



Indiana University
Tree Donor Form

Date: _____

I/We _____,
_____,
_____,
_____.

would like to donate \$_____ for a tree to be installed on the Indiana University campus.
(The minimum donation required is \$500 but additional contributions are welcomed and go directly to the maintenance of the trees of the Donor Program).

Contact Person Name: _____ Phone: _____

Please complete a form for each individual tree you wish to donate and identify a contact person for that donation. The contact person can be the same for multiple trees if so desired.

Please keep in mind, in order to ensure we are able to meet our commitment, there are designated cut-off dates for the submittal of donor forms for each planting season.

Spring Planting – March 1st

Fall Planting – Sept. 1st

Please make checks payable to: **Arboretum Fund Account No. 32-PP00-03-5**

Submit your donation along with a copy of this form to:

Michael Crowe
Indiana University Office of the V.P. for Capital Projects & Facilities
1800 North Range Road
Bloomington, IN 47408

Please place the exact lettering for the plaque on the lines provided below. Keep in mind there is a maximum of 45 characters/spaces per line.

Line 1: _____

Line 2: _____

Line 3: _____

Information about the donor plaque

The tree identification and donor's plaque will be produced of heavy duty laminated plastic with a brushed aluminum veneer. The 4" x 6" plaque will be engraved with black lettering. Information printed on the plaque will include the scientific name, common name, and origin of plant along with up to three lines of donor provided text. Each line will be limited to a maximum of 45 spaces. If an additional line is required, then letter size will be reduced. The illustration below represents a sample of the plaque.



The following is a suggested list of trees available for donation. The actual species will be selected by the University Landscape Architect.

Red Maple, Sugar Maple, Serviceberry, River Birch, Redbud, Dogwood, Hawthorn, Ginkgo, Spruce, Red Oak, White Oak, Bur Oak, Bald Cypress and Hybrid Elm.

Please keep in mind that not every tree on the list works in every location on campus. If you feel strongly about the **location** of your donated tree, then greater flexibility about the type of tree is required. Folks concerned with having a **specific tree** will also need flexibility with regard to location.

Again, if you have any questions, please feel free to call Debbie Freeman, of the Department of Facilities (812) 855-4271.