

IU Tennis Center Membership Application and Policies

www.indiana.edu/~tnscntr



PRE-PLAY POLICIES

- Membership:** A valid IU Tennis Center membership or a paid guest fee is required for all users of the facility.
- Check-In:** Each person entering the facility must check-in at the control center prior to play.
- Court Fees:** Players MUST pay prior to play. We accept cash, check, MasterCard or Visa. See brochure for rates.
- Dress/Shoes:** Tennis shoes & shirts must be worn at all times when playing. Marking shoes are not allowed on the court(s). Marking shoes are any pair of shoes that leave dark marks on the court(s). A \$25 fine is assessed for damage resulting from marking shoes.
- Entering Court:** Enter court(s) by going across the middle of the court. Please use common courtesy when entering. Members are not allowed behind back-drop(s).
- Payment Info:** Payment is due prior to entering courts. The IU Tennis Center does not honor refund requests.

MEMBERSHIP TYPES & RATES

Memberships expire 1 year from date of purchase, are non-transferable and non-refundable.

<u>IU Students</u>	<u>IU Faculty/Staff</u>	<u>Public</u>	<u>Junior*</u>
IU Student Individual: \$32.00	Faculty/Staff Individual: \$65.00	Public Individual: \$78.00	Junior: \$43.00
IU Student Family: \$50.00	Faculty/Staff Family: \$100.00	Public Family: \$120.00	*18 & under

Guest Pass
\$6.00/day
Limit: 3 visits

A guest fee is assessed for non-members in addition to regular court fees. A person who is a guest more than 3 times must purchase a membership.

INFORMAL TENNIS PROCEDURES

Informal tennis is any court reservation made through the control center.

- Scheduling:** All informal court scheduling is made through the control center in half-hour increments. A member may schedule a court by telephone or in person. Special court time reservations and/or facility rentals are made through the Assistant Director, Operations.
- Cancellations:** All informal tennis reservation **CANCELLATIONS MUST BE MADE AT LEAST 3 HOURS IN ADVANCE to avoid being charged the full court rate.** Cancellations for reservations made less than 3 hours in advance will result in being charged the full court rate if the court is not rented. Reservations for courts before 11:00 a.m. must be canceled the evening before to allow for the 3 hour cancellation policy. **The member who made the reservation is responsible for the fee** if cancellations are not made under these guidelines.
- No-Shows:** For informal tennis play, any no-shows are charged the full court rate. **The member who made the reservation is responsible for the fee.**
- Late Arrival:** The IUTC reserves the right to sell a member's reserved court **if players arrive more than 15 minutes late** for a reservation.

INSTRUCTIONAL TENNIS PROCEDURES

The IUTC offers private, semi-private, group lessons, and clinics. All lesson inquiries are directed to the Head Pro. Information about clinics is available on our Web site: www.indiana.edu/~tnscntr or at the control center.

Cancellations: Lesson **cancellations MUST BE MADE AT LEAST 24 HOURS IN ADVANCE to avoid being charged the full lesson rate.** *Cancellations for lessons made less than 24 hours in advance will result in being charged the full lesson rate.*

Lessons & No-Shows: Lessons for private, semi-private, and group instruction may be purchased individually or discounted in packages of 5. **In the event an individual does not show up for a scheduled lesson, they are charged accordingly.**

Clinics & No-Shows: Clinic **registration and payments are due PRIOR to the beginning of each session. A \$5 late fee is assessed per clinic** sign up after the deadline for each session. In the event an individual does not make a scheduled clinic, no refund is given. Check our web site for upcoming clinic dates.

Instruction: *Only employees of the IUTC and authorized IU personnel are permitted to instruct on IUTC courts.*

CONDUCT & ETIQUETTE GUIDELINES

All IUTC members and guests are expected to follow these guidelines:

1. **No food/gum or drinks** (except water) are allowed on the courts.
2. Smoking is prohibited in the building or within 30 feet of the entrance.
3. Intentional striking of any surface with racquet(s) is prohibited. At no time should tennis racquets be struck on nets, court surfaces, or the back-drops. Members are held financially responsible for any damage.
4. It is the responsibility of the players to leave their court when their time has expired.
Members playing past their scheduled time are charged accordingly by 30-minute increments.
5. Profanity is not allowed on the court(s).
6. Complaints toward other members or IUTC staff should be reported to management.
7. The IUTC reserves the right to cancel memberships due to misconduct or the abuse of privileges.
8. At no time should individuals climb over or attempt to jump over court nets.
9. All balls not in play should be removed from the player area in order to avoid accident/injuries.
10. No debris should be left on the court. Trash cans are located on the net posts for garbage disposal.
11. No more than 4 players are allowed on a court at one time.
12. No animals/pets are allowed in the facility.
13. Bicycles must be left outside. Bike rack is located near the access door on the southwest side of the building.

INCLEMENT WEATHER

In the event of **adverse weather conditions** in Bloomington, the IU Tennis Center follows the University's decision regarding closing. All **IUTC policies and procedures apply unless the University officially closes.** For official closings, you may contact the Indiana University Emergency Hotline at 877-482-5486 or by visiting <http://emergency.service.indiana.edu/> in the event of future weather issues.

LOST & FOUND GUIDELINES

The IUTC is not responsible for lost or stolen property in lockers, locker rooms, courts, and lounge or damage to vehicles parked in the adjacent parking areas. In the event of lost or missing items, inquire at the control center. Items are kept for a short period of time and are then taken to the University Lost & Found, located in Ballantine Hall 031, 855-7372.

ACCIDENT & INJURY GUIDELINES

It is recommended that all participants undergo a physical examination and carry some form of health insurance and property insurance. Participation is on a volunteer basis. If an injury does occur, report it immediately to the control center staff or closest instructor. Participants are responsible for all medical or ambulatory expenses incurred.

IU Tennis Center Membership Application

CONTACT INFORMATION

Name (please print): _____
Last First

Address: _____
Street City State ZIP

Phone: _____
Home Cell Work

E-mail: _____

*Reminder: Informal cancelations must be made **no less than 3 hours in advance to avoid being charged.** Lesson cancelations must be made **no less than 24 hours in advance to avoid being charged.** We do not offer refunds.*

MEMBERSHIP TYPE, ETC.

Memberships expire 1 year from date of purchase and are non-transferable and non-refundable.

- IU Student Individual: \$32.00** **Faculty/Staff Individual: \$65.00** **Public Individual: \$78.00**
 IU Student Family*: \$50.00 **Faculty/Staff Family*: \$100.00** **Public Family*: \$120.00**
 Junior (18 & under): \$43.00

IU Students and IU Faculty/Staff members MUST SHOW VALID IU I.D. EVERY YEAR. Affiliation with Indiana University is subject to validation. You will be obliged to pay the difference in rates if affiliation cannot be verified.

**If signing up for a family membership, fill out section 3.*

How did you hear about us? Herald Times _____ Friend _____ IUTC Staff _____ Radio _____
IUTC Newsletter _____ Web (please list which site) _____ Other _____

SPOUSE/PARTNER & DEPENDENT INFORMATION

***Family memberships include dependents under 18 years, as well as spouse/domestic partner.**

*For IU Families, domestic partnership status must be validated through Human Resources or Student Affairs.
www.iub.edu/~uhrs/pubs/forms/affidavit.pdf*

Spouse/Partner: _____
Last First

Dependent: _____ DOB: ___/___/___
Last First

Dependent: _____ DOB: ___/___/___
Last First

Dependent: _____ DOB: ___/___/___
Last First

Dependent: _____ DOB: ___/___/___
Last First

SIGNATURE VERIFICATION

By signing this form, you are agreeing to abide by the attached IUTC policies, procedures, and guidelines.

On behalf of myself, my spouse/partner, and any/or child of mine, I state that I understand the scope and the risks associated with participation in the activities conducted at the IUTC and that I accept those risks. I acknowledge that I have been provided a copy of the IUTC policies and I agree that I will familiarize myself with its content (including the recommendations of obtaining a pre-participation physical examination and carrying health insurance verification). I fully accept and I am aware of the responsibilities, including illness, injury, death or property damage, arising from participation in the activities at the IUTC by me, my spouse/partner, or my child(ren).

Member Signature: _____ Date: _____

OFFICE USE ONLY

Amount Paid: _____

CASH CHECK CHARGE

Date: _____

Did you update RacquetSoft, including all dependants/spouse? _____

Membership Expiration Date: _____

Reminders:

Mark ONE member per household for a newsletter.

Expiration date is one year from date of purchase OR one year from the date of expiration (Example: if someone renews 1 week prior to their expiration date of 12/1/08, their new expiration date will be 12/1/09).

Change **status** to **ACTIVE**.

Intitials: _____

Place is Project Assistant's mailbox. Put OLD membership form in Assistant Director, Operations' mailbox or office.