

# Apartment Suitemate Agreement

(To be discussed and filled out by all Suitemates)

Names (Please Print):

Room/Apartment (A E G K):

Suitemate 1: \_\_\_\_\_ Sign: \_\_\_\_\_ Room: \_\_\_\_\_  
Suitemate 2: \_\_\_\_\_ Sign: \_\_\_\_\_ Room: \_\_\_\_\_  
Suitemate 3: \_\_\_\_\_ Sign: \_\_\_\_\_ Room: \_\_\_\_\_  
Suitemate 4: \_\_\_\_\_ Sign: \_\_\_\_\_ Room: \_\_\_\_\_

**Instructions:** Please read the following questions and consider the options you prefer. Be prepared to discuss your preferences with your suitemate/roommate in order to reach mutual agreement for a Suitemate Contract. Consider multiple options where applicable.

## **Residence Hall Policies:**

*“Privacy will be guaranteed to any resident not wishing to participate in a floor unit’s approved guest visitation policy, even if the effect of that guarantee puts a particular room off-limits to the guest policy for a roommate. Under all circumstances and at all times, the privacy of the roommate will take priority over a guest.”* [Key to Residence Hall Living, p. 30, Section D]

*“Residents will be held responsible for any activities or damages that occur in the rooms to which they have been assigned...”* [Key to Residence Living, p. 30 Section D]

*“Actions that infringe upon the rights and freedoms of other students cannot be condoned in the residence halls, regardless of the intention behind the actions.”* [Key to Residence Hall Living, p.31 Section F]

## **Please answer the following questions if applicable:**

1. I prefer to go to bed between the hours of:
  - a. Suitemate 1: \_\_\_\_\_ and \_\_\_\_\_
  - b. Suitemate 2: \_\_\_\_\_ and \_\_\_\_\_
  - c. Suitemate 3: \_\_\_\_\_ and \_\_\_\_\_
  - d. Suitemate 4: \_\_\_\_\_ and \_\_\_\_\_
  
2. I prefer to wake up between the hours of:
  - a. Suitemate 1: \_\_\_\_\_ and \_\_\_\_\_
  - b. Suitemate 2: \_\_\_\_\_ and \_\_\_\_\_
  - c. Suitemate 3: \_\_\_\_\_ and \_\_\_\_\_
  - d. Suitemate 4: \_\_\_\_\_ and \_\_\_\_\_
  
3. The time of day I prefer to study is:
  - a. During the morning: S1 S2 S3 S4
  - b. During the afternoon: S1 S2 S3 S4
  - c. During the evening: S1 S2 S3 S4
  - d. Late at night: S1 S2 S3 S4
  
4. The atmosphere conducive for my studying is:
  - a. In complete silence: S1 S2 S3 S4
  - b. With the stereo or TV on: S1 S2 S3 S4
  - c. Alone: S1 S2 S3 S4
  - d. With others: S1 S2 S3 S4
  - e. Outside of the room: S1 S2 S3 S4
  
5. The following rooms are open for study:
  - a. Living Room at any time S1 S2 S3 S4
  - b. Living Room when unoccupied (First come) S1 S2 S3 S4
  - c. Living Room during the day but not during the evening S1 S2 S3 S4
  - d. Kitchen S1 S2 S3 S4
  - e. Bedrooms only S1 S2 S3 S4
  - f. Other: \_\_\_\_\_

**Important information regarding guests and visitation according to the Indiana University Residence Hall Rules and Regulations:**

- Overnight guests must be registered at the Center Desk
- Guests who stay overnight must have the permission of all roommates to do so.
- Guests may not stay more than four consecutive days in the residence halls nor more than once a semester. The Residence Manager must grant any exceptions to this.
- Priority of roommate: Privacy will be guaranteed to any resident not wishing to participate in a floor unit's approved visitation policy, even if the effect of that guarantee puts a particular room "off limits" to the visitation policy for a roommate. Under all circumstances and at all times, the privacy of a roommate takes priority over a guest.

6. I would prefer that visitors, guests and significant others:
- a. Be welcome anytime in the apartment: S1 S2 S3 S4
  - b. Be allowed to come and visit:
    - i. After \_\_\_\_am/pm until \_\_\_\_am/pm S1 S2 S3 S4
    - ii. After \_\_\_\_am/pm until \_\_\_\_am/pm S1 S2 S3 S4
    - iii. After \_\_\_\_am/pm until \_\_\_\_am/pm S1 S2 S3 S4
    - iv. After \_\_\_\_am/pm until \_\_\_\_am/pm S1 S2 S3 S4
  - c. Be restricted to roommates bedroom after:
    - i. \_\_\_\_am/pm S1 S2 S3 S4
    - ii. \_\_\_\_am/pm S1 S2 S3 S4
    - iii. \_\_\_\_am/pm S1 S2 S3 S4
    - iv. \_\_\_\_am/pm S1 S2 S3 S4
7. I would prefer if visitors, guests, and significant others:
- a. Not be permitted to enter the apartment to knock on my door: S1 S2 S3 S4
  - b. Be permitted to enter the apartment to knock on my door: S1 S2 S3 S4
8. I would prefer if visitors, guests, and significant others of roommates:
- a. Not come into my room: S1 S2 S3 S4
  - b. Only come into my room when I invite them: S1 S2 S3 S4
  - c. Not be sent to retrieve me from my room: S1 S2 S3 S4
  - d. It does not matter to me: S1 S2 S3 S4
9. I believe that guests, visitors and significant others:
- a. Should not be left alone when they could enter my room: S1 S2 S3 S4
  - b. Can be left alone when my door is unlocked: S1 S2 S3 S4
10. I believe guests should be introduced to roommates upon entering the apartment:
- a. YES: S1 S2 S3 S4
  - b. NO: S1 S2 S3 S4
11. What is considered appropriate use of guests in the living room:
- a. Guests are permitted to stay overnight in the Living Room:
    - i. YES: S1 S2 S3 S4
    - ii. NO: S1 S2 S3 S4
  - b. Guests may stay overnight in the Living Room under special circumstances:
    - i. YES: S1 S2 S3 S4
    - ii. NO: S1 S2 S3 S4
  - c. Guests may not stay overnight in Living Room under any circumstances:
    - i. YES: S1 S2 S3 S4
    - ii. NO: S1 S2 S3 S4
12. Regarding the appearance of the bathroom, I prefer that it be:
- a. Usually orderly and clean: S1 S2 S3 S4
  - b. Sometimes orderly and clean: S1 S2 S3 S4
  - c. Disorderly (i.e. no preference): S1 S2 S3 S4
13. Bathroom cleaning will take the form of (circle one):
- a. We agree to have the custodians clean the bathroom: YES NO
  - b. We agree to take turns cleaning the bathroom: YES NO
  - c. We agree each will clean up our own mess: YES NO
  - d. We agree to clean the bathroom together: YES NO
  - e. Other: \_\_\_\_\_

14. Kitchen cleaning should take the form of:
- Everyone should clean up immediately after use: S1 S2 S3 S4
  - Each person take a night to clean the kitchen: S1 S2 S3 S4
  - Other: \_\_\_\_\_
15. In regards to Food:
- Roommates may use my groceries:
    - YES: S1 S2 S3 S4
    - NO: S1 S2 S3 S4
    - Other: \_\_\_\_\_
  - Other issues \_\_\_\_\_
16. Guests may use the washer and dryer:
- YES: S1 S2 S3 S4
  - NO: S1 S2 S3 S4
17. It is too late to wash after:
- \_\_\_\_\_ am/pm S1 S2 S3 S4
  - \_\_\_\_\_ am/pm S1 S2 S3 S4
  - \_\_\_\_\_ am/pm S1 S2 S3 S4
  - \_\_\_\_\_ am/pm S1 S2 S3 S4
  - Do not care: S1 S2 S3 S4
18. Roommates can enter my room:
- YES: S1 S2 S3 S4
  - NO: S1 S2 S3 S4
  - Only under certain circumstance:
    - \_\_\_\_\_ S1 S2 S3 S4
    - \_\_\_\_\_ S1 S2 S3 S4
    - \_\_\_\_\_ S1 S2 S3 S4
    - \_\_\_\_\_ S1 S2 S3 S4
19. In regard to my personal property, I prefer:
- To share everything: S1 S2 S3 S4
  - To allow my suitemate to use specific items without permission: S1 S2 S3 S4
  - To allow my suitemate to use items only after asking permission: S1 S2 S3 S4
  - Not to share anything: S1 S2 S3 S4
20. If someone wants to borrow my property, I would prefer that my suitemate:
- Lend it to the person: S1 S2 S3 S4
  - Lend it to the person only if I granted permission to that specific person: S1 S2 S3 S4
  - Never lend out anything of mine: S1 S2 S3 S4

**To address disagreements involving living conditions and conflict resolution:**

21. If my suitemate is frustrate or angry with me, I would want him/her to:
- Tell me right away and talk about it with me: S1 S2 S3 S4
  - Wait to see if the feelings subside: S1 S2 S3 S4
  - Talk to me about it later: S1 S2 S3 S4
  - Tell a friend so they can try to help me: S1 S2 S3 S4
22. When I am upset, I need:
- To talk about things: S1 S2 S3 S4
  - Space and time to deal with it on my own: S1 S2 S3 S4
  - My own space unless the feelings are directed toward my roommate: S1 S2 S3 S4

**Other Issues:**