

Today's Date _____

CONSULTANT SURVEY

Name of Firm _____

Address _____

Telephone Number _____ Fax Number _____

President of Firm _____

Person completing this form _____

What year was the firm established? _____

Do you have multiple offices? Yes No

If Yes, in which cities are these offices located? _____

Have you worked for Indiana University before? _____

Yes No If Yes, number of years _____

How many projects are you doing for Indiana University at this time? _____

Approximately how many projects have you done for Indiana University? _____

Are you interested in obtaining work or more work from Indiana University?

Yes No

Are you agreeable to doing smaller projects with a total cost of \$200,000 or less?

Yes No

Do you have Errors & Omissions Insurance coverage?

Yes No

What is your current operating CAD software? _____

What CAD standards are you currently following? _____

Please estimate the percentage of your work for the past five (5) years:

Commercial Buildings:	_____
Office Buildings:	_____
Educational Facilities:	_____
Athletic Facilities:	_____
Research Facilities:	_____
Scientific Facilities:	_____
Arts, Theatre, Music:	_____
Renovation(s):	_____
Other:	_____
Total:	<u>100%</u>

STAFF

How many licensed Architects are in the firm? _____

How many licensed Engineers are in the firm? _____
(Please provide a breakdown of types of engineers employed full time)

How many Drafts people are in the firm? _____

How many Interior Designers are in the firm? _____

How many Technical Staff are in the firm? _____

How many Support Staff are in the firm? _____

Total number of staff in the firm: _____

MISCELLANEOUS

What type of projects do you feel your firm is best capable of completing?
