

CONSTITUTION AND BYLAWS
Women's Faculty & Staff Club

APRIL 1960, REVISED DECEMBER 1995

ARTICLE - Name

This organization shall be called the Women's Faculty & Staff Club of Indiana University, a division of the University Club.

ARTICLE II - Purpose

The purpose of this Club is to provide professional and social networking opportunities for its members.

ARTICLE III - Membership and Voting Privileges

The membership of the Club shall consist of active and honorary members. The decision as to eligibility for membership in the Club of new faculty and staff shall be the joint responsibility of the membership and executive committees. The invitation to membership shall be extended in writing by the secretary.

1. **ACTIVE MEMBERS**

- a. Women who are members of the faculty or staff of Indiana University.
- b. Women Trustees.
- c. Visiting women faculty, research associates, or staff in residence in Bloomington who are not working for a degree.
- d. Part-time instructors with an advanced degree who have taught at Indiana University at least ten hours a semester for two semesters, and who are not working toward a degree at Indiana University.
- e. Librarians with a college degree working at Indiana University.

2. **HONORARY MEMBERS**

- a. Retired women faculty and staff members of Indiana University who were regular members at the time of their retirement.
- b. Members of the Club withdrawing from their University duties before the age of retirement, provided they had served at Indiana University or in a similar position elsewhere not less than 20 years.
- c. Women Trustees.

3. **VOTING PRIVILEGES**

Active members only shall be entitled to vote.

ARTICLE IV - Officers

1. The Officers of the Club shall be elected annually at the April meeting, their official responsibilities to be assumed with the beginning of the summer session of that same year. All active members are eligible to hold office.
2. The Officers shall be a President, Vice President, Secretary, Treasurer, and two University Club Representatives, who with the Past President and one member-at-large shall constitute the Executive Committee. The incumbent of the office of Vice President will become the President the following year.
3. Members-at-large may be elected from the entire club membership and shall serve as board members of the Club. The number of members-at-large serving each year shall be determined by the Executive Committee.

ARTICLE V - Duties

1. The duties of the Officers shall be such as usually pertain to their duties in similar organizations.
2. It shall be the responsibility of the President to appoint such committees as shall be necessary to carry on the activities of the Club.
3. At the March meeting a nominating committee of three (3) shall be appointed to propose names for the election of the Officers and members-at-large at the April meeting.

ARTICLE VI - Meetings

1. This Club shall meet regularly each month during the academic year.
2. Other meetings may be called by the Executive Committee.

ARTICLE VII - Dues

Women members of the University Club who meet the requirements for the categories of membership in the Women's Faculty and Staff Club automatically become members of the Women's Faculty and Staff Club without the payment of additional dues.

ARTICLE VIII - Privileges of the Club Rooms

1. The Club Rooms may be reserved at any time by the members for their guests.
2. Members may obtain keys from the Club Manager.

ARTICLE IX - Quorum

The members present shall constitute a quorum for regular and special meetings.

ARTICLE X - Amendments

This Constitution may be amended by a three-fourths vote of the members present, providing the constitutional changes have been presented at a previous meeting and all members have been notified that the changes are on the agenda for action.