
- Establishing new policies, programs, or initiatives
- Strategic and long-term planning
- Existing or prospective physical resources
- Budgeting, staffing and financial planning
- Communications processes and transparency practices
- Prioritization of programs and projects
Part 2
Institution’s staff participate in governance in one or more of the following ways:

A. All staff members, regardless of type or status, have an avenue to participate in one or more governance bodies (through direct participation or the election of representatives)

B. There is at least one non-supervisory staff representative on the institution’s governing body. To count, staff representatives must be elected by their peers or appointed by a representative staff body or organization.
   a. And/or

C. Non-supervisory staff have a formal role in decision-making in regard to one or more of the areas outlined in Part 1

Part 3
Institution’s faculty participate in governance in one or more of the following ways:

A. All faculty members, regardless of type or status, have an avenue to participate in one or more governance bodies (through direct participation or the election of representatives)

B. There is at least one teaching or research faculty representative on the institution’s governing body. To count, faculty representatives must be elected by their peers or appointed by a representative faculty body or organization.
   a. And/or

C. Faculty have a formal role in decision-making in regard to one or more of the areas outlined in Part 1

Participatory or shared governance bodies, structures and/or mechanisms may be managed by the institution (e.g. committees, councils, senates), by stakeholder groups (e.g. student, faculty and staff committees/organizations), or jointly (e.g. union/management structures).

Structures or mechanisms adopted by entities of which the institution is part (e.g. government or university system) may count for this credit as long as they apply and are adhered to by the institution.

C. Applicability
This credit applies to all institutions.
D. Scoring
Each part is scored independently.

Part 1
Institutions earn the maximum of 1 point available for Part 1 of this credit by fully meeting two of the three criteria listed for students. Partial points are available as follows:

A. 0.5 points are awarded when all students, regardless of type or status, have an avenue to participate in one or more governance bodies (through direct participation or the election of representatives)
B. 0.5 points are awarded when there is at least one student representative on the institution’s governing body who was elected by peers or appointed by a representative student body or organization
C. 0.1 points are awarded for each of the following areas in which students have a formal role in decision-making, up to a maximum of 0.5 points:
   • Establishing organizational mission, vision, and/or goals
   • Establishing new policies, programs, or initiatives
   • Strategic and long-term planning
   • Existing or prospective physical resources
   • Budgeting, staffing and financial planning
   • Communications processes and transparency practices
   • Prioritization of programs and projects

For example, an institution for which all enrolled students, regardless of type or status, have an avenue to participate in one or more governance bodies would earn 0.5 points (half of the points available for Part 1).

Part 2
Institutions earn the maximum of 1 point available for Part 2 of this credit by fully meeting two of the three criteria listed for staff. Partial points are available as follows:

A. 0.5 points are awarded when all staff, regardless of type or status, have an avenue to participate in one or more governance bodies (through direct participation or the election of representatives)
B. 0.5 points are awarded when there is at least one non-supervisory staff representative on the institution’s governing body who was elected by peers or appointed by a representative staff body or organization
C. 0.1 points are awarded for each area (outlined in Part 1) in which when non-supervisory staff have a formal role in decision-making, up to a maximum of 0.5 points.

For example, an institution for which all staff, regardless of type or status, have an avenue to participate in one or more governance bodies would earn 0.5 points (half of the points available for Part 2).
Part 3

Institutions earn the maximum of 1 point available for Part 3 of this credit by fully meeting two of the three criteria listed for faculty. Partial points are available as follows:

A. 0.5 points are awarded when all faculty, regardless of type or status, have an avenue to participate in one or more governance bodies (through direct participation or the election of representatives)

B. 0.5 points are awarded when there is at least one faculty representative on the institution’s governing body who was elected by peers or appointed by a representative faculty body or organization

C. 0.1 points are awarded for each area (outlined in Part 1) in which faculty have a formal role in decision-making, up to a maximum of 0.5 points

For example, an institution for which all faculty, regardless of type or status, have an avenue to participate in one or more governance bodies would earn 0.5 points (half of the points available for Part 3).

E. Reporting Fields

Required

□ An indication of whether all enrolled students, regardless of type or status, have an avenue to participate in one or more governance bodies (through direct participation or the election of representatives)

□ An indication of whether there is at least one student representative on the institution’s governing body who was elected by peers or appointed by a representative student body or organization

□ An indication of whether the institution’s students have a formal role in decision-making in regard to each of the following:
  o Establishing organizational mission, vision, and/or goals
  o Establishing new policies, programs, or initiatives
  o Strategic and long-term planning
  o Existing or prospective physical resources
  o Budgeting, staffing and financial planning
  o Communications processes and transparency practices
  o Prioritization of programs and projects

□ An indication of whether all staff, regardless of type or status, have an avenue to participate in one or more governance bodies (through direct participation or the election of representatives)
- An indication of whether there is at least one non-supervisory staff representative on the institution’s governing body who was elected by peers or appointed by a representative staff body or organization.

- An indication of whether the institution’s non-supervisory staff have a formal role in decision-making in regard to each of the following:
  - Establishing organizational mission, vision, and/or goals
  - Establishing new policies, programs, or initiatives
  - Strategic and long-term planning
  - Existing or prospective physical resources
  - Budgeting, staffing and financial planning
  - Communications processes and transparency practices

- An indication of whether all faculty, regardless of type or status, have an avenue to participate in one or more governance bodies (through direct participation or the election of representatives).

- An indication of whether there is at least one teaching or research faculty representative on the institution’s governing body who was elected by peers or appointed by a representative faculty body or organization.

- An indication of whether the institution’s faculty have a formal role in decision-making in regard to each of the following:
  - Establishing organizational mission, vision, and/or goals
  - Establishing new policies, programs, or initiatives
  - Strategic and long-term planning
  - Existing or prospective physical resources
  - Budgeting, staffing and financial planning
  - Communications processes and transparency practices

- An affirmation that the submitted information is accurate to the best of a responsible party’s knowledge and contact information for the responsible party. The responsible party should be a staff member, faculty member, or administrator who can respond to questions regarding the data once it is submitted and available to the public.

**Conditional**

Required if the institution is reporting that all enrolled students have an avenue to participate in governance:

- A brief description of the mechanisms through which all enrolled students have an avenue to participate in one or more governance bodies.
Required if the institution is reporting that there is at least one student representative on the institution’s governing body:
  □ A brief description of student representation on the governing body, including how the representatives are selected

Required if the institution is reporting that its students have a formal role in decision-making:
  □ A brief description of the formal student role in regard to each area indicated, including examples from the previous three years

Required if the institution is reporting that all staff have an avenue to participate in governance:
  □ A brief description of the mechanisms through which all staff have an avenue to participate in one or more governance bodies

Required if the institution is reporting that there is at least one non-supervisory staff representative on the institution’s governing body:
  □ A brief description of non-supervisory staff representation on the governing body, including how the representatives are selected

Required if the institution is reporting that its non-supervisory staff have a formal role in decision-making:
  □ A brief description of the formal staff role in regard to each area indicated, including examples from the previous three years

Required if the institution is reporting that all faculty have an avenue to participate in governance:
  □ A brief description of the mechanisms through which all faculty (including adjunct faculty) have an avenue to participate in one or more governance bodies

Required if the institution is reporting that there is at least one teaching or research faculty representative on the institution’s governing body:
  □ A brief description of faculty representation on the governing body, including how the representatives are selected

Required if the institution is reporting that its faculty have a formal role in decision-making:
  □ A brief description of the formal faculty role in regard to each area indicated, including examples from the previous three years

Optional
  □ The website URL where information about the institution’s governance structure is available
  □ Notes about the submission
F. Measurement

Timeframe
Report on current policies and procedures and activities during the three years prior to the anticipated date of submission.

Sampling and Data Standards
Not applicable